



LOWER ALLEN TOWNSHIP

1993 HUMMEL AVENUE • CAMP HILL, PENNSYLVANIA 17011

DEPARTMENT OF PUBLIC SAFETY

MEMORANDUM

TO: **BOARD OF COMMISSIONERS**
FROM: **FRANK E. WILLIAMSON, JR., DIRECTOR**
DATE: **February 21, 2008**
RE: **MONTHLY REPORT FOR JANUARY 2008**

Training sessions in January provided a number of Public Safety personnel some excellent opportunities courtesy of the South Central Task Force. OPSEC or Operations Security was brought to the mid-state by the task force for three 3-day work shops. Members of the seven members of the Police and EMS Departments were divided among the three classes. A follow up class will be scheduled in February to do a "train the trainer" session so that we have in-house instructors for OPSEC.

The Task Force also brought together a multi-disciplinary instructional staff for a two-day School Safety Symposium. In addition to law enforcement personnel and personnel from the public school system, private/parochial schools and institutions of high education. Break out sessions were held that were specific to the various disciplines, but there were also all inclusive sessions for all symposium attendees. This was a very enlightening two days for myself and Officer Edward Curtis.

The new Municipal Services Building continues to occupy a good bit of my time and that of the PD and EMS Command Staff, Bill Zorn and Chief Mumma. An electrical and cable walk through was conducted with the Manager, Steve Duffie, ECI and Herre Bros. We continue to work on coordinating the vendors that are outside of the building contract and continue overseeing aspects of the building to ensure compliance. We are fortunate to have Steve Duffie on site to ensure compliance with the specifications for the building.

Traffic issues in and around Cedar Cliff High School are in the resolution phase. A pedestrian struck in December seemed to be a catalyst to enlisting the District's assistance with some traffic control device improvements. Officer Matt Claeys, our Traffic Safety Specialist and I met with Principal Bob Savidge to discuss ways to improve visibility and signage. Dan Flint and Gary Frazer have helped coordinate pricing on some changes, with Dan working with PennDoT since Carlisle Rd is a state roadway. A list of changes/improvements were submitted to Bob Savidge for review with the District. Hopefully we can complete these modifications in February/March time frame.

A newspaper article on January 24th, erroneously listed Lower Allen Township as a party to a law suit by two females suing Boscov's. I tracked the Patriot News reporter to their Williamsport office. The law suit actually named a Camp Hill Officer, but listed his affiliation as Lower Allen Township Police. A retraction, small and on page 2 of The Patriot identified the error in early February.

I also attended a news conference at the Cumberland County Courthouse on the unveiling of the County's participation in PA SAVIN. This is a PCCD funded program that allows victims, friends and family of victim and police officers to register on-line or by phone for updates on a prisoner's status within the corrections system. The victim, upon signing up, would be able to receive notifications of a prisoner's incarceration status, transfer status and release, but telephone, e-mail or text message. We currently complete a form that is provided to the prison for victim notification. This requires the Cumberland County Prison to notify the victim of a crime upon the release or imminent release of a defendant. This will still continue, but will be augmented by the PA SAVIN program.

On January 14th, Officer Donald Coffey was sworn in by MDJ Chuck Clement. The Police Command staff, Officer Coffey's wife and daughter and members of the police department attended the ceremony. He will begin Field Training, in a modified form until his certification is acted upon by the Municipal Police Officers Education and Training Commission.

On January 28th, I participated in a Chief's day on "the Hill." This was sponsored by the PA Chiefs of Police Association, to lobby the legislature for funding for continuing the PA Law Enforcement Accreditation Commission program (PLEAC). Funding has been provided for several years by PCCD. However, that funding which was start up funding is running out. The PA Chiefs have been providing the matching amount in recent years, so we were lobbying to provide permanent funding for the program.

POLICE DEPARTMENT OPERATIONAL SERVICES BUREAU

The total number on calls handled by the Police Department in January 2008 was 1,322. The Lower Allen Twp Police Dept had the highest number of dispatched calls from Cumberland County Communications with 1,181. Silver Spring Twp. had the second highest number of dispatched calls at 1,009.

There were no CSO's or Police Officers injured in January 2008. There were no CSO's or Police Officers assaulted during the month of January.

There were 48 traffic accidents reported to LATPD in January 2008. Of these, 13 were reportable traffic accidents and 35 were non-reportable traffic accidents. None of these traffic accidents were DUI related.

MAJOR INCIDENTS

ROBBERIES (0)

There were no Robberies reported in January 2008.

BURGLARIES (1)

01/12/08 200 Block Creekwood Dr. (1 Arrest)(Ofc. Justh)

DOMESTIC ASSAULTS (2)

01/05/08 2200 Block Cedar Run Dr. (1 Arrest)(Ofc. Martinez)

01/31/08 3800 Block Glenwwod Rd. (1 Arrest)(Ofc. Justh)

ASSAULTS (3)

01/10/08 100 Block Wesley Dr.

01/26/08 5200 Bock Simpson Ferry Rd.

01/27/08 5100 Block Simpson Ferry Rd. (1 Arrest)(Ofc. Foltz)

HARASSMENT (6)

01/03/08 900 Block Lisburn Rd. (1 Cited)(Ofc. Justh)
01/09/08 2000 Block State Rd. (2 Cited)(Ofc. Martinez)
01/10/08 10 Block Mallard Ct. (1 Cited)(Ofc. Justh)
01/13/08 1800 Block Ward Ln.
01/14/08 10 Block Palmer Dr. (1 Cited)(Cpl. Williams)
01/22/08 900 Block Lisburn Rd. (1 Cited)(Ofc. Curtis)

AUTO THEFTS (1)

01/25/08 2200 Block Cedar Run Dr.

THEFTS (2)

01/04/08 2800 Block Appleton St.
01/28/08 3400 Block Hartzdale Dr.

RETAIL THEFTS

There were 9 retail thefts reported during the month of January with 6 arrests made.

THEFT FROM AUTO (2)

01/05/08 200 Block Glenside Ln.
01/10/08 1600 Block Chatham Rd.

