



# LOWER ALLEN TOWNSHIP

1993 HUMMEL AVENUE • CAMP HILL, PENNSYLVANIA 17011

## DEPARTMENT OF PUBLIC SAFETY

### MEMORANDUM

TO: **BOARD OF COMMISSIONERS**  
FROM: **FRANK E. WILLIAMSON, JR., DIRECTOR**  
DATE: **May 23, 2008**  
RE: **MONTHLY REPORT FOR APRIL 2008**

April began with assisting two agencies with the “mock” assessments in preparation for their State Accreditation on-site assessments. On April 1<sup>st</sup>, I was in State College to review their department for the initial accreditation assessment. On April 15<sup>th</sup>, I assisted Derry Township with a mock, in preparation of the re-accreditation for the State program.

We are deeply into our re-accreditation preparation. The CALEA assessors will arrive in December and Sergeant Crone has been hard at work preparing our files. Some policies will have to be re-written once we are in the new building to change the processes we have, such as evidence handling and use of the interview rooms. These are all changes for the better with the way the new facility is designed. Everyone is anxiously awaiting completion of the building so we can begin a new era in delivering services to the Township.

On April 2<sup>nd</sup>, Cpl. Huff, Det. McNair and I attended a faculty meeting at Cedar Cliff High School to discuss a recent infusion of heroin use in the area. We provided the teachers with some background information and behavioral characteristics to watch for in students.

Also on April 2<sup>nd</sup>, we tested 41 of 44 applicants for the position of Police Officer. While the number of applicants was down from last years testing, it is a problem being experienced by many departments in our area. A total of 31 candidates passed the written test and will move on to the oral examination in later in the month.

On April 6<sup>th</sup>, Officer Michael Scarlato again confused responders as to which Division of Public Safety he worked for. A fire in one of the cottages at the United Methodist Home for Children was reported. Officer Scarlato knocked down the fire with a fire extinguisher as the fire department was arriving. Officer Scarlato previously used an extinguisher on a cooker fire on the carport of a home on Shoreham Rd, preventing extensive damage to the structure.

Two Smooth Operator details were run in April. On April 6<sup>th</sup>, the detail was run northbound on Rt 15. This detail produced 32 contacts with 26 speeding citations issued, 3 other citations issued and one DUI arrest. This was from 2:30 pm until 6:30 pm. On April 8<sup>th</sup>, another detail was schedule for Rt 15 north. However, due to Rt 15 Construction northbound the detail had to be moved to South Bound. This produced 21 contacts, 22 citations, 17 speeding, 2 obedience to traffic control devices, 2 inspection and 1 seatbelt. Officer Claeys have been charged with scheduling, documenting and coordinating with PennDoT and other agencies to make sure we stay compliant with the grant.

On April 8<sup>th</sup>, Sgt. Crone, Sgt. Thomas, Captain Yohn and I met with the new Executive Director and the staff at the United Methodist Home for Children. Discussions concerning both the Home's expectations of the first responders and the Department's expectation of the Home's staff were discussed. It was a very productive meeting.

We also had some initial planning on April 8<sup>th</sup> for Celebrate America. This will be the second annual event at Christian Life Assembly. The Police Division will be handling parking, to attempt to get more cars in to the available grass parking areas. Additional meetings for event planning will be occurring in May.

Also, on April 8<sup>th</sup>, I proctored the written test for the position of Lieutenant in the Police Department. There were a total of three eligible candidates applying for the position. Only two of the three passed the test and will be scheduled for an Oral Examination Board.

The oral examinations for the Police Officer candidates occurred on April 16 and 18<sup>th</sup>. Lou Martin, Dave Harman and Terry Lenker from the Civil Service Commission and I participated in the interview process. Several quality candidates were identified, some who either have Act 120 training or are currently in the academy.

On April 23<sup>rd</sup>, Lt. Dave Holl with Derry Township PD, PSO Keri Nace and I attended the Gov Sec Exposition and Conference in Washington, D.C. This expo is different from the better attended NJ Chiefs of Police Expo in Atlantic City. We found the Gov Sec Expo to be more large/Federal agency centric. While we did find some good information, most of it was not applicable to agencies or municipalities of our size.

April 26<sup>th</sup>, was Health and Safety Day, held this year at Allen Middle School. The weather held off and the program was well attended. Lower Allen Fire performed a vehicle extrication demonstration. EMS provided ambulance tours, Chocking Charlie demonstrations and staffed the table on the Community Emergency Response Teams (CERT). The Police Department records staff cooked hot dogs, officers staffed the child ID system (which was extremely popular) and fatal vision goggles. A child safety seat checkpoint was staffed by Public Safety Officers, Police Officers and EMS personnel. Next years event, if held at Allen again, will be arranged to allow better flow through all of the exhibitors. We are looking at a larger venue where we can bring everything into closer proximity to each other. This event was a huge success and was coordinated by Dianna Knisley. Without her assistance and efforts, this event probably would not have happened.

On April 29<sup>th</sup>, Allen Middle School found a bomb threat in one of their bathrooms. The scene was secured and Sergeant Thomas implemented the Incident Command System. The school was placed in

lock down during the investigation. Eventually, a suspect was identified and later confessed. Charges are pending with York County Juvenile authorities.

During the month, Amy Nye and I began working on implementing the Connect-CTY alerting system. We have been working with their customer support in developing our employee and user list. Connect has been working with Paul Daniels in CED to get the proper "shape" files from the GIS system. This will allow them to capture all publicly available phone data for the Township. Look for changes to the Township's website to include a link for residents to provide additional contact information for the system.

The Division reports follow as always, my staff and I are available to answer any of your questions or concerns.

## POLICE DEPARTMENT OPERATIONAL SERVICES BUREAU

The total number on calls handled by the Police Department in April 2008 was 1,209. The Lower Allen Twp Police Dept had the highest number of dispatched calls from Cumberland County Communications with 1,195. Silver Spring Twp. had the second highest number of dispatched calls at 971.

There were no CSO's or Police Officers injured in April 2008. There were no CSO's or Police Officers assaulted during the month of April.

There were 47 traffic accidents reported to LATPD in April 2008. Of these, 9 were reportable and 38 were non-reportable traffic accidents. None of these traffic accidents were DUI related.

### MAJOR INCIDENTS

#### ROBBERY (0)

There were no Robberies reported in the month of April.

