

MINUTES

BOARD OF COMMISSIONERS

LOWER ALLEN TOWNSHIP

REGULAR MEETING

AUGUST 11, 2008

The following were in ATTENDANCE:

BOARD OF COMMISSIONERS

John T. Titzel
Lloyd W. Bucher
Peddrick M. Young, Sr.
H. Edward Black

TOWNSHIP PERSONNEL

Thomas Vernau, Manager
Jan Faust, Assistant Manager
Daniel Flint, Community Development
Danna Lutes, Township Secretary
John Eby, Community Development
Christopher Yohn, EMS Department
Ashley Sides, Assistant Recording Secretary

President TITZEL called the Regular Meeting of the Board of Commissioners of Lower Allen Township to order at 7:30 p.m. followed by an opening prayer and the Pledge of Allegiance. He announced Proof of Publication was available for review.

President TITZEL announced that Commissioner CHRIST was absent with excuse.

APPROVAL OF MINUTES

Approval of Minutes of the March 24, 2008 Regular Meeting

Vice President BUCHER moved to approve the minutes of the March 24, 2008 Regular Meeting of the Board of Commissioners as submitted. Commissioner BLACK seconded the motion. Motion carried 4-0.

Approval of Minutes from April 28, 2008 Regular Meeting

Commissioner BLACK moved to approve the minutes of the August 25, 2008 Regular Meeting of the Board of Commissioners as submitted. Commissioner YOUNG seconded the motion. Motion carried 4-0.

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Approval of Minutes from July 14, 2008 Regular Meeting

Commissioner YOUNG moved to approve the minutes of the July 14, 2008 Regular Meeting of the Board of Commissioners as submitted. Vice President BUCHER seconded the motion. Motion carried 4-0.

CONSENT AGENDA

President TITZEL advised that any Commissioner, Staff member or anyone in attendance could request any item on the Consent Agenda be removed for further discussion and asked if there was any such request.

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

1. Warrants Journal of July 31, 2008 in the amount of \$461,204.73. Manual Check Report for July 2008 in the amount of \$384.13.
2. Executing the Standard Stormwater Facilities and BMP Maintenance and Monitoring Agreement with Linlo Properties III, LP for SLD Docket #2007-12.
3. Executing the Developers Financial Security Agreement with Linlo Properties III, LP for SLD Docket #2007-12.
4. A waiver of the requirement contained in Section 1173.04 to submit a Preliminary Plan for SLD Docket #2008-05, Subdivision and Land Development Plan for Thomas Brown Auto Body.
5. SLD Docket #2008-05, Final Subdivision and Land Development Plan for Thomas Brown Auto Body, 5030 Arthur Drive, contingent upon the following:
 1. Approval from Cumberland County Conservation District.
 2. Executing the Standard Stormwater Facilities and BMP Maintenance and Monitoring Agreement.
6. A waiver of the requirement contained in Section 1173.04 to submit a Preliminary Plan for SLD Docket #2008-07, Land Development Plan for Slate Hill Mennonite Church Kitchen Addition.
7. SLD Docket #2008-07, Final Land Development Plan for Slate Hill Mennonite Church Kitchen Addition, 1352 Slate Hill Road.
8. Award a contract to perform actuarial study on Other Post-Employment Benefits to Mockenhaupt Benefits Group of Pittsburgh, Pennsylvania, in the amount of \$3,100.00.

Commissioner YOUNG moved to approve the Consent Agenda. Commissioner BLACK seconded the motion. Motion carried 4-0.

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MOTION TO APPROVE ORDINANCE 2008-02, AMENDING CHAPTER 23 INTERGOVERNMENTAL COOPERATION TO ADD AN ORDINANCE AUTHORIZING THE LOWER ALLEN TOWNSHIP AND THE BOROUGH OF SHIREMANSTOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR THE MUTUAL USE OF A YARD WASTE RECYCLING FACILITY FOR THE BENEFIT OF THEIR RESIDENTS.

Commissioner YOUNG moved to approve **Ordinance 2008-02**, amending, modifying and changing the Code of the Township of Lower Allen, 1997, at Chapter 23, Intergovernmental Cooperation, to add an Ordinance authorizing the Township of Lower Allen and the Borough of Shiremanstown to enter into an intergovernmental agreement for the mutual use of a yard waste recycling facility for the benefit of their residents.

Roll Call Vote:	Commissioner Young:	Aye
	Commissioner Black:	Aye
	Vice President Bucher:	Aye
	President Titzel:	Aye

Motion approved: 4-0

MOTION TO APPROVE THE ACCEPTANCE OF THE RESIGNATION OF EMT-II MATTHEW SHEAFFER AS A FULL-TIME EMT WITH THE EMS DIVISION, BUT ALLOW HIM TO REMAIN IN A PART-TIME STATUS WITH THE TOWNSHIP.