DUI ARRESTS (3)

01/01/08 31st St. @ Morningside Dr. (Ofc. Martinez)
01/13/08 4700 Block Gettysburg Rd. (Cpl. Williams)
01/25/08 Rt. 15 S @ Slate Hill Rd. (Ofc. Calaman)

PUBLIC DRUNKENNESS ARRESTS (1)

01/18/08 Rossmoyne Rd. @ Rt. 15 (1 Cited)(Ofc. Gelnett)

DRUGS (4)

01/07/08 5100 Block Simpson Ferry Rd. (1 Arrest)(Ofc. Calaman)
01/20/08 Royal Dr. @ Winston Dr. (1 Arrest)(Ofc. Gelnett)
01/20/08 1500 Block Cedar Cliff Dr. (2 Arrests Pending)(Ofc. Curtis)
01/23/08 1400 Block Apple Cir. (1 Arrest)(Cpl. Sentman)

UNDERAGE DRINKING ARRESTS (2)

01/05/08 Simpson Ferry Rd. @ St. Johns Rd. (1 Cited)(Ofc. Heckler)
01/17/08 1400 Block Arcona Rd. (1 Cited)(Ofc. Gelnett)

DISORDERLY CONDUCT / PRACTICES (6)

01/07/08 3500 Block Hartzdale Dr. (2 Cited)(Ofc. Curtis)
01/13/08 3500 Block Hartzdale Dr. (1 Cited)(Cpl. Sentman)
01/24/08 900 Block Lisburn Rd. (3 Cited)(Ofc. Scarlato)

CRIMINAL MISCHIEF (4)

01/05/08 3500 Block Hartzdale Dr. (1 Cited)(Ofc. Morgan)
01/07/08 4000 Block Lisburn Rd.
01/13/08 1100 Block Columbus Ave.
1/31/08 4400 Block Gettysburg Rd.

OTHER REPORTED CRIMES

01/03/08 700 Block Nailor Dr. (PFA Violation – 1 Arrest)(Cpl. Williams)
01/04/08 4800 Block Gettysburg Rd. (Trash Collection Ord. Violation -
1 Cited)(Ofc. Heckler)
01/07/08 1100 Block Shoreham Rd. (Unlawful Use of Credit Card)
01/09/08 10 Block Drexel Pl. (PFA Violation – 1 Arrest)(Ofc. Scarlato)
01/17/08 1700 Block Weatherburn Dr. (Animal Ord. Violation – 1 Cited)
(Ofc. Scarlato)
01/26/08 1300 Block Carlisle Rd. (Trespassing – 1 Cited)(Ofc. Martinez)
01/28/08 1700 Conway Heath (ID Theft)

ADDITIONAL INFORMATION

On 01/02/08, Ofc. Tom Gelnett was placed on light duty. Ofc. Gelnett had surgery on his right shoulder in November. Ofc. Gelnett returned to full duty status on 01/14/08.

On 01/08/08, Cpl. Donald "DJ" Sentman successfully completed his probationary period as a Corporal. Cpl. Sentman was appointed to full-time regular status as a Corporal.

On 01/14/08, Donald Coffey was hired as a Probationary Police Officer and began his one year probation. Ofc. Coffey comes to us from NYPD where he worked for two years. PPO Coffey is going through the FTO program and being trained by Ofc. Doug Foltz.

The Lower Allen Twp. Police Dept. is participating in a "Smooth Operator" grant that is sponsored by the National Highway Traffic Safety Administration (NHTSA). This grant is to be used to reduce aggressive driving on targeted highways. The targeted highway in Lower Allen Twp. was designated by NHTSA to be Rt. 15 and it's feeder roadways. There are four enforcement Waves scheduled for 2008. The total amount of the grant LATPD will receive for salary reimbursement during 2008 is over \$12,000. The first wave is from December 2007 through March 15, 2008.

During January 2008, LATPD ran three different Smooth Operator details on and around Rt. 15. During these details, Officers made 65 contacts and issued 50 traffic citations. The high speeds to date were 93 mph southbound Rt 15 at Lower Allen Dr and 82 mph northbound on Rt 15.

Respectfully Submitted by:

Sgt. Gregory Thomas
Bureau Commander of Operations

POLICE DEPARTMENT SUPPORT SERVICES BUREAU

Office of Support Services:

General (Sgt Crone's activities):

During the month of January, numerous work-group meetings were held, either in person or via teleconference, regarding CNET. It appears that the conversion of METRO data to CNET is nearing completion for all data after 2004. For some reason, Harrisburg City only gave that data to Dataworks Plus (the vendor working on the project). Eric Webb, deployment coordinator, is working on getting the remaining data. Additionally, numerous meetings of the enhancement committee were attended, defining direction for repairs of things that have been going wrong and making the things that have been going right even better. Among these enhancements are a move to e-filing citations. The committee has been able to reign in "progress" on this area and have directed that the focus be on making this work in incremental steps before deploying it to the officers on the street only to have it fail like so many other aspects of the system.

There are only 16 General Orders remaining to be finalized and moved to DOCMGR. Of these, all but 2 or 3 are in draft form. It is expected that this will be completed by the end of February. Once this is completed, the real work of filling the CALEA files with the appropriate orders and proofs that we've been following them can begin in earnest.

A Department Head Meeting, Public Safety Chiefs' Meeting, PPAC meeting and various building related meetings were attended.

A Field Training Officer meeting was held to set the direction for Officer Coffey's field training program. Because of issues with MPOETC, the program had to be modified to account for Officer Coffey not being "certified" as a police officer in Pennsylvania until the next MPOETC meeting in March. Officer Coffey is progressing well, however, and it appears we were able to turn this unfortunate set of circumstances into an opportunity to better prepare Officer Coffey for his transition to Pennsylvania policing from his NYPD roots.

There have been several visits to the new building, assessing move-in needs and simply checking on progress. As the building takes shape, it becomes easier to visualize the changes in our processes that will need to be implemented once we move.

Quartermaster:

All requests for uniforms were met. Progress continues on the revision to the uniform and appearance standards orders.

Vehicles:

All maintenance requests were met.

Testing continues on new Air Cards for the mobile computers. One maintains the connection better, the other is faster. The faster had been given the opportunity to mitigate the connection issue, however, the sales representative has been very disappointing in the area of timely correspondence and service which may very well result in elimination from the "competition". A third choice is due to provide a test unit shortly.

Training Function:

Chief Williamson, Sgt Thomas, Sgt Crone, Cpl Sentman and Ofc Curtis attended OPSEC for Public Safety training.

Ofc Curtis and Chief Williamson attended School Safety Symposium.

Ofc Claeys and Officer Justh attended South Central PA Highway Law Enforcement Seminar

Ofc Martinez began training as a member of the Special Response Team. This will wrap up in early February.

Ofc Foltz attended Crime Scene Management and Documentation.

Technical Services (Tech Ickler):

Crime Scene Technician:

- Call Out – recovered stolen vehicle into a stream – Orchard Rd.
- AFIS Hit on above case
- Processed Evidence in case # LAT2007-12-01089
- Processed Evidence in case # LAT2008-01-00681

Evidence Custodian:

- Purged 473 cases from the Evidence Room
- Sent 10 cases with counterfeit money to the USSS – sent certified and received a receipt

Projects:

- Per Chief, all old 800 mhz. radios were gathered and brought to the Twp. Building for inventory
- Purging Evidence Room for Building move
- Continuing to photograph the progress of the new Twp. Building

Special Investigations (Cpl Huff, Det McNair and Det Spaulding)

There were total of 88 arrest warrants cleared from Lower Allen Township files during the month of January. This was done through a new process designed to assist the officers in tracking their arrest warrants and their validity through a due diligence procedure.