#### BURGLARY (1)

04/05/08 Robin Ct. (Residence)

#### DOMESTIC ASSAULT (4)

04/04/08 5500 Block Moreland Ct. (1 Arrest - Ofc. Coffey)  
04/09/08 10 Block Scarsdale Dr. (1 Arrest - Cpl. Williams)  
04/15/08 10 Block Hummel Ave. (1 Arrest - Ofc. Coffey)  
04/20/08 10 Block Creek Rd. (1 Arrest - Ofc. Martinez)

#### ASSAULT (5)

04/11/08 1300 Block Carlisle Rd. (1 Arrest - Ofc. Scarlato)  
04/12/08 300 Block Wesley Dr. (3 Arrests - Ofc. Justh)  
04/14/08 1300 Block Carlisle Rd. (1 Arrest - Ofc. Morgan)  
04/17/08 1300 Block Carlisle Rd. (1 Arrest - Cpl. Williams)  
04/25/08 Cedar Run Dr. @ Nailor Dr. (1 Arrest - Ofc. Claeys)

#### HARASSMENT (4)

04/01/08 1300 Block Carlisle Rd. (1 Cited - Ofc. Scarlato)  
04/01/08 2100 Block Cedar Run Dr.  
04/02/08 1300 Block Carlisle Rd. (1 Cited – Cpl. Tamanosky)  
04/29/08 900 Block Rupp Ave. (1 Cited – Cpl. Williams)

AUTO THEFT (1)

04/01/08 900 Block Rupp Ave.

THEFT (10)

04/02/08 3600 Block Hartzdale Dr.  
04/11/08 2200 Block Cedar Run Dr. (Charges Pending – Ofc. Heckler)  
04/13/08 3500 Block Hartzdale Dr.  
04/18/08 5300 Block Oxford Dr.  
04/21/08 3600 Block Simpson Ferry Rd.  
04/22/08 4200 Block Gettysburg Rd. (1 Arrest – Ofc. Gelnett)  
04/20/08 10 Block Essex Rd.  
04/21/08 1300 Block Carlisle Rd.  
04/23/08 3800 Block Cedar Ave.  
04/26/08 4500 Block Manor Dr.

RETAIL THEFT

There were 4 retail thefts reported during the month of April with 4 arrests made.

THEFT FROM AUTO (1)

04/24/08 900 Block Rupp Ave.

DUI ARRESTS (12)

04/01/08 Rt. 15 N @ Slate Hill Rd. (Ofc. Gelnett)  
04/04/08 3400 Block Simpson Ferry Rd. (Ofc. Martinez)  
04/06/08 Rt. 15 North @ MM 41.8 (Ofc. Justh)  
04/10/08 2400 Block Gettysburg Rd. (Cpl. Williams)  
04/11/08 Rt. 15 South at Slate Hill Rd. (Ofc. Martinez)  
04/12/08 1100 Block Lowther Rd. (Ofc. Justh)  
04/13/08 Carlisle Rd. at I 83 South (Ofc. Gelnett)  
04/18/08 1800 Block Hummel Ave. (Ofc. Stevenson)  
04/18/08 Rt. 15 North @ Slate Hill Rd. (Ofc. Stevenson)  
04/20/08 Rt. 15 North @ Slate Hill Rd. (Sgt. Thomas)  
04/24/08 Rt. 15 South @ MM 41.9 (Ofc. Coffey)  
04/24/08 1100 Block Kingsley Rd. (Ofc. Justh)

PUBLIC DRUNKENNESS ARRESTS (4)

04/15/08 2000 Block Sheepford Rd. (1 Cited – Cpl. Sentman)  
04/17/08 5100 Block Simpson Ferry Rd. (1 Cited – Cpl. Sentman)  
04/22/08 1100 Block Carlisle Rd. (1 Cited – Ofc. Justh)  
04/23/08 300 Block Belaire Dr. (1 Cited – Ofc. Justh)

DRUGS (5)

04/06/08 3400 Block Hartzdale Dr. (2 Cited - Sgt. Thomas)  
04/07/08 5300 Block Oxford Cir. (1 Arrest - Ofc. Stevenson)  
04/07/08 1900 Block Kent Dr. (Charges Pending – Ofc. Scarlato)  
04/11/08 1000 Block Wesley Dr. (Charges Pending – Ofc. Gelnett)  
04/15/08 1100 Block Carlisle Rd. (2 Cited – Ofc. Gelnett)

UNDERAGE DRINKING ARRESTS (4)

04/05/008 4500 Block Florence Ave. (2 Cited - Ofc. Gelnett)  
04/12/08 5300 Block Oxford Cir. (2 Cited – Ofc. Gelnett)

DISORDERLY CONDUCT / PRACTICES ARRESTS (14)

04/01/08 900 Block Lisburn Rd. (1 Cited - Ofc. Morgan)  
04/10/08 10 Block Palmer Dr. (1 Cited – Ofc. Scarlato)  
04/11/08 Rt. 15 at Gettysburg Rd. (2 Cited – Ofc. Justh)  
04/13/08 1100 Block Carlisle Rd. (2 Cited – Ofc. Coffey)  
04/14/08 1700 Block Hummel Ave. (1 Cited- Ofc. Justh)  
04/16/08 1300 Block Carlisle Rd. (2 Cited – Sgt. Thomas)  
04/17/08 300 Block Belaire Dr. (1 Cited – Ofc. Scarlato)  
04/18/08 1300 Block Carlisle Rd. (1 Cited – Ofc. Foltz)  
04/19/08 4600 Block Florence Ave. (1 Cited – Ofc. Curtis)  
04/21/08 4100 Block Gettysburg Rd. (1 Cited – Ofc. Justh)  
04/27/08 4500 Block Manor Dr. (1 Cited – Cpl. Sentman)

CRIMINAL MISCHIEF (7)

04/12/08 3200 Block Lisburn Rd.  
04/17/08 400 Block Deerfield Rd.  
04/17/08 300 Block 18<sup>th</sup> St.  
04/18/08 10 Block William Penn Dr.  
04/20/08 100 Block Wesley Dr.  
04/28/09 4100 Block Gettysburg Rd.  
04/29/08 Stuart Dr.

OTHER REPORTED CRIMES

04/05/008            4500 Block Florence Ave. (Furnishing alcohol to minors - 2  
Arrested)(Ofc. Gelnett)  
04/10/08            1100 Block Lowther Rd. (Bad Checks – 1 Arrest)(Ofc. Foltz)  
04/20/08            100 Block Wesley Dr. (Open Lewdness – 1 Arrest)  
                          (Ofc. Martinez)  
04/23/08            10 Block Courtland Rd. (Animal Ord. Violation – 1 Cited)  
                          (Ofc. Coffey)  
04/25/08            4200 Block Gettysburg Rd. (Possessing weapons on school  
property – 1 Arrest)(Ofc. Justh)

### **ADDITIONAL INFORMATION**

PPO Coffey is still in FTO Training. He has completed Phase 3 and is in the last Phase of the FTO program. He is scheduled to be complete the FTO program on 5/23/08. He has done very well in the program and will be a great addition to the dept.

