

MINUTES

BOARD OF COMMISSIONERS

LOWER ALLEN TOWNSHIP

REGULAR MEETING

April 9, 2007

The following were in ATTENDANCE:

BOARD OF COMMISSIONERS

TOWNSHIP PERSONNEL

John T. Titzel
Lloyd W. Bucher
Peddrick M. Young, Sr.
H. Edward Black
Dan Christ

Thomas Vernau, Manager
Jan Faust, Assistant Manager
Nancy Dietel, Finance Director
Daniel Flint, Community Development
John Eby, Township Planning and
Zoning Coordinator
Frank Williamson, Public Safety Director
Chief Charles Snyder, LAT Police Dept.
Christopher Yohn, EMS Captain
Rich Mellinger, Human Resources
Coordinator
Steven P. Miner, Solicitor
Trudy Metzel, Recording Secretary

President TITZEL called the Regular Meeting of the Board of Commissioners of Lower Allen Township to order at 7:30 p.m. followed by an opening prayer and the Pledge of Allegiance. He announced Proof of Publication was available for review.

APPROVAL OF MINUTES FROM MARCH 12, 2007 REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Commissioner CHRIST moved to approve the minutes from the March 12, 2007 Regular Meeting of the Board of Commissioners. Vice-President YOUNG seconded the motion. Motion carried 5-0.

APPROVE RESOLUTION 2007-R-17 RECOGNIZING FRANK WILLIAMSON, JR. FOR HIS 25 YEARS OF SERVICE TO LOWER ALLEN TOWNSHIP

Commissioner YOUNG moved to approve **Resolution 2007-R-17** recognizing Frank Williamson, Jr., for his 25 years of service to Lower Allen Township. Commissioner BLACK seconded the motion. Motion carried 5-0.

PRESENTATIONS: EMPLOYEE RECOGNITION

The following employees were recognized:

Frank Williamson, Jr. for 25 years of service.

Douglas Foltz for his quick actions which limited the damage to the malfunctioning unit to only smoke in a limited area and no further damage to the Township building.

AUDIENCE PARTICIPATION: ANY ITEM ON THE AGENDA

President TITZEL asked if anyone in the audience would like to address any item that appears on the Agenda.

There was no response.

CONSENT AGENDA

President TITZEL advised if any Commissioner, Staff member or anyone in attendance would like to have an item on the Consent Agenda removed for further discussion and asked if there was a request for the removal of an item(s) on the Consent Agenda. There was no response.

Commissioner CHRIST moved to approve the items on the Consent Agenda, those items being:

1. Warrants Journal of March 30, 2007 in the amount of \$206,380.67.
2. Payment of Invoice No. 12 to Basco Associates in the amount of \$333.42 for design services associated with the Emergency and Municipal Services Center.

Commissioner BLACK seconded the motion. Motion carried 5-0.

ANY BUSINESS PERTINENT TO THE TOWNSHIP

President TITZEL asked if anyone in the audience would like to address the Board on any business pertinent to the Township.

There was no response.

ADMINISTRATIVE SERVICES

Discussion RE: Update on Health Insurance Refund

Mrs. Faust updated the Board on the Township's first year of being self-insured.

Discussion RE: Two Grant Applications Due by April 20, 2007

Mrs. Faust updated the Board on two grant applications are due by April 20, 2007; one through American Water and the other through Cumberland County's Growing Greener initiative with DCNR.

COMMUNITY DEVELOPMENT

Authorize Township Manager to Send Letter in Support of Cumberland County's Integrated Water Resources Management Initiative

Mr. Eby advised the Board that Cumberland County's Planning Director has requested a letter of support for a grant application to help fund the County's Integrated Water Resources Management Initiative.

Mr. Eby explained the initiative.

Commissioner BLACK moved to authorize the Township Manager to send a letter as drafted in support of Cumberland County's proposal for Integrated Water Resources Management Initiative. Commissioner YOUNG seconded the motion. Motion carried 5-0.

Zoning Hearing Dockets

Mr. Eby advised the Board that there were two applications for the Zoning Hearing Board.

Docket #2007-03, B.J. McNealy, 3045 Lisburn Road

In December, the Solicitor represented the Township at the Zoning Hear Board regarding the special exception to allow a home occupation. The docket was approved and the home occupation established with a small sign. However, the Applicant had some discrepancies between her written application and her oral testimony and is re-applying to correct those discrepancies.

Staff did not perceive any reason to have the Solicitor present.

Docket #2007-04, Kurt Kruson, 2880 Gettysburg Road

This is an existing single-family home. The Applicant wished to establish a veterinary clinic and would be just himself and one employee. Five parking spaces would be required. The problem stems with the parking requirements. The Ordinance requires parking be in the side or rear yards. The rear yard slopes deeply off to the back of the building. The neighbor was consulted and apparently did not wish to grant an easement to come up 29th Street and come in the rear of the lot. The Applicant has proposed two

stacked parking spaces for staff, the problem being the are against the building. Several variances are required. The front yard was subject to a substantial taking by PENNDOT when the road was widened. There is not much depth to the front yard. Staff requested the Solicitor's participation to ensure special exception criteria are met.

Commissioner YOUNG moved to direct the Solicitor to represent the Township regarding this Application at the next Zoning Hearing Board meeting. Commissioner CHRIST seconded the motion. Motion carried 5-0.

Discussion RE: Application for Public Fire Hydrant for One New Hydrant on Glenwood Road in Glenwood Terrace

This will be an agenda item for April 23, 2007.

Discussion RE: Request for Reduction in Improvement Security for SLD Docket #2005-01, Tressler Lutheran Site

This will be an agenda item for April 23,2007.

Discussion RE: Request for Reduction in Improvement Security for SLD Docket #2005-24, Liberty Point

This will be an agenda item for April 23, 2007.

Discussion RE: SLD #2005-04, 4103 Gettysburg Road

This plan is ready to be recorded and will be an agenda item for April 23, 2007 to execute the Standard Stormwater Management Facilities Maintenance Agreement.

OTHER BUSINESS

Commissioner CHRIST commended Staff on the Easter Egg Hunt. There was a great turnout. Greg Mahon, the newest member of the Recreation and Parks Board, was the Easter Bunny, was "energy plus" and the kids loved him.

Commissioner BLACK informed the Board that bids have been received for the modifications to Rt. 581. Lower apparent bidder was Walsh Construction Company and their bid was \$127,270,000. The estimate was approximately \$98 million. Currently, PENNDOT is not indicating what they are going to do. Commissioner BLACK moved to authorize the Township Manager to send a letter endorsing this project to Barry Hoffman, engineer for PENNDOT District 8-0 as well as Secretary of Transportation Biehler. Commissioner YOUNG seconded the motion. Motion carried 5-0.

Chief Snyder advised the Board that Public Safety Day at the Mall is April 21, 2007.

President TITZEL reminded the Board that from time to time the start-up of an economic development authority has been discussed and inquired if there is value in pursuing it. Commissioner BLACK expressed his opinion that it should be explored. He further stated that appointing a committee to explore how to set-up, its responsibilities, etc. President TITZEL advised that he would meet with Mr. Vernau to develop a plan of action.

President TITZEL inquired if a photographic record is being made of the progress of the new EMSC building. He felt it would be a good idea to create a photographic history.

Commissioner BLACK advised the Board that ex-Commissioner Holly is a patient at Harrisburg Hospital.

ADJOURN TO EXECUTIVE SESSION

The Regular Meeting of the Board of Commissioners adjourned To Executive Session at 8:27 p.m. to discuss the sale/acquisition of property.

ATTENDANCE REGISTER

An Attendance Register is made part of the record.