The criminal investigation office assisted the Cumberland County Drug Task Force five times in January. They involved several drug buys, an execution of a drug search warrant with the DEA, and assistance in a raid and search of an illegal gambling site in Upper Allen Township.

ARRESTS:

Four non-traffic citations were issued by the Criminal investigations office during Jan. 2008.

- A juvenile was cited for disorderly conduct after he was found in possession of a marijuana pipe.
- An adult male was cited for harassment of his roommate after he smacked his face.
- An adult male was cited for disorderly conduct for lewd conduct in a photo booth at the Capital City Mall.
- A juvenile was arrested for Retail Theft at Sears.
- An adult male was arrested for three counts of burglary and theft from the Village at Highland Park and thousands of dollars of property was recovered including jewelry, computer, sports cards and other items.
- Two adult males were charged and imprisoned for theft of money from an apartment at Orchard Apts.
- An adult has been charged with Bad Check/Theft By Deception for a case at R.F. Fagers.
- An adult was charged for Bad Check/Theft By Deception for a case at Kohl Building Supply.
- An adult was charged for Bad Checks for a fraud case at Commerce Bank.
- Another adult suspect from out of state has been charged with passing fraudulent checks at Commerce Bank

INVESTIGATIONS:

A sexual assault that occurred at Lower Allen Elementary School has been investigated and no charges will be filed due to the young age of the suspect.

A second offense of criminal mischief to soda machines at the Lower Allen Township Park is being investigated.

Investigators are working with Secret Service in identifying and arresting a suspect in the passing of fraudulent Traveler's Checks that were passed at CVS .

MEETINGS:

Meetings attended by criminal investigators included two West Shore Crime Meetings, a Cumberland Co. Drug Task Force meeting, a STOP Task Force Meeting for Chief Williamson, a SART (Sexual

Assault Response Team) meeting and the annual Lower Allen Township Meeting.

CALL OUT /FORENSICS:

The Criminal Investigations were called out and assisted in the investigation of a motor vehicle accident on Rossmoyne Road at Rt. 15.

They also assisted with the investigation of a stolen vehicle that was found overturned in a creek off of Orchard Road. Excellent forensic work by Evidence Technician David Ickler led to the discovery of a latent fingerprint on duct tape that was used to secure a stolen license plate to the stolen car. The fingerprint was ran through AFIS and a suspect was identified. Subsequent investigation has lead to several suspects and arrests are pending.

Investigators were also called out for the processing of a recovered stolen trailer from Lower Allen Township that was found in Lemoyne.

ADDITIONAL INFORMATION:

Two Megan Law Offenders notification were received by PSP and reports placed in Intelligence Files. The offenders are working at a business in the township.

Records Section:

Records continues the daily tasks of maintaining our files and reports and repairing those needing it. Donna Roberts has been supplementing the staff and filling in for vacations and such with excellent results. As progress is made on the new building, considerations being given to layouts of the records area and issues regarding the move.

Respectfully submitted,

Sgt. Leon G. Crone, Jr.

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
December 2007
SUMMARY**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
COMPLAINTS	1335	1355	16096	17010	-914
GROUP A – OFFENSES	39	53	562	566	-4
GROUP B – OFFENSES	12	20	223	219	+4
REPORTABLE ACCIDENTS	21	18	188	163	+25
CRIMINAL ARRESTS	54	65	652	606	+46
TRAFFIC ARRESTS	242	98	2837	2525	+312
WARNING NOTICES	24	59	419	627	-208
TICKETS ISSUED	100	70	546	570	-24

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
December 2007**

CALLS FOR SERVICE

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
GROUP A – OFFENSES	39	53	562	566	-4
GROUP B – OFFENSES	12	20	223	219	+4
911 HANG-UPS	23	23	182	208	-26
ABANDONED VEHICLES	14	16	118	152	-34
ACCIDENTS-REPORTABLE	21	18	320	163	+157
ACCIDENTS-NON-REPORTABLE	50	50	454	403	+51
ALARMS	78	69	869	725	+144
ANIMAL COMPLAINT	20	25	311	317	-6
ASSIST AMBULANCE	81	87	1010	957	+53
ASSIST FIRE COMPANY	18	19	262	168	+94
ASSIST OTHER DEPT.	42	34	454	413	+41
COUNTY COURT	0	0	4	9	-5
DISTRICT JUSTICE COURT	3	13	128	153	-25
DOMESTIC	16	37	243	402	-159
JUVENILE	2	17	146	142	+4
LOCKOUTS	20	29	175	193	-18
MENTALLY ILL	3	3	68	66	+2
MOTORISTS ASSIST	22	10	269	254	+15
SPECIAL DETAIL	272	270	2655	2790	-135
SUBPOENA SERVICE	0	0	0	8	-8
SUSPICIOUS ACTIVITY	35	39	463	509	-46
TRAFFIC STOPS	137	153	2513	3013	-500
SUSPICIOUS VEHICLE	8	13	147	159	-12
TRAFFIC RELATED	89	55	835	753	+82
WARRANT SERVICE	3	3	622	57	+565
OTHER	378	229	3277	3883	-606
TOTAL	1335	1355	16096	17010	-914

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
December 2007**

GROUP A OFFENSES

Group A Offenses	Code	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
Murder	09	0	0	0	1	-1
Sex Offenses	11	0	0	5	7	-2
Aggravated Assault	13A	0	8	0	2	-2
Simple Assault/Intimidation	13 B/C	6	22	68	67	+1
Theft Offenses	23	14	1	233	250	-17
Fraud	26	2	4	15	20	-5
Narcotics Violations	35	2	0	34	33	+1
Gambling	39	0	0	30	0	+30
Prostitution	40	0	0	0	0	0
Kidnapping	100	0	0	0	1	-1
Robbery	120	0	0	1	1	0
Arson	200	0	0	1	1	0
Extortion	210	0	0	0	0	0
Burglary	220	4	2	24	15	+9
Motor Vehicle Theft	240	0	1	3	10	-7
Forgery	250	0	5	26	42	-16
Embezzlement	270	0	0	0	1	-1
Stolen Property	280	0	0	3	0	+3
Vandalism	290	10	10	134	114	+20
Pornography	370	0	0	0	0	0
Bribery	510	0	0	0	0	0
Weapons Violation	520	1	0	3	1	+2
Total Group A Offenses		39	53	562	566	-4

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
 MONTHLY REPORT
 December 2007**

GROUP B OFFENSES

Group B Offenses	Code	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
Bad Checks	90A	0	0	4	10	-6
Curfew/Loitering	90B	0	0	1	0	+1
Disorderly Conduct	90C	0	3	23	40	-17
Driving Under the Influence	90D	6	9	96	86	+10
Drunkenness	90E	3	3	35	30	+5
Family Offenses	90F	0	0	0	0	0
Liquor Law Violations	90G	1	3	35	37	-2
Peeping Tom	90H	0	0	0	0	0
Runaway	90I	0	0	0	0	0
Trespass	90J	0	0	4	3	+1
All Other Offenses except traffic	90Z	2	2	25	13	+12
Total Group B Offenses		12	20	223	219	+4
Total Offenses (A+B)		51	73	785	785	0