The Police Dept. continued to assist in the Rt. 15 construction by providing traffic cues during night construction.

The MS Walk occurred on 4/13/08 at the Cedar Cliff High School. The walk went through Highland Park. The Police Dept. assisted by providing traffic control.

Respectfully Submitted by:

Sgt. Gregory Thomas  
Bureau Commander of Operations

## POLICE DEPARTMENT SUPPORT SERVICES BUREAU

### General (Sgt Crone's activities):

Twelve General Orders remain to be finalized and moved to DOCMGR. Of these, all but 2 or 3 are in draft form.

Work continues on collecting the proofs and development of a matrix to allow tracking of which proofs are completed for the CALEA accreditation process.

Hiring interviews were conducted. Sgt Crone and the other background investigators

A Department Head Meeting, Public Safety Chiefs' Meeting and various building related meetings were attended. Additionally, planning meetings for Health and Safety day were attended, as well as a very successful Health and Safety Day event.

An audit of our juvenile processes was conducted by PCCD and we were found to be in compliance.

Statistics were provided to finance for an annual report on our clearance rates. These included:

#### Group A Clearance Rates:

|                     |                            |
|---------------------|----------------------------|
| Lower Allen Twp PD: | 30.43% (2006 was 30.78%)   |
| For perspective:    |                            |
| Statewide:          | 27.66%                     |
| Cumberland County:  | 21.54%                     |
| Hampden:            | 17.87%                     |
| New Cumberland:     | 13.97%                     |
| Upper Allen:        | 17.37%                     |
| State Police        | Results were not available |

There have been several visits to the new building, assessing move-in needs and simply checking on progress. As the building takes shape, it becomes easier to visualize the changes in our processes that will need to be implemented once we move.

Stored equipment continues to be packed up for the move and purchases of gear and office equipment that needs to be duplicated or tripled over our three floors of office space is being planned.

The first full month of CSOs being under Support Services has gone well. I am especially pleased with the initiative and attention to detail I have been seeing in CSO Crane.

**Quartermaster:**

All requests for uniforms were met. Progress continues on the revision to the uniform and appearance standards orders.

**Vehicles:**

All maintenance requests were met. It was discovered that dirty gas was getting into the fuel systems of the vehicles. All vehicles are currently in the process of having the fuel systems cleaned out. The source of the problem was at the gas pump at the highway building. This has also been corrected.

There have been a recent rash of minor problems with the in-car video systems, however, the vendor has been very responsive in remedying these situations.

**Training Function:**

Sgt Crone and Officer Scarlato attended a PPCT Defensive Tactics Instructor course.  
Cpl Huff attended and Officer Scarlato attended a class on conducting cell phone investigations.  
Sgt Thomas attended Strike Team training.  
Ofc Justh attended a weights and measures school.  
Ofc Calaman attended an Impact munitions school.  
Ofc Heckler attended a car seat refresher training course.  
Ofc Claeys attended accident related training  
Cpl Huff and Detective Spaulding attended a MAGLOCLLEN conference for investigators.  
Ofc Martinez attended SRT training.  
Cpl Sentman attended the Reid Interview and Interrogation technique.

**Technical Services (Tech Ickler):**

**Evidence Custodian:**

- Purged 40 cases from the Evidence Room

**Evidence Technician:**

- Processed file 1 vehicle – LAT2008-04-00037
- I have been processing all evidence at the County Lab

**Projects:**

- Packing the Laboratory and storage areas for the building move
- Preparing the Evidence Room for building move
- Fume Hood and Superglue Fuming Cabinet were moved to the new building

**Special Investigations (Cpl Huff, Det McNair and Det Spaulding)**

There was one credit card fraud reported by a township resident where his card was used over the Internet for a purchase. Several bad check cases were reported including one that happened at an ATM machine at Members First and is still an open investigation. A 47 year old white male was charged for a bad check he passed at a business in the township. Two adults were arrested for retail theft at the Capital City Mall and one was also charged with possession of drug paraphernalia.

In April there were two separate incidents in the West Shore School District that resulted in serious charges filed against two male juveniles. One student was charged for Risking and Causing a Catastrophe and other offenses for a bomb threat at Allen Middle School. A freshman student at Cedar Cliff High School was charged with Possession of Weapons on School Property when he brought a pocket knife to the school. He had just returned from an out of school suspension for fighting and claims he had the knife for protection. A female, ex-employee was charged for retail theft after an investigation at the Dollar General Store.

Lower Allen Criminal Investigation Unit also assisted and served two drug search warrants in the township. The residences searched, one in Highland Estates and one in Allendale resulted in the recovery of drugs, money and drug paraphernalia. These searches were the results of several month long investigations. A separate investigation with the Cumberland County Drug Task Force resulted in a drug buy from a township resident and charges are pending in that case. An adult female was also arrested on a warrant

On April 4<sup>th</sup> the Criminal Investigation Unit also conducted drug training for the teachers at Cedar Cliff High School in response to an increase of heroin use and overdoses.

In April a jury trial was held for Bruce Ward, a past resident of Lower Allen Township for possession of child pornography. This long and lengthy investigation came to a successful conclusion and resulted in the conviction of Ward, a past Megan Law Offender due to the diligence of Det. McNair.

**Records Section:**

Records continues the daily tasks of maintaining our files and reports and repairing those needing it. Donna Roberts has been supplementing the staff and filling in for vacations and such with excellent results. As progress is made on the new building, considerations being given to layouts of the records area and issues regarding the move.

Purge days have been proving quite successful. Discovery of long forgotten and no longer needed documents has been the common theme among all who are purging.

Respectfully submitted,  
Sgt. Leon G. Crone, Jr.

