

**MINUTES**

**BOARD OF COMMISSIONERS**

**LOWER ALLEN TOWNSHIP**

**SPECIAL MEETING**

**December 29, 2008**

**The following were in ATTENDANCE:**

**BOARD OF COMMISSIONERS**

**TOWNSHIP PERSONNEL**

John T. Titzel  
Lloyd W. Bucher  
Peddrick M. Young, Sr.  
H. Edward Black  
Dan Christ

Jan Faust, Assistant Manager  
Frank Williamson, Chief of Police/  
Director of Public Safety  
Daniel Flint, Community Development  
Nancy Dietel, Director of Finance  
Danna Lutes, Township Secretary  
John Eby, Planning and Zoning Coordinator  
Christopher Yohn, EMS Department

President TITZEL called the Special Meeting of the Board of Commissioners of Lower Allen Township to order at 8:30 a.m. followed by an opening prayer and the Pledge of Allegiance. He announced Proof of Publication was available for review.

**AUDIENCE PARTICIPATION**

President TITZEL asked if anyone in the audience would like to address any item that appears on the Agenda.

There was no response.

**CONSENT AGENDA**

President TITZEL advised that any Commissioner, Staff member or anyone in attendance could request any item on the Consent Agenda be removed for further discussion and asked if there was any such request.

Commissioner YOUNG requested the approval of Resolution 2008-R-43, establishing fees and charges authorized by various Ordinances and Statutes for administration of township business be removed for further discussion.

Commissioner CHRIST moved to approve the items on the Consent agenda as amended, those items being:

1. **Resolution 2008-R-41**, Police Pension Fund Employee Contribution Waiver.
2. **Resolution 2008-R-42**, Treasurer's Bond.

Commissioner YOUNG seconded the motion. Motion carried 5-0.

**DISCUSSION AND ACTION: RESOLUTION 2008-R-43 ESTABLISHING FEES AND CHARGES AUTHORIZED BY VARIOUS ORDINANCES AND STATUTES FOR ADMINISTRATION OF TOWNSHIP BUSINESS.**

Commissioner CHRIST pointed out that there were changes that had been previously approved for the 2009 Fee Schedule which were missing. Mrs. Faust explained to the Commissioners that staff would look into the omissions and have an updated 2009 Fee Schedule for the Commissioners at the January 12, 2009 meeting.

Commissioner CHRIST made a motion to approve the 2009 Fee Schedule with corrections. Commissioner BLACK seconded the motion. Motion carried 5-0. The Commissioners will be supplied with a corrected copy of the 2009 Fee Resolution by the next meeting.

**APPROVE ORDINANCE 2008-07 AUTHORIZING AND EMPOWERING THE WEST SHORE TAX BUREAU TO IMPOSE AND RETAIN THOSE COSTS AND FEES ASSOCIATED WITH THE COLLECTION OF DELINQUENT TAXES IN ACCORDANCE WITH ACT 192 OF 2004.**

Vice-President BUCHER moved to approve **Ordinance 2008-07**, an Ordinance of the Board of Commissioners of Lower Allen Township, Cumberland County, Pennsylvania, authorizing and empowering the West Shore Tax Bureau to impose and retain those costs and fees associated with the collection of delinquent taxes in accordance with Act 192 of 2004.

Roll call vote:	Vice President Bucher:	Aye
	Commissioner Young:	Aye
	President Titzel:	Aye
	Commissioner Christ:	Aye
	Commissioner Black:	Aye

**APPROVE ORDINANCE 2008-08, AN ORDINANCE FIXING THE TAX RATE FOR THE FISCAL YEAR 2009.**

Commissioner YOUNG moved to approve **Ordinance 2008-08**, an Ordinance of the Board of Commissioners of Lower Allen Township, Cumberland County, Commonwealth of Pennsylvania, fixing the Tax Rate for the Fiscal Year 2009.

Roll call vote:           Vice President Bucher:       Aye  
                                  Commissioner Young:        Aye  
                                  President Titzel:            Aye  
                                  Commissioner Christ:       Aye  
                                  Commissioner Black:        Aye

**APPROVE ORDINANCE 2008-09, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE FISCAL YEAR 2009.**

Commissioner CHRIST moved to approve Ordinance **2008-09**, an Ordinance of the Board of Commissioners of Lower Allen Township, Cumberland County, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the Municipal Government, hereinafter set forth, during the Fiscal Year 2009.

Roll call vote:           Vice President Bucher:       Aye  
                                  Commissioner Young:        Aye  
                                  President Titzel:            Aye  
                                  Commissioner Christ:       Aye  
                                  Commissioner Black:        Aye

**APPROVE ORDINANCE 2008-10, DEALING WITH COMPENSATION OF THE TOWNSHIP MANAGER**

Commissioner YOUNG moved to approve **Ordinance 2008-10**, an Ordinance of the Board of Commissioners of Lower Allen Township, Cumberland County, Commonwealth of Pennsylvania, amending, changing and modifying the Codified Ordinances of Lower Allen Township, 1997, as amended, Section 32-7, dealing with Compensation of the Township Manager.

Roll call vote:           Vice President Bucher:       Aye  
                                  Commissioner Young:        Aye  
                                  President Titzel:            Aye  
                                  Commissioner Christ:       Aye  
                                  Commissioner Black:        Aye

**APPROVE APPOINTING LLOYD W. BUCHER TO THE LOWER ALLEN TOWNSHIP AUTHORITY FOR A 5 YEAR TERM, EFFECTIVE JANUARY 1, 2009.**

Commissioner YOUNG moved to approve appointing Lloyd W. Bucher to the Lower Allen Township Authority for a five-year term, effective January 1, 2009. Commissioner BLACK seconded the motion. Motion carried 5-0.

**ANY BUSINESS PERTINENT TO THE TOWNSHIP. DISCUSSIONS WILL BE LIMITED TO FIFTEEN (15) MINUTES PER PERSON**

President TITZEL asked if anyone in the audience would like to address the Board on any business pertinent to the Township. There was no response.

**ADJOURN:**

The Special Meeting of the Board of Commissioners adjourned at 9:15 am.

**ATTENDANCE REGISTER**

An attendance register is made part of these minutes.