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
December 2007
TRAFFIC SAFETY UNIT**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
Traffic Citations	21	20	705	495	+210
Non-Traffic Citation	2	0	28	13	+15
Driving While Intoxicated	0	1	5	9	-4
Custodial Arrests	0	3	6	11	-5
Warrants Served	1	2	15	12	+3
Traffic Complaints	12	4	175	67	+108
Calls Covered	0	4	118	95	+23
Back-up Patrol	0	14	172	110	+62
Shifts Covered	21	2	54	26.5	+27.5
MCSAP Inspections	0	0	39	11	+28
Trucks taken out of service	0	0	19	7	+12
Driver(s) taken out of service	0	0	6	0	+6
MCSAP related citations		0	6	12	-6
Reportable Crashes Inv.	10	7	47	36	+11
Percentage of Reportable Crashes for the Month	47%	43%	24%	42.65%	-18.65%
Non-Reportable Crashes Inv.	10	7	87	43	+44
Percentage of Non-reportable Crashes for the Month	20%	14%	18%	18.05%	-.05%
County Accident Reconstruction Team Activity					
County Forensics Team Activity					

Details for the Month:

12/10/07 ENRADD Operation Centipede – Main Street and Willowbend
12/22/07 ECART Callout Carlisle PD

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
 MONTHLY REPORT
 December 2007
 SUPPORT SERVICES BUREAU**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
Shifts Covered	0		22		
Complaint Involvement	87		1084		
Incidents Initiated	0		0		
Incident Involvement	17		185		
Traffic Citations	2		29		
Non-Traffic Citations	4		43		
Criminal Arrests	5		54		
Warrants Served or Satisfied	3		41		
Prisoner Transports	0		14		
Drug Task Force Activity	3		5		
Technical Services – Evidence Tech	3		15		
Technical Services - Investigators	0		16		
Local Background Checks	7		110		
County Forensics Team Activity	0		0		
County Accident Reconstruction Team Activity	0		0		

This information covers Sgt. Crone, Cpl. Huff, Det. McNair, Det. Spaulding and Specialist Ickler.

EMERGENCY MEDICAL SERVICES CAPTAIN'S REPORT

The new year of 2008 started out to be very busy for the EMS Division. The EMS Division handled 189 calls for service. The breakdown of the calls for service are as follows: Ambulance 174 handled 124 calls for service. Ambulance 274 handled 65 calls for service.

The second due ambulance was placed in service for the Month of January. During the Month of January, the second due ambulance handled 10 calls for service during the Month of January. Four calls of the calls for service were handled by Ambulance 174. And the other six calls for service were handled by Ambulance 274.

The Month of January started out very busy with training. I attended a three day Operations Security (OPSEC) Class held at the WildWood Conference Center at Harrisburg Area Community College. I attended this training class with Sgt. Crone and EMT-II Amy Nye.

I attended the Memorial Services for Beth Ann Burkholder, who was a former part-time EMT with the EMS Division. Beth was also the Infection Control Officer for Retired EMS Chief Dave Crossley.

I attended the Safety Committee along with other Township Staff committee members. Our annual Workplace Safety Certification Class training date for the safety committee members was set up for Monday February 11th, from 08:30 until 10:30.

I had a meeting with Director Williamson to discuss the EMS Division key chart for the new EMS Offices in the new Emergency and Municipal Services Building.

I held a First Aid and CPR certification training class for our recently hired Officer Donald Coffey.

I attended the Public Safety Chief's Meeting along with other members of Department of Public Safety. The meeting was held in the EMS Conference Room at the EMS Station.

I attended the EMS Chief's Meeting held at Hampden Township Emergency Services Building. The meeting was attended by other EMS Chiefs from the Greater West Shore Area. A product representative from Zoll Medical Corporation attended the meeting to demonstrate the device called the Auto Pulse. This device will assist you in performing CPR. The only draw to this device is that it is not approved as a Basic Life Support Skill through the Pennsylvania Department of Health, Skill level of pending approval for BLS units. Deputy EMS Chief Brian Metzger, from the Cumberland Goodwill Fire, Rescue and EMS Company in Carlisle also attended the meeting and brought Company 40's rehab unit to the meeting to display the equipment that this unit has to offer should it ever be needed.

I attended a meeting along with Sgt. Crone, Sgt. Thomas, Manager Vernau, and Director Williamson, we met with representatives from Christian Life Assembly. The purpose of this meeting was to start to plan for the 2008 Celebrate America Event, to be held at Christian Life Assembly. The date of the Celebration Event has been set for Sunday June 29th, with rain date of Monday June 30th.

I attended a meeting with Township Engineer Flint and Sgt. Thomas at Penn Dot District 8 Headquarters to discuss the Emergency Detours, when there is are unusual cricumstances when Route 15 may be closed due to an auto accident or construction pruposes.

The EMS Division hosted a continueing education class for the EMS Staff. The topic of discussion was Cricital Incident Stress Training. EMT-III Marie Calaman was the instructor for this training session.

I attended the annual township employee meeting along with other EMS Staff and other township employees.

I attended at meeting along with EMS Supervisor Marie Calaman and EMS Supervisor Ken Hivner. We met with the SADD Club (Student Against Drunk Driving) at Cedar Cliff High School. The Spring of 2008 marks the year of the Semi-annual Mock DUI Auto Accident for Cedar Cliff High School. This was a exciting meeting for the EMS Staff, due to the SADD Club having all new members and a new advisor to the Club. This meeting was a meet and greet for the EMS staff to meet the students and explain in the purpose of the Mock Crash, and also to answer any questions the students may have for the EMS Staff. We were fortunate to have the help from Exeuctive Assistand Dianna Knisley to made color copies of the Mock DUI Auto Accident from 2006, for we had pictures to show the students what all goes into making this event come together.

I am happy to report after the meeting and we were getting ready to leave the school, there was a buzz of high engery among the students on wanting to help out the year with the Mock Auto Accident. The next meeting with the SADD Club has been scheudled for Thursday February 21st.