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT  
March 2008  
SUMMARY**

|                             | <b>THIS<br/>MONTH</b> | <b>THIS<br/>MONTH<br/>LAST<br/>YEAR</b> | <b>THIS YTD</b> | <b>LAST YTD</b> | <b>YTD<br/>CHANGE</b> |
|-----------------------------|-----------------------|---|-----------------|-----------------|-----------------------|
| <b>COMPLAINTS</b>           | 1399                  | 1479                                    | 3975            | 4316            | -341                  |
| <b>GROUP A – OFFENSES</b>   | 30                    | 34                                      | 96              | 91              | +5                    |
| <b>GROUP B – OFFENSES</b>   | 14                    | 16                                      | 31              | 38              | -7                    |
| <b>REPORTABLE ACCIDENTS</b> | 20                    | 14                                      | 45              | 45              | 0                     |
| <b>CRIMINAL ARRESTS</b>     | 58                    | 59                                      | 154             | 163             | -9                    |
| <b>TRAFFIC ARRESTS</b>      | 177                   | 238                                     | 618             | 715             | -97                   |
| <b>WARNING NOTICES</b>      | 35                    | 57                                      | 86              | 158             | -72                   |
| <b>TICKETS ISSUED</b>       | 78                    | 59                                      | 171             | 184             | -13                   |

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT  
March 2008**

**CALLS FOR SERVICE**

|                          | <b>THIS MONTH</b> | <b>THIS MONTH LAST YEAR</b> | <b>THIS YTD</b> | <b>LAST YTD</b> | <b>YTD CHANGE</b> |
|--------------------------|-------------------|-----------------------------|-----------------|-----------------|-------------------|
| GROUP A – OFFENSES       | 30                | 34                          | 96              | 91              | +5                |
| GROUP B – OFFENSES       | 14                | 16                          | 31              | 38              | -7                |
| 911 HANG-UPS             | 14                | 17                          | 46              | 51              | -5                |
| ABANDONED VEHICLES       | 8                 | 7                           | 33              | 28              | +5                |
| ACCIDENTS-REPORTABLE     | 20                | 14                          | 45              | 43              | +2                |
| ACCIDENTS-NON-REPORTABLE | 37                | 52                          | 120             | 125             | -5                |
| ALARMS                   | 79                | 62                          | 168             | 192             | -24               |
| ANIMAL COMPLAINT         | 28                | 22                          | 63              | 53              | +10               |
| ASSIST AMBULANCE         | 97                | 100                         | 263             | 270             | -7                |
| ASSIST FIRE COMPANY      | 8                 | 29                          | 23              | 90              | -67               |
| ASSIST OTHER DEPT.       | 41                | 28                          | 112             | 92              | +20               |
| COUNTY COURT             | 0                 | 0                           | 2               | 1               | +1                |
| DISTRICT JUSTICE COURT   | 10                | 10                          | 27              | 25              | +2                |
| DOMESTIC                 | 21                | 11                          | 80              | 54              | +26               |
| JUVENILE                 | 17                | 8                           | 34              | 28              | +6                |
| LOCKOUTS                 | 12                | 12                          | 33              | 44              | -11               |
| MENTALLY ILL             | 5                 | 6                           | 18              | 14              | +4                |
| MOTORISTS ASSIST         | 22                | 31                          | 55              | 81              | -26               |
| SPECIAL DETAIL           | 262               | 245                         | 767             | 791             | -24               |
| SUBPOENA SERVICE         | 0                 | 0                           | 0               | 0               | 0                 |
| SUSPICIOUS ACTIVITY      | 49                | 36                          | 126             | 91              | +35               |
| TRAFFIC STOPS            | 209               | 259                         | 681             | 825             | -144              |
| SUSPICIOUS VEHICLE       | 7                 | 8                           | 21              | 26              | -5                |
| TRAFFIC RELATED          | 57                | 75                          | 165             | 257             | -92               |
| WARRANT SERVICE          | 3                 | 14                          | 25              | 24              | +1                |
| OTHER                    | 349               | 335                         | 666             | 838             | -172              |
| <b>TOTAL</b>             | <b>1399</b>       | <b>1479</b>                 | <b>3975</b>     | <b>4316</b>     | <b>-341</b>       |

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT  
March 2008**

**GROUP A OFFENSES**

| Group A Offenses              | Code   | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD  | LAST YTD  | YTD CHANGE |
|-------------------------------|--------|------------|----------------------|-----------|-----------|------------|
| Murder                        | 09     | 0          | 0                    | 0         | 0         | 0          |
| Sex Offenses                  | 11     | 0          | 1                    | 0         | 2         | -2         |
| Aggravated Assault            | 13A    | 0          | 0                    | 0         | 0         | 0          |
| Simple Assault/Intimidation   | 13 B/C | 4          | 11                   | 14        | 20        | -6         |
| Theft Offenses                | 23     | 15         | 11                   | 40        | 38        | +2         |
| Fraud                         | 26     | 0          | 0                    | 4         | 3         | +1         |
| Narcotics Violations          | 35     | 4          | 4                    | 13        | 7         | +6         |
| Gambling                      | 39     | 0          | 0                    | 0         | 0         | 0          |
| Prostitution                  | 40     | 0          | 0                    | 0         | 0         | 0          |
| Kidnapping                    | 100    | 0          | 0                    | 0         | 0         | 0          |
| Robbery                       | 120    | 0          | 0                    | 0         | 0         | 0          |
| Arson                         | 200    | 0          | 0                    | 0         | 0         | 0          |
| Extortion                     | 210    | 0          | 0                    | 0         | 0         | 0          |
| Burglary                      | 220    | 0          | 1                    | 1         | 4         | -3         |
| Motor Vehicle Theft           | 240    | 0          | 0                    | 0         | 1         | -1         |
| Forgery                       | 250    | 1          | 1                    | 2         | 2         | 0          |
| Embezzlement                  | 270    | 0          | 0                    | 0         | 0         | 0          |
| Stolen Property               | 280    | 0          | 1                    | 0         | 1         | -1         |
| Vandalism                     | 290    | 6          | 4                    | 20        | 12        | +8         |
| Pornography                   | 370    | 0          | 0                    | 0         | 0         | 0          |
| Bribery                       | 510    | 0          | 0                    | 0         | 0         | 0          |
| Weapons Violation             | 520    | 0          | 1                    | 1         | 1         | 0          |
| <b>Total Group A Offenses</b> |        | <b>30</b>  | <b>34</b>            | <b>96</b> | <b>91</b> | <b>+5</b>  |