Commissioner YOUNG moved to approve the resignation of EMT-II Matthew Sheaffer as a full-time EMT with the EMS Division, but allowing him to remain in a part-time status with the Township.

Commissioner BLACK seconded the motion. Motion approved: 4-0

ANY BUSINESS PERTINENT TO THE TOWNSHIP. DISCUSSIONS WILL BE LIMITED TO FIFTEEN (15) MINUTES PER PERSON

President TITZEL asked if anyone in the audience would like to address the Board on any business pertinent to the Township. There was none.

ADMINISTRATIVE SERVICES

DISCUSSION: MILEAGE REIMBURSEMENT INCREASE

Mrs. Dietel addressed the Commissioners regarding increasing the township employee mileage reimbursement rate. The current reimbursement rate for employees is .25 cents per mile for non-uniform employees. Recently the IRS increased their rate to .58 1/2 cents per mile. The

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township did increase mileage reimbursement rates 3 years ago from .22 cents per mile to .25 cents per mile, but with the increase in the price of gas this is something that should be reevaluated.

Commissioner YOUNG moved to approve raising the mileage rate from 35 cents per mile effective September 1, 2008. Vice President BUCHER seconded the motion. Motion carried 4-0.

PUBLIC SAFETY

Discussion: Hiring of PSO to replace EMT-II Matthew Sheaffer.

Mr. Yohn asked the Boards permission to approve the hiring of a Public Safety Officer to replace EMT-II Matthew Sheaffer. Public Safety was originally asking to hire one PSO, but is now requesting another PSO be hired also.

Vice President BUCHER made a motion to authorize staff to review and possibly hire a PSO to replace EMT Sheaffer. Commissioner YOUNG seconded the motion. Motion carried 4-0.

COMMUNITY DEVELOPMENT

Discussion and Possible Action: Time Extension for SLD Docket #2008-01, Preliminary Subdivision Plan for Orchard Glen.

Mr. Flint reported that a time extension was received regarding Orchard Glen. Mr. Flint reported that there are no problems with the request of a time extension and that is would extend it to November 15, 2008.

Vice President BUCHER made a motion to accept the Time Extension for SLD Docket #2008-01, Preliminary Subdivision Plan for Orchard Glen and extend it to November 15, 2008. Commissioner YOUNG seconded the motion. Motion carried 4-0.

Discussion: Request No. 6 for Reduction in Improvement Security for SLD Docket #2005-22, Heights of Beacon Hill, Phase 3, establishing a new amount of \$163,051.90.

Mr. Flint reported a request was made for the Reduction in Improvement Security for SLD Docket #2005-22, Heights of Beacon Hill, Phase 3, establishing a new amount of \$163,051.90.

Commissioner YOUNG made a motion to accept the request for Reduction in Improvement Security for SLD Docket #2205-22, Heights of Beacon Hill, Phase 3, establishing a new amount of \$163,051.90. Commissioner BLACK seconded the motion. Motion carried 4-0.

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Discussion: Executing the Standard Stormwater Facilities and BMP Maintenance and Monitoring Agreement with William A. Wray, Jr. and Kay G. Wray for 1724 Liberty Cove.

Mr. Flint presented to the Board that Community Development has received from the owners of the property at 1724 Liberty Cove an agreement to execute the Standard Stormwater Facilities and BMP Maintenance and Monitoring Agreement between William and Kay Wray. This will be a consent agenda item for the next meeting for approval.

Discussion: Release of Improvement Maintenance Security for SLD Docket #96-32, United Methodist Home for Children.

Mr. Flint presented to the Board that this will be an item for approval on the next meeting consent agenda for the Release of Improvement Maintenance Security for SLD Docket #96032, United Methodist Home for Children.

MANAGER

Discussion: Flex time

Mr. Vernau brought before the Board the possibility of offering Flex Time to township employee's to help with the increasing price of gas. When this was presented to the Board originally it was decided that the Township Building should not be closed during the week. Directors went to their individual departments to get a survey from the employees to find out if they are interested in a flex time schedule. Mr. Vernau reported that there were very few employees who would be interested in flex time. Mr. Vernau asked the Board to consider letting the individual Department Heads to work with any employee who is interested in working four ten hour days on an individual basis and not have a formal flex time plan.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURN

The Regular Meeting of the Board of Commissioners adjourned at 9:05 p.m.

ATTENDANCE REGISTER

An Attendance Register is made part of this record.

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