During the Month of January, I covered the following shifts on the ambulance. The shifts are as follows:

January 16, 2008: Second provider on the second due ambulance. 7a-3p
January 28, 2008: Second provider on the second due ambulance. 7a-3p

In addition to the ambulances being very busy handling calls, EMS Division Chief Yohn responded on the following calls to assist:

- 01-02-2008: Route 15 North Bound mile marker, Assist Ambulance 174 with seizures.
- 01-02-2008: Rossmoyne Road at Route 15, Assist Ambulance 174 with an Auto Accident.
- 01-02-2008: 600 block of Upland Street, Assist Ambulance 174 with an Ill person.
- 01-03-2008: 900 Lisburn Road, Cedar Run Elementary, Assist Ambulance 174 with an ill person.
- 01-03-2008: Intersection of Wesely Drive and Century Drive, Assist Ambulance 174 and Ambulance 274 with an anto accident, (cancelled en route by police department)

- 01-03-2008: 820 Lisburn Road, Mallard Run Apartments, Assist Ambulance 274 with an expiration.
- 01-03-2008: 1101 Columbus Avenue, Assist Camp Hill EMS Ambulance 14 with an automatic medical alarm.
- 01-04-2008: 200 block of Fineview Road, Assist Ambulance 174 with a Stroke.
- 01-10-2008: Health South Renova, 4950 Wilson Lane, Assist Ambulance 174 with a patient hemmorhaging.
- 01-10-2008: 900 Lisburn Road, Cedar Run Elementary, Assist Ambulance 274 with an ill person.
- 01-11-2008: 1325 Carlisle Road, Area of Highland Elementary, Assist Ambulance 174 with a pedestrain struck.
- 01-14-2008: 10 Block of Colgate Drive, Assist Ambulance 274 with an ill person.
- 01-17-2008: Route 15 North bound mile marker 40.9, Assist Ambulance 274 with chest pains.
- **01-17-2008: Second Due Ambulance Call, 1800 Block of Chatham Drive for a cardia arrest. Ambulacne 174 was staffed by Div. Chief Yohn and EMT-I Steve Barrett.
- 01-18-2008: Health South Rehab, 175 Lancaster Blvd, Assist Ambulance 274 with an ill person.
- 01-20-2008: Rossmoyne Road at Route 15, Assist Ambulance 274, Ambulance 14, Ambulance 171 and Ambulance 185 with an auto accident with entrapment.
- 01-20-2008: 200 block of Allendale Way, Assist Ambulance 274 and Lower Allen Fire Department with a chimney Fire.
- 01-21-2008: 3608 Hartzdale Drive, Annex Fitness, Assist Ambulance 174 with an unconscious person.
- 01-21-2008: 1800 block of Creekview Court, Assist Ambulance 174 with a fall victim.
- 01-23-2008: 10 Block of Center Drive, Assist Camp Hill EMS, Ambulance 14 with a resident having leg pain.
- 01-23-2008: 2901 Society Hill Apartments, Assist Hamden Township EMS, Ambulance 171 with smoke in a building.
- 01-24-2008: 1800 block of Creekview Court, Assist New Cumberland EMS, Ambulance 10

with a fall victim.

01-24-2008: 900 Lisburn Road, Cedar Run Elementary, Assist LAFD Chief 2-12 and Ambulance 174 with a school bus fire.

01-25-2008: 1900 block of Kent Drive, Assist Camp Hill EMS, Ambulance 14 with chest pains.

01-28-2008: 10 Block of Clemson Drive, Assist Ambulance 274 with a ill person.

**01-28-2008: Second Due Ambulance Call, 825 Windsor Place. Ambulance 174 staffed by Div. Chief Yohn and EMT-I DeHaven.

01-28-2008: 2108 Cedar Run Drive, Assist Ambulance 274 with chest pains.

01-28-2008: Intersection of Raven Hill Road and Lisburn Road, Assist Ambulance 274 with an auto accident victim.

01-29-2008: 1993 Hummel Ave, LA Twp Municipal building, Assist Ambulance 274 with an ill subject.

01-31-2008: 3803 Glennwood Ave, Camp Hill Motel, Assist Ambulance 174 with an assault victim.

Breakdown of EMS Division Chief's Assists:

Total Number of assists for the month of January: 29

Assist to Lower Allen Township EMS Crews: 22
Assist to mutual aid Ambulance Company 14: 3
Assist to mutual aid Ambulance Company 71: 1
Assist to mutual aid Ambulance Company 85: 1
Assist to mutual aid Ambulance Company 10: 1
Assist to Lower Allen Township Fire Department: 1

Second Due Ambulance calls staffed by Div. Chief Yohn: 2

Total number of second due ambulance calls for the month of January: 10

The Second Due Ambulance was staffed by Div. Chief Yohn, Part-time EMT's and the Public Safety Officers.

Vehicle Maintenance:

Ambulance 174: Normal Preventative Maintenance

Ambulance 274: Normal Preventative Maintenance and two new rear tires.

EMS Division Chief's Expedition: Normal Preventative Maintenance.

PUBLIC SAFETY OFFICERS

The Public Safety Officers have been very busy assisting the Department of Public Safety. The PSO's divide their time between the Police Division, EMS Division, Lower Allen Fire Department and the Lisburn Community Fire Company.

When the PSO's are not busy handling emergency calls, they are at one of the three fire station performing the daily rig checks on the fire apparatus. This is to make sure that the apparatus is ready to respond in case of an emergency call.

The Public Safety Officers dedicated a week to spending time at maintaining all the fire apparatus. They started the first half of their week out at Lower Allen Fire Station #2 and they striped all equipment from the apparatus, cleaned and wiped out all the compartment, serviced all the equipment, and washed and waxed the apparatus. They finished out their week at Lisburn Station 24, cleaning and servicing the equipment on Engine 24 and Tanker 24.

After their week of hard work cleaning the apparatus, the Public Safety Officers spent the following Friday training on search and rescue techniques. The PSO's used Station #2 with the permission of Chief Mumma. They watched video's in the morning and then broke out into practical exercises in the afternoon. They smoked up the lobby at Station #2 and practiced search and rescue exercises. Safety Officer Landis was their instructor for the search and rescue exercises.

The Month of January was very busy for expecting parents wanting child safety car seats checked and installed. During the week of apparatus maintenance, I assisted Public Safety Officer Keri Nace with a child safety check up at the EMS Station.

The Safety Officers were very busy in the month assisting the Police Department with School Crossings. This gives the Police Department extra manpower for school crossings, and assisting the Police Department with other duties as they are needed.

Respectfully Submitted;

Christopher Yohn
EMS Division Chief

**LOWER ALLEN TOWNSHIP E.M.S.
MONTHLY REPORT
December 2007**

SUMMARY

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
AMBULANCE 1-74 CALLS	95	71	952	1015	-63
AMBULANCE 2-24 CALLS	84	96	1240	1092	+148
ASSISTS TO LOWER ALLEN	25	26	389	493	-104
ASSISTS TO OTHER DEPTS.	30	14	339	293	+46
PART TIME EMT HOURS	305.75	72.75	2692.50	2386.50	+306
VOLUNTEER EMT HOURS	0	0	0	0	0
VOLUNTEER CALLS	0	0	0	0	0

LOWER ALLEN TOWNSHIP E.M.S. MONTHLY REPORT December 2007

ASSISTS INTO LOWER ALLEN TOWNSHIP

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
NEW CUMBERLAND	0	0	4	18	-14
CAMP HILL	5	10	110	159	-49
WEST SHORE EMS (CO. 81)	3	1	29	30	-1
WEST SHORE EMS (CO. 82)	3	0	43	50	-7
HAMPDEN TWP.	14	15	188	225	-37
EAST PENNSBORO TWP.	0	0	0	1	-1
FAIRVIEW TWP.	0	0	12	10	+2
OTHER	0	0	0	0	0
TOTAL	25	26	386	493	-107