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT  
March 2008**

**GROUP B OFFENSES**

| Group B Offenses                  | Code | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD   | LAST YTD   | YTD CHANGE |
|-----------------------------------|------|------------|----------------------|------------|------------|------------|
| Bad Checks                        | 90A  | 0          | 0                    | 1          | 0          | +1         |
| Curfew/Loitering                  | 90B  | 0          | 0                    |            | 0          | 0          |
| Disorderly Conduct                | 90C  | 3          | 6                    | 5          | 9          | -4         |
| Driving Under the Influence       | 90D  | 6          | 8                    | 13         | 19         | -6         |
| Drunkenness                       | 90E  | 3          | 1                    | 4          | 1          | +3         |
| Family Offenses                   | 90F  | 0          | 0                    |            | 0          | 0          |
| Liquor Law Violations             | 90G  | 0          | 0                    | 2          | 2          | 0          |
| Peeping Tom                       | 90H  | 0          | 0                    |            | 0          | 0          |
| Runaway                           | 90I  | 0          | 0                    |            | 0          | 0          |
| Trespass                          | 90J  | 0          | 0                    | 1          | 2          | -1         |
| All Other Offenses except traffic | 90Z  | 2          | 1                    | 5          | 5          | 0          |
| <b>Total Group B Offenses</b>     |      | <b>14</b>  | <b>16</b>            | <b>31</b>  | <b>38</b>  | <b>+7</b>  |
| <b>Total Offenses (A+B)</b>       |      | <b>44</b>  | <b>50</b>            | <b>127</b> | <b>129</b> | <b>-2</b>  |

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT  
March 2008  
TRAFFIC SAFETY UNIT**

|  | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD | LAST YTD | YTD CHANGE |
|--|------------|----------------------|----------|----------|------------|
| Traffic Citations                                  | 42         | 78                   | 114      | 280      |            |
| Non-Traffic Citation                               | 0          | 2                    | 5        | 4        | +1         |
| Driving While Intoxicated                          | 2          | 0                    | 2        | 1        | -1         |
| Custodial Arrests                                  | 0          | 0                    | 0        | 0        | 0          |
| Warrants Served                                    | 1          | 3                    | 2        | 8        | -6         |
| Traffic Complaints                                 | 15         | 9                    | 33       | 45       | -12        |
| Calls Covered                                      | 9          | 12                   | 20       | 38       | -18        |
| Back-up Patrol                                     | 13         | 14                   | 21       | 41       | -20        |
| Shifts Covered                                     | 5          | 0                    | 24       | 2        | +22        |
| MCSAP Inspections                                  | 1          | 0                    | 2        | 3        | -1         |
| Trucks taken out of service                        | 2          | 0                    | 2        | 0        | +2         |
| Driver(s) taken out of service                     | 0          | 0                    | 0        | 1        | -1         |
| MCSAP related citations                            | 1          | 0                    | 1        | 5        | -4         |
| Reportable Crashes Inv.                            | 4          | 3                    | 8        | 8        | 0          |
| Percentage of Reportable Crashes for the Month     | 11%        | 21%                  | 13.5%    | 30.5%    | -          |
| Non-Reportable Crashes Inv.                        | 5          | 7                    | 12       | 24       | -12        |
| Percentage of Non-reportable Crashes for the Month | 28%        | 13%                  | 18%      | 25.5%    | -          |
| County Accident Reconstruction Team Activity       | 2          | 0                    | 2        | 0        | +2         |
| County Forensics Team Activity                     | 0          | 0                    | 0        | 0        | 0          |

**Details for the Month:**

03/14/08 Crash Call out Lower Allen Township  
 03/25/08 & 03/26/08 – Traffic Cues Rt. 15  
 03/28/08 Traffic Occupant Protection Training  
 03/28/08 Crash Call out Silver Spring

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT  
March 2008  
SUPPORT SERVICES BUREAU**

|  | <b>THIS MONTH</b> | <b>THIS MONTH LAST YEAR</b> | <b>THIS YTD</b> | <b>LAST YTD</b> | <b>YTD CHANGE</b> |
|--|-------------------|-----------------------------|-----------------|-----------------|-------------------|
| Shifts Covered                               | 1                 | 0                           | 3               | 0               | +3                |
| Complaint Involvement                        | 132               | 107                         | 390             | 107             | +283              |
| Incidents Initiated                          | 0                 | 14                          | 20              | 14              | +6                |
| Incident Involvement                         | 15                | 26                          | 31              | 26              | +5                |
| Traffic Citations                            | 6                 | 2                           | 16              | 2               | +14               |
| Non-Traffic Citations                        | 10                | 11                          | 31              | 11              | +20               |
| Criminal Arrests                             | 12                | 2                           | 112             | 2               | +110              |
| Warrants Served or Satisfied                 | 73                | 5                           | 155             | 5               | +150              |
| Prisoner Transports                          | 5                 | 3                           | 15              | 3               | +12               |
| Drug Task Force Activity                     | 6                 | 3                           | 13              | 3               | +10               |
| Technical Services – Evidence Tech           | 1                 | 0                           | 5               | 0               | +5                |
| Technical Services - Investigators           | 4                 | 4                           | 18              | 4               | +14               |
| Local Background Checks                      | 10                | 10                          | 10              | 10              | 0                 |
| County Forensics Team Activity               | 2                 | 0                           | 4               | 0               | +4                |
| County Accident Reconstruction Team Activity | 0                 | 0                           | 0               | 0               | 0                 |

This information covers Sgt. Crone, Cpl. Huff, Det. McNair, Det. Spaulding and Specialist Ickler.

**Statistical Information has only been collected since March 2007. Therefore, the month and YTD for last year are the same.**

## EMERGENCY MEDICAL SERVICES CAPTAIN'S REPORT

The Month of April was again very busy for the EMS Division. The EMS Division handled 176 calls for service. The breakdown of calls for service are as follows: Ambulance 1-74 handled 92, Ambulance 2-74 handled 84 calls for service.

The second due ambulance was placed in service for the month of April. During the month of April, the second due ambulance handled 24 calls for service. Ambulance 1-74 handled 11 calls for service and Ambulance 2-74 handled 13 calls for service.

I attended a training session with CSO Jack Wolfe, and Corporal Tamanosky on the Child ID System, that is used by the Lower Allen Police Department to assist parents in getting ID Cards printed for their children. This training session was presented by Executive Assistant Dianna Knisley.

I attended the Cumberland County Safe Schools Association Meeting along with Sgt. Crone and other members from area Police Departments and School Administrators from the area school from within Cumberland County. The meeting was held at the Elmwood Elementary School in Mechanicsburg.

I attended a meeting along with Chief Williamson, Sgt. Thomas and Sgt. Crone. We met with the New President and CEO of the United Methodist Home for Children. This meeting was to meet and greet the staff of the children's home and develop a good working relationship between the Township Staff and the Children's Home Staff.

I attended a meeting with Brad Wright from Wright Communications on the placement of the Traffic Pre-emption device for PS-1, this is the vehicle that is driven by the Public Safety Officers.