ASSISTS TO OTHER DEPARTMENTS

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
NEW CUMBERLAND	1	3	23	22	+1
CAMP HILL	4	0	39	30	+9
LEMOYNE	1	2	40	25	+15
UPPER ALLEN	8	5	97	119	-21
MECHANICSBURG	0	0	17	16	+1
HAMPDEN	7	3	51	35	+16
SHIREMANSTOWN	1	0	14	10	+4
DILLSBURG	0	0	0	0	0
OTHER	8	1	57	36	+21
TOTAL	30	14	339	293	+46

LOWER ALLEN TOWNSHIP E.M.S. MONTHLY REPORT December 2007

AMUBLANCE RESPONSE

HOURS	CLASS 1	CLASS 2	CLASS 3	FIRE	ROUTINE	OTHERS
0700-1500	47	20	20	0	0	0
1500-2300	17	22	18	0	0	2
2300-0700	21	5	7	0	0	0
TOTALS	85	47	45	0	0	2

KEY: *Class 1 – Emergency Response, BLS and ALS*
Class 2 – Emergency Response, BLS only
Class 3 – Non-emergency Response, BLS only
Fire – Response with a fire company to a 911 call
Routine – Transfer of a patient between health facilities
Other – Stand-by, medical assists, drills, etc.

CALL ANALYSIS BY SHIFTS

HOURS	LOWER ALLEN EMS	ASSISTS	MUTUAL AID	TOTAL
0700-1500	89	1	16	105 Calls/1 Assist
1500-2300	59	2	8	67 Calls/2 Assists
2300-0700	31	0	1	32 Calls/0 Assists
TOTALS	179	2	25	204 Calls/3 Assists

“Assists” denotes another ambulance company responding to a call with multiple patients in Lower Allen Township with Lower Allen Township EMS. “Mutual Aid” denotes another ambulance company responding to an emergency call in Lower Allen Township while Lower Allen EMS was committed to another call.

LOWER ALLEN FIRE COMPANY

CHIEF'S REPORT

A total of 105 alarms was reported in December. We continue working on the new truck specs and the SOGs. New fire officers were sworn in at January's meeting.

LOWER ALLEN TOWNSHIP FIRE DEPARTMENT MONTHLY REPORT December 2007

TYPE OF SITUATION

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
FIRE/EXPLOSION	4	6	87	91	-4
GOOD INTENT CALL	24	19	272	243	+29
HAZARDOUS CONDITION	16	6	75	51	+24
MALICIOUS FALSE CALL	0	0	0	0	0
OTHER FALSE CALL	11	5	114	105	+9
OVER PRESSURE RUPTURE	1	2	9	12	-3
RESCUE	10	6	85	82	+3
SERVICE CALL	39	2	92	41	+51
SEVERE WEATHER/NATURAL DISASTER	0	0	2	2	0
TOTAL	105	46	736	627	+109

**LOWER ALLEN TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT
December 2007
SITUATION BREAKDOWN**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
STRUCTURE FIRE	2	5	57	68	-11
OUTSIDE OF STRUCTURE FIRE	1	0	5	3	+2
TREES, BRUSH, GRASS FIRE	0	0	12	12	0
REFUSE FIRE	0	0	5	2	+3
VEHICLE FIRE	1	0	8	4	+4
RESCUE CALL	9	0	67	82	-15
AMBULANCE CALL	1	4	15	21	-6
HAZARDOUS CONDITION	2	2	22	10	+12
POWER LINE DOWN	11	0	13	1	+12
SPILL/LEAK-NO IGNITION	1	3	23	18	+5
AIRCRAFT STANDBY	1	0	6	2	+4
SERVICE CALL	38	0	70	30	+40
ANIMAL RESCUE	0	0	1	0	+1
WATER EVACUATION	0	1	4	3	+1
COVER ASSIGNMENT	1	0	14	4	+10
GOOD INTENT CALL	20	18	229	210	+19
SMOKE SCARE	4	0	30	14	+16
STEAM, OTHER GAS FOR SMOKE	0	1	2	6	-4
CONTROLLED BURNING	0	0	1	1	0
FALSE CALL	0	0	6	16	-10
SYSTEM MALFUNCTION	3	2	65	52	-47
MALICIOUS/MISCHIEVOUS FALSE CALL	0	0	3	5	-2
UNINTENTIONAL FALSE CALL	8	3	13	34	-21
ARCING/SHORTED ELECTRICAL EQUIPMENT	1	1	5	10	-5
EXTRICATION	0	2	3	12	-9
LOCK OUT	0	0	0	0	0
ASSIST POLICE	0	0	3	2	+1
OTHER	1	4	12	17	-5
TOTAL	105	46	736	627	+109

**LOWER ALLEN TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT
December 2007**

FIRE COMPANY RESPONSES

COMPANY	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
LOWER ALLEN TWP.	85	26	447	364	+83
CAMP HILL BOROUGH	4	3	52	45	+7
DICKINSON TWP.	0	0	0	0	0
EAST PENNSBORO TWP.	0	2	9	6	-3
FAIRVIEW TWP.	4	4	59	46	+13
HARRISBURG CITY	1	0	23	15	+8
HAMPDEN TWP.	4	3	27	31	-4
LEWISBERRY BORO	0	0	0	0	0
LEMOYNE BORO	2	4	4	25	+7
MECHANICSBURG BORO	0	0	0	4	0
NEW CUMBERLAND BORO	1	2	14	20	-6
SHIREMANSTOWN BORO	2	1	10	15	-5
SILVER SPRING TWP.	0	0	0	0	0
UPPER ALLEN TWP.	2	1	53	54	-1
WORMLEYSBURG	0	0	2	0	+2
OTHER	0	0	4	2	+2
TOTAL	105	46	736	627	109

LOWER ALLEN TOWNSHIP FIRE DEPARTMENT MONTHLY REPORT

December 2007

UNIT RESPONSES WITHIN LOWER ALLEN

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
CANCEL PRIOR TO RESPONSE	6	3	70	65	+5
CAMP HILL FIRE DEPT.	2	2	40	46	-6
CAMP HILL E.M.S.	0	0	0	0	0
FAIRVIEW TWP. FIRE DEPT.	5	1	35	17	+18
LEMOYNE FIRE DEPT.	0	0	0	0	0
HAMPDEN TWP. FIRE DEPT.	4	3	34	41	-2
HAMPDEN TWP. E.M.S.	0	0	0	0	0
NAVY SHIPS PARTS CONTROL CTR.	0	0	33	17	+16
NEW CUMBERLAND FIRE DEPT.	2	3	17	25	-8
NEW CUMBERLAND E.M.S.	0	0	0	0	0
UPPER ALLEN TWP. FIRE DEPT.	2	1	56	62	-6
WEST SHORE BUREAU OF FIRE	3	4	43	42	+1
CHIEF'S VEHICLE	14	8	94	109	-15
ENGINE 1-12	12	9	175	67	+108
ENGINE 2-12	35	16	229	226	+3
ENGINE 3-12	36	6	139	104	+35
ENGINE 4-12	0	0	0	38	-38
NO RESPONSE	2	0	8	1	+7
FAILED TO RESPOND	0	5	28	45	-17
PERSONAL VEHICLE	1	0	4	6	-2
SQUAD 12	29	10	192	146	+46
TRUCK 12	12	12	153	137	+16
UTILITY 12	4	3	37	43	-6
ENGINE 24	0	1	5	6	-1
TANKER 24	0	0	13	3	+10
UTILITY 24	0	0	0	0	0
LOWER ALLEN E.M.S.	0	0	0	0	0
OTHER FIRE COMPANY	4	3	59	39	+20
OTHER E.M.S. COMPANY	0	0	0	0	0
TOTAL	105	90	1196	1285	-89

LISBURN FIRE COMPANY MONTHLY REPORT December 2007

SUMMARY

TYPE OF RESPONSE	Lisburn	Lower Allen	Upper Allen	Monaghan	Fairview	Lewisberry	New Kingston	Other
AUTO ACCIDENT					2			
AUTO ALARM			3		3			
C.O. ALARM								
EMERG. SERVICE	4				1			
FIRE-ANY TYPE				1	5			
HAZMAT	1							
INVESTIGATION			1					
RESCUE								
STANDBY								
TRANSFER						1		
OTHER								
TOTAL	5	0	4	1	11	1	0	0

EMERGENCY SERVICE MAN HOURS	75
TRAINING MAN HOURS	0
AVERAGE PEOPLE PER CALL	3
FAILED CALLS	0
CANCELLED CALLS	9
TOTAL NUMBER OF CALLS	22

Dianna Knisley

From: Tamara Bieler
Sent: Wednesday, February 13, 2008 5:59 PM
To: LA_FIRE
Subject: minutes

Lower Allen fire Company No. 1 Monthly Business Meeting Minutes January 2008

Meeting called to order by : Mark Urich, President at 7:45 pm, January 9, 2008

Special interest: none

Officers and members in attendance:

Bill Bani	Tammy Bieler	Gary Frazer	Justin Hoyer
Chelsea Kisner	Jeff Kisner	Tim Knepp	Rodney Mumma
Dave Murdoch	Jeff Peters	Pat Plummer	Jim Polly
Greg Pro	Andrew Roberts	Cyle Sheaffer	Tim Sheely
John Titzel	Mark Urich	Dave Warren	

Presentations of Applications for Memberships: none

Previous Minutes: approved as published

Communications: T. Bieler

Holiday cards from:

John Rausch, Chief 30

Larry Seagrist, Chief 18

ProMed Services, Inc

Thank you from Mr. Black for CO Detector response on Dec 16, 2007

Donation from EDS Central Pa Community Affairs - \$50.00

Diane Hoy, House Manager, United Cerebral Palsy, 829 Lisburn Rd advising there are currently three residents with a fourth expected in January.

Invitation to Hampden Township Banquet on 1/27

Announcement of 2008 Monroe FC Officers

Special Olympics Fundraiser – Eskimo Plunge at City Island on Sat. February 2nd.

Fire Chief's Report: R. Mumma

-736 calls last year – 105 calls in December (58 calls on the 16th)

-Final chance for seat belt pledge

-Expired Ids will be renewed when new building opens, if you need one for the first time, you can get one now

-Quartz light on E2-12 out again, will be looked into due to the frequent problem

-New SOGs will be voted on in February, review this month*note the SOGs on response issues

-Officers meeting held, general issues covered for 2008

-2008 Township budget passed on December 26th

-Look for organizational chart in e-mail listing responsibilities of officers, committees, etc.

Apparatus Maintenance: D. Warren

Truck 12 – lights, electrical problem being investigated

Eng 3-12 – lights, parking brake switch

Training Report: T. Knepp

EVOC next week

Billing Committee: J.Polly

no report

Fundraising Committee: J. Polly

\$45,969 – residential

\$6,325 - business

Fire Prevention/Public Education:

April 26th, Allen Middle School Parking Lot, Safety Day

Maintenance Committee: B. Zorn

Urinal fixed

Various light bulbs

Fire Fighter's Activity Committee: M. Urich

no report

Membership Committee:

Lori Cook accepted as new member

Presentation of Bills: J. Polly

National Stroke Association - \$100.00

UPS Charges - \$22.00

Special Events - \$100.00

Credit Card - \$45.00

Motion to pay bills – R. Mumma

2nd – T. Knepp

Pass – 10/0

Treasurer's Report: J. Polly

As of 12/31/07:

General fund - \$7,699.87

Money Market - \$39,382.07

Fundraiser - \$147,826.78

Motion to accept report – T. Knepp

2nd – J. Hoyer

Passed – 10/0

Unfinished Business:

Clothing order sent – Tom will contact when it arrives

State grant approved - \$22,100.77

Thank you to Texas roadhouse sent

New Business:

Gas range and dishwasher failing at St 2. Motion by D. Warren to purchase replacements at \$549.99 for range and \$235 for dishwasher. Discussion – these are 1982 originals. They will install and take away old appliances. Second – D. Murdoch. Passed – 12/0

Motion by J. Kisner to change Relief By-Laws, Article XI, section 2:

“Alterations shall be proposed at the regular January meeting and the discussion and vote thereon postponed until the regular February meeting.”

Proposed change will be to remove “January” and “February” and insert “June” and “July”

Second - C. Kisner

By-law changes will be voted on after one month to allow membership review.

General Remarks:

2/21/2008

Commissioners commended the fire department for the December 16th, 2007 storm day – 58 responses and 242 ½ man hours

Those interested in any committees see Mark.

Adjournment: Motion by J. Hoyer, 2nd D. Murdoch, passed 10/0 at 8:25 pm.