EMS Supervisor's Calaman and Hivner and myself met with the SADD Club (Students Against Drunk Driving) from Cedar Cliff High School to continue the planning for the Mock DUI Crash, that is scheduled to take place on Thursday, May 15<sup>th</sup> at 13:30 hours.

I attended a meeting with Chief Williamson, Executive Assistant Knisley, Sgt. Crone, Sgt. Thomas on the planning and development of the Incident Action Plan for Health and Safety Day.

I assisted Evidence Specialist Dave Ickler at the Cumberland Perry Vo-tech with CPR Instruction for the Criminal Justice Students. There were 15 students that needed to be evaluated on the skills of adult CPR.

I attended a job conference meeting along with Fire Chief Rodney Mumma concerning issues at the new building. This meeting was to discuss boxing in the exposed steel columns in the EMS General Offices and in the door ways in the Fire Bays.

I attended a meeting with Cedar Cliff Principal Bob Savidge on parking issues and bus routes when the DUI Mock Crash is being presented to the Junior and Senior Classes.

I attended a Reasonable Suspicion Seminar at the Mechanicsburg Boro Municipal Building. I attended the seminar with Donna Paul from Human Resources, Gary Frazer, Robert Nailor, and Jim Chianos from the Highway Department.

I met with Dick Michaellian at the EMS Station to give him an idea of items that would be moving to the new building. I gave Dick a walk through of the current EMS Station and pointed out key items that would be moving to the new building.

I attended the EMS Chief's Meeting along with other EMS Chief's from the West Shore Area. The meeting was held at the Hampden Township Emergency Services Building.

Lower Allen Township Department of Public Safety was contacted by the Home Schooling Group at Christian Life Assembly to come and speak to the group of home school students on the dangers of driving. Officer Heckler and myself attended this assembly and spoke to the group of 7 teenagers that are approaching the driving age. I showed the 2004 version of the Mock DUI Crash from Cedar Cliff High School to show the students the dangers of drinking and driving or what can happen if you get into a vehicle with someone who may have been drinking. Officer Heckler spoke to the students also on the dangers of drinking and driving.

Lower Allen Township EMS hosted a continuing education class, the topic of discussion was Emergency Incident Rehabilitation for Fire Ground Operations. The discussion topic of the class was the proper way to set up rehab, signs and symptoms to watch out for the firefighters working on the fire ground when they come into the rehab sector. Michele Parsons from the Cumberland County Department of Public Safety was the instructor the evening.

I attended a training exercise with Public Safety Officers Landis, Nye and Zeiders. The PSO's took Engine 24 and Tanker 24 to the Lower Allen Community Park to the boat ramp for water flowing exercise. The PSO's and myself set up Engine 24 to draft out of the Yellow Breeches Creek, and the evaluation was set to up supply water to Tanker 24 and flow the deck gun from the Tanker.

Lower Allen Township Department of Public Safety hosted Health and Safety Day. The event was held at Allen Middle School. Lower Allen Township EMS attended the event with a static display of the ambulance and equipment carried on the ambulance to assist citizens in their time of need. Dave Crossley also had a display set-up inside the gymnasium, educating patrons on "choking". Other departments attended the event, the Lower Allen Fire Department attended the event with Engine 1-12, Squad 12 and Truck 12. The Fire Department also did a mock car extrication exercise on how someone would be extricated from a car. The Lower Allen Township Police Department was inside the school with the KidPrint System and a display on seat belt safety. And EMT-II Amy Nye was inside the gymnasium with a display of the CERT (Community Emergency Response Team) Information. Amy had numerous brochures and other information about the CERT Program and she was available to answer questions in reference to the CERT Program.

**Dates of Interest:**

04-01-2008: Child ID System Training.

04-02-2008: Cumberland County Safe Schools Meeting.

04-07-2008: CPR Recertification Class for a LAT resident.

04-08-2008: Meeting at the United Methodist Home for Children.

04-10-2008: Cedar Cliff High School Mock DUI Crash Meeting.

04-11-2008: LAT Health and Safety Day Planning.

04-14-2008: CPR Instruction at the Cumberland Perry Von-tech.

04-16-2008: Meeting with Principal Savidge of Cedar Cliff High School on parking concerns for the Mock Crash.

04-16-2008: Reasonable Suspicion Seminar.

04-17-2008: Meeting with Moving Coordinator Dick Michaelian.

04-18-2008: EMS Chief's Meeting at Hampden Township, Emergency Services Building.

04-24-2008: Lower Allen Township EMS, Continuing Education Training Session.

04-26-2008: Lower Allen Township Health and Safety Day.

In addition to the ambulance crew's being very busy handling calls, EMS Division Chief Yohn responded on the following calls to assist:

04-01-2008: Cedar Cliff High School, 1301 Carlisle Road, Assist Ambulance 27-4 with seizures.

04-02-2008: 1900 block of Chatham, Assist Ambulance 2-74 with a nose bleed.

04-02-2008: State Correctional Institute at Camp Hill, (SCIC), 2500 Lisburn Road, Assist Ambulance 2-74 with an overdose.

04-03-2008: 2904 Chesterbrook Court, Assist Ambulance 2-74 with an ill person.

\*\*04-03-2008: Second Due Ambulance Call, 8 Hartzdale Drive, Unresponsive Person. Second Due Ambulance Staffed by Division Chief Yohn and PSO Landis.

04-04-2008: The Woods At Cedar Run, Assist Ambulance 27-4 with a fall victim.

\*\*04-04-2008: Second Due Ambulance Call, Bethany Village West, 5225 Wilson Lane for chest pain. Staffed by Division Chief Yohn and PSO Nye.

\*\*04-04-2008: Second Due Ambulance Call, Allen Middle School, 4225 Gettysburg Road, for a fall victim with a leg fracture. Staffed by Division Chief Yohn, PSO Nye and PSO Landis.

04-04-2008: Primary Ambulance Call, Route 15 North Bound, Area of Slate Hill Road, for an ill female. Staffed by Division Chief Yohn and EMT-I Bieler.

04-05-2008: 10 block of Drexel Place, Assist New Cumberland EMS, Ambulance 10 with an ill female.

04-06-2008: United Methodist Home for Children, 5120 Simpson Ferry Road, Assist Hampden Township EMS, Ambulance 3-71 with a bedroom fire and assisted LAFD as needed.

04-08-2008: 41 Onedia Road, Assist Ambulance 1-74 with a fall victim.