Lisburn Community Fire Company General Meeting Minutes

Date	January 3, 2008, 7:04 PM
X beside Officer's name indicates attended.	<input checked="" type="checkbox"/> President: Harold Turbett, <input type="checkbox"/> 1 st Vice President: Brian Kline, <input checked="" type="checkbox"/> 2 nd Vice President: Thomas Banks; <input checked="" type="checkbox"/> Treasurer: Matt Briggs, <input checked="" type="checkbox"/> Financial Secretary: Ruth Landis, <input checked="" type="checkbox"/> Secretary: Mary Ellen Banks, <input checked="" type="checkbox"/> Chief 24: Jack Souders, <input checked="" type="checkbox"/> Deputy Chief 24: Joshua Keller, <input checked="" type="checkbox"/> Assistant Chief 24: Bryce Landis, Directors: <input checked="" type="checkbox"/> Thomas Banks, <input checked="" type="checkbox"/> Marty Landis, <input checked="" type="checkbox"/> Jack Souders, <input checked="" type="checkbox"/> Larry Zook
X beside Member's name indicates attended.	<input checked="" type="checkbox"/> Lori Davis <input type="checkbox"/> Bernie Draisey, <input checked="" type="checkbox"/> Esther Draisey, <input checked="" type="checkbox"/> Doris Hoffman (Sis), <input checked="" type="checkbox"/> Arlene Lenker, <input type="checkbox"/> Dianna McQuirk, <input checked="" type="checkbox"/> John Titzel, <input checked="" type="checkbox"/> Doris Turbett, <input checked="" type="checkbox"/> Elaine Cady, <input checked="" type="checkbox"/> Steve Cady, <input checked="" type="checkbox"/> Shauna Atkinson
# Attended	19
Location	LCFC Social Hall
Facilitator	Harold Turbett, President
Recorder	Mary Ellen Banks, Secretary

1. Agenda:

1. Meeting Called to order with devotions and Pledge to the flag
2. Minutes from December 2, 2007 meeting were Read. Correction will be made concerning tires for tanker/should have been tires for engine. Approved with correction.
3. Officers for 2008 were sworn in by Mr. Titzel, Commissioner of Lower Allen Township.

2. Cor response:

<ul style="list-style-type: none"> Email read from Frank Williamson of Lower Allen sent 12/31/07 for the benefit of members without email or that did not receive.

3. Re ports:

President – Harold Turbett
Bad check in hands of DJ – will handle going forward No report from Twp. On audit – will check after holidays Committees – need to keep the same as last year. Will ask people to help with things as they arise 1 st & 2 nd VP – same responsibilities
1st Vice President – Brian Kline – Not Present
2nd Vice President – Thomas Banks
No disciplinary actions necessary
Treasurer – Matt Briggs
Report attached. Was reviewed and approved \$87.75 refunded for Festival deposits charge from bank Outstanding issues: festival prize ticket not cashed Original loan was for \$198,538. This included 59 payments of \$1,491.46 with a balloon payment for the final payment of \$171,666.59. Looking into possibilities for re-financing loan with PNC. Principal paid is \$19,348.66; Interest, \$44,784.12 Signature Card for Ruthie will be handled by Turby. Those on checking account will be Turby, Marty, Ruth, Matt and Jack for signing checks
Financial Secretary – Ruth Landis
Electric bill is up \$200 Money Market – don't have report; Have \$90,000 in MM now on Interest Fund Raiser, \$16,155.00

\$3,008.80 needs to be put into Vanguard from fund raiser. Will do once all donations are in bank Total rentals, \$10,500. for 2007
Secretary – Mary Ellen Banks - No Report
Chief 24 – Jack Souders
There will be no grant money for engine. Must apply again next year. Engine tires. They no longer sell tires for this model. Has to replace wheels & tires – are on order
Deputy Chief 24 – Joshua Keller
2007 fire reports will be going to County in near future Getting estimate for the lights in the engine bay from J.A. Kolva, Inc. – lights were in the budget from Lower Allen Updating program to do fire reports to County Address signs – let Josh know if any received so we can get them completed Denied engine grant. Still getting some \$\$ for miscellaneous items
Assistant Chief 24 – Bryce Landis – Had to leave before giving report
Director: Thomas Banks – No Report
Director: Marty Landis
Still trying to get rid of leaves Thanks to Jack, Bryan, Bryce and Josh for taking care of the shingles. Almost all gone Jack and guys moved outdoor kettles & Bison into small pavilion
Director: Jack Souders
Siren is in Hbg. getting fixed Trying to get Carey to put new lights up in parking lot Turby couldn't see light on flag. Will check to see if it is working
Director: Larry Zook - No Report
President, Ladies Auxilliary: Dianna McGuirk – Not Present. Lori Davis Acting President reporting
Talked to Dianna's husband. Has only heard 1 time from her Will do all she can; but won't be working much due to upcoming operation Came up with a list of events to review: February – Sub Sale – Feb. 21 st & deliver for 22 nd . (9" subs & pretzel sandwiches) Needs someone to pick-up and hand out at fire hall. (21 st is exec. Board meeting) March – Turkey Dinner March 29 th – Fisherman's Breakfast (Jack & Firefighters will do) April – Ham?? April 26 th – Yard Sale (Jack in charge of Yard Sale) May – this is Mother's Day. Spare ribs & chicken or ham & chicken. Need to know if anyone else will help since she will not be helping June – Spaghetti dinner – (Jack & firefighters will do) Has to be on a Saturday evening. 2 nd Sunday in June is already booked in social hall. July – 4 th at the Park August – Festival September – Ham & Chicken Pot Pie possible??? October - BBQ Chicken & Ribs November – Turkey Dinner December – Xmas Parties Call Lori with other ideas or can they help?? Lori feels Ladies need to give money to Fire Company especially for building mortgage Ruth – wanted to know on the 25 th if we are catering. Aux said they can do; however, they need a count before doing. Sausages, meatballs, mac & cheese and a veggie. Need to find out when Lower Allen wants Xmas Party. Ruth says L/A booked last year when they sent us a check for a donation for using the hall and doing the cooking. We will wait and see.
Membership Committee - Marty Landis, Chairman - No Report
Block Shoot Committee – Steve and Elaine Cady, Co-Chairpersons
Picking up. It will get better during the year

East Berlin does block shoot once a month with a money wheel. Elaine is planning on finding out how these work
Festival Committee - Brian Kline, Chairman – Not Present
House and Grounds - Marty Landis - See Director's Report
Bingo Committee – Dave Lenker – No Report via Larry
Ruth said Bingo is doing good
Ways and Means Committee - Tom Banks, Chairman – No Report
Fireman's Relief - Nothing

4. Old Business:

Item:
Reviewed action list for 2007. Will update and carry forward items not completed to 2008. Secretary thanks for patience of most members PNC info – anything comes in mail, give to Ruth or Matt Jack - Looked into buying salt spreader for back of truck. Do not make them anymore. When the State makes loop in Fire Hall parking lot will cinder and plow

5. New Business:

Item:
Request from Redland & Cedar Cliff High School Marching band to do a cow chip raffle. Will be in March sometime. Not sure how to charge and wanted permission to allow. Meb made motion to allow. Larry 2 nd . Unanimous. Do for a donation only – do not charge bands.

6. For the Good of the Fire Company:

Item: - Nothing

7. Action Items

Action Item #		Responsible	Due Date if any
A.1.	Report to Directors concerning PNC info to refinance loan	Matt	

8. Closing:

Item:
<ul style="list-style-type: none"> • Motion to adjourn the meeting • Meeting adjourned @ 8:24 PM

Respectfully Submitted: Mary Ellen Banks