04-08-2008: 3594 Capital City Mall Drive, Capital City Mall in the Food Court, Assist Camp Hill EMS, Ambulance 14 with a fall victim.

04-08-2008: 10 block of Mallard Court, Assist Ambulance 1-74 with an overdose.

04-08-2008: Cedar Run Elem. 900 Lisburn Road, Assist Ambulance 1-74 with an ill person.

04-10-2008: 200 block of Locust Street, Assist Ambulance 1-74 with a unresponsive fall victim.

\*\*04-11-2008: 1300 block of Stafford Road, Second due Ambulance call for a ill male. Staffed by Division Chief Yohn and PSO Nye.

04-17-2008: 10 block of Amhurst Drive, Assist Ambulance 1-74 with trouble breathing.

04-17-2008: 5200 block of Stuart Drive, Assist Ambulance 1-74 with chest pains.

04-17-2008: Primary Ambulance Call, 20 block of Hill Crest Road in Hampden Township for stove fire. Staffed by Division Chief Yohn and EMT-I DeHaven.

04-18-2008: 4075 Lisburn Road, Lower Allen Community Park, Assist West Shore EMS, Ambulance 2-82 with an auto accident.

04-21-2008: 10 block of Colgate Drive, Assist West Shore EMS, MICU 185 with an ill person.

04-21-2008: 4191 Gettysburg Road, Assist Ambulance 2-74 with a cardiac arrest.

04-22-2008: 1800 block of Chatham Drive, Assist Ambulance 2-74 with a ill female.

04-22-2008: 31 Kensington Drive, Assist Ambulance 2-74 with back pain.

04-22-2008: 1010 Wesley Drive, Peppermill Restaurant, Assist Ambulance 1-74 with a fall victim.

04-22-2008: 910 Century Drive, Mechanicsburg Family Practice, Assist Ambulance 2-74 with chest pains.

04-23-2008: 2205 Cedar Run Drive, Assist Ambulance 2-74 with an assault victim.

04-23-2008: PHEAA, 4600 WestPort Drive, Assist Ambulance 1-74 with shoulder pain.

04-24-2008: Wesley Drive and Route 15, Assist Hampden Township EMS, Ambulance 3-71, Dauphin County MICU 1-11 and LAFD, and LAPD with an auto accident. Dauphin County MICU 1-11 was returning from a transport at Health South Rehab and was in the area of Route 15 when the accident happened and stopped by to render aid, and transported from the scene.

04-24-2008: 1817 Creekview Court, Assist Ambulance 2-74 with a fall victim.

04-24-2008: Interstate 83 South Bound in the area of Mile Marker 40.2, Assist Ambulance 2-74 with an auto accident involving a motorcycle.

04-25-2008: Mallard Run Apt., 820 Lisburn Road, Assist Ambulance 2-74 with an ill person.

04-25-2008: State Correctional Institute of Camp Hill, 2500 Lisburn Road, Assist Camp Hill EMS with an fall victim.

04-26-2008: 800 block of Lynwood Street, Boro of New Cumberland, Assist Ambulance 2-74 with a house fire with entrapment.

04-30-2008: 1600 block of Carlisle Road, Assist Ambulance 2-74 with trouble breathing.

**Breakdown of EMS Division Chief Yohn's Assists:**

Total Number of Assists for the Month of April: 33

Assist to Lower Allen Township EMS Crew's: 23  
Assist to mutual aid ambulance company 10: 1  
Assist to mutual aid ambulance company 14: 2  
Assist to mutual aid ambulance company 71: 2  
Assist to mutual aid ambulance company 82: 1  
Assist to mutual aid ambulance company 85: 1  
Assist to Lower Allen Twp. Fire Department: 2  
Assist to Lower Allen Twp. Police Department: 1

Total number of second due ambulance calls for the Month of April: 24

Total number of second due ambulance calls staffed by Division Chief Yohn: 4

The second due ambulance was staffed by Division Chief Yohn, Part-time EMT's and Public Safety Officers.

**Vehicle Maintenance Report:**

Ambulance 174: Normal Preventative Maintenance.

Ambulance 274: Normal Preventative Maintenance.

EMS Division Chief's Expedition: Normal Preventative Maintenance.

Respectfully Submitted;

Christopher Yohn  
EMS Division Chief

# LOWER ALLEN TOWNSHIP E.M.S. MONTHLY REPORT March 2008

## SUMMARY

|                         | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD | LAST YTD | YTD CHANGE |
|-------------------------|------------|----------------------|----------|----------|------------|
| AMBULANCE 1-74 CALLS    | 52         | 85                   | 267      | 218      | +49        |
| AMBULANCE 2-24 CALLS    | 142        | 113                  | 291      | 348      | -57        |
| ASSISTS TO LOWER ALLEN  | 30         | 63                   | 129      | 128      | +1         |
| ASSISTS TO OTHER DEPTS. | 28         | 31                   | 133      | 95       | +38        |
| PART TIME EMT HOURS     | 831.50     | 72                   | 1292     | 192.50   | +1099.50   |
| VOLUNTEER EMT HOURS     | 0          | 0                    | 0        | 0        | 0          |
| VOLUNTEER CALLS         | 0          | 0                    | 0        | 0        | 0          |

\*Due to 24-hour staffing with full-time EMTs and PSOs, 2007 stats show a drastic decrease in part-time EMT hours. February 2008 stats are much higher because of staffing a second ambulance. The second ambulance project began in April, 2007, so the first three months of this year will appear to have a higher difference when comparing first quarter 08 and first quarter 07 stats.

## LOWER ALLEN TOWNSHIP E.M.S. MONTHLY REPORT March 2008

### ASSISTS INTO LOWER ALLEN TOWNSHIP

|                         | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD  | LAST YTD   | YTD CHANGE |
|-------------------------|------------|----------------------|-----------|------------|------------|
| NEW CUMBERLAND          | 3          | 0                    | 7         | 1          | +6         |
| CAMP HILL               | 7          | 18                   | 26        | 36         | -10        |
| WEST SHORE EMS (CO. 85) | 1          | 5                    | 2         | 12         | -10        |
| WEST SHORE EMS (CO. 82) | 3          | 8                    | 10        | 17         | -7         |
| HAMPDEN TWP.            | 15         | 31                   | 51        | 61         | -10        |
| EAST PENNSBORO TWP.     | 0          | 0                    | 0         | 0          | 0          |
| FAIRVIEW TWP.           | 1          | 1                    | 3         | 1          | +2         |
| OTHER                   | 0          | 0                    | 0         | 0          | 0          |
| <b>TOTAL</b>            | <b>30</b>  | <b>63</b>            | <b>99</b> | <b>128</b> | <b>-29</b> |

### ASSISTS TO OTHER DEPARTMENTS

|                | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD  | LAST YTD  | YTD CHANGE |
|----------------|------------|----------------------|-----------|-----------|------------|
| NEW CUMBERLAND | 1          | 1                    | 6         | 3         | +3         |
| CAMP HILL      | 3          | 5                    | 15        | 9         | +6         |
| LEMOYNE        | 2          | 6                    | 14        | 14        | 0          |
| UPPER ALLEN    | 7          | 6                    | 34        | 32        | +2         |
| MECHANICSBURG  | 1          | 2                    | 2         | 5         | -3         |
| HAMPDEN        | 7          | 6                    | 15        | 15        | 0          |
| SHIREMANSTOWN  | 3          | 0                    | 5         | 3         | +2         |
| DILLSBURG      | 0          | 0                    | 0         | 0         | 0          |
| OTHER          | 4          | 5                    | 10        | 14        | -4         |
| <b>TOTAL</b>   | <b>28</b>  | <b>31</b>            | <b>99</b> | <b>95</b> | <b>+4</b>  |

## LOWER ALLEN TOWNSHIP E.M.S. MONTHLY REPORT March 2008

### AMBUANCE RESPONSE

| HOURS         | CLASS 1 | CLASS 2 | CLASS 3 | FIRE | ROUTINE | OTHERS |
|---------------|---------|---------|---------|------|---------|--------|
| 0700-1500     | 40      | 22      | 24      | 0    | 0       | 86     |
| 1500-2300     | 40      | 11      | 17      | 0    | 0       | 68     |
| 2300-0700     | 26      | 5       | 9       | 0    | 0       | 40     |
| <b>TOTALS</b> | 106     | 38      | 50      | 0    | 0       | 194    |

**KEY:** *Class 1 – Emergency Response, BLS and ALS*  
*Class 2 – Emergency Response, BLS only*  
*Class 3 – Non-emergency Response, BLS only*  
*Fire – Response with a fire company to a 911 call*  
*Routine – Transfer of a patient between health facilities*  
*Other – Stand-by, medical assists, drills, etc.*

### CALL ANALYSIS BY SHIFTS

| HOURS         | LOWER ALLEN<br>EMS | ASSISTS | MUTUAL AID | TOTAL               |
|---------------|--------------------|---------|------------|---------------------|
| 0700-1500     | 90                 | 2       | 14         | 104 Calls/2 Assists |
| 1500-2300     | 65                 | 2       | 12         | 77 Calls/2 Assists  |
| 2300-0700     | 39                 | 2       | 4          | 43 Calls/2 Assists  |
| <b>TOTALS</b> | 194                | 6       | 30         | 224 Calls/6 Assists |

*“Assists” denotes another ambulance company responding to a call with multiple patients in Lower Allen Township with Lower Allen Township EMS. “Mutual Aid” denotes another ambulance company responding to an emergency call in Lower Allen Township while Lower Allen EMS was committed to another call.*

## PUBLIC SAFETY OFFICERS

The Public Safety Officers have been very busy assisting the Department of Public Safety. The Public Safety Officers divide their time between the Police Division, EMS Division, Lower Allen Fire Department and the Lisburn Community Fire Company.

When the Public Safety Officers are not busy handling emergency calls, they are at one of the three fire station performing the daily rig checks on the fire apparatus. For the Month of April, the Public Safety Officers spent the week of April 14<sup>th</sup> through April 18<sup>th</sup> doing apparatus maintenance. They started out at Station 24 doing maintenance cleaning on Company 24 apparatus and then worked they way into Lower Allen Station #2 to do maintenance and cleaning on Company 12 apparatus

The Safety Officers were very busy in the month assisting the Police Department with School Crossings. This gives the Police Department extra manpower for school crossings, and assisting the Police Department with other duties as they are needed.

The Public Safety Officers rounded out the Month of March on with a training day at Fire Station 24. The day was spent doing water flow evaluations at Lower Allen Community Park. Public Safety Officer Josh Zeiders was the instructor for this training day.

The Public Safety Officers were called upon to speak to a group of young adults from the Camp Hill School District. The Public Safety Officers were asked to speak about the aspects of their job and what their day to day activities consist of.

Respectfully Submitted;

Christopher Yohn  
EMS Division Chief

## LOWER ALLEN TOWNSHIP PUBLIC SAFETY OFFICERS MONTHLY REPORT March 2008

| Service Type                     | THIS MONTH | THIS MONTH<br>LAST YEAR | THIS<br>YTD | LAST<br>YTD | YTD<br>CHANGE |
|----------------------------------|------------|-------------------------|-------------|-------------|---------------|
| <b>EMS</b>                       |            |                         |             |             |               |
| Hrs Dedicated to EMS             | 67         |                         | 206         |             |               |
| # of Dedicated EMS Calls         | 8          |                         | 25          |             |               |
| Total # of EMS Calls             | 61         |                         | 187         |             |               |
| # of EMS Calls as provider       | 7          |                         | 19          |             |               |
| EMS Training Hours               | 0          |                         | 5           |             |               |
| <b>LA Fire</b>                   |            |                         |             |             |               |
| # hrs on LAFC assist             | 10.6       |                         | 38.45       |             |               |
| # of Fire Calls                  | 22         |                         | 70          |             |               |
| # PR Hours                       | 0          |                         | 8           |             |               |
| # Fire Prevention Hours          | 0          |                         | 5           |             |               |
| # Hrs Apparatus Maint            | 122        |                         | 248         |             |               |
| LAFC Training Hrs                | 19         |                         | 75.25       |             |               |
| Total LAFC Events                | 23         |                         | 78.50       |             |               |
| <b>Lisburn Fire</b>              |            |                         |             |             |               |
| # hrs on LFC assists             | 1.25       |                         | 3.25        |             |               |
| # of Fire Calls                  | 1          |                         | 4           |             |               |
| # PR Hours                       | 0          |                         | 0           |             |               |
| # Fire Prevention Hours          | 0          |                         | 0           |             |               |
| # Hrs Apparatus Maint            | 36.5       |                         | 80          |             |               |
| Lisburn Training Hrs             | 0          |                         | 2           |             |               |
| Total LFC events                 | 7          |                         | 11          |             |               |
| <b>Police</b>                    |            |                         |             |             |               |
| # Hrs assisting PD               | 72         |                         | 385         |             |               |
| # of PD calls handled            | 114        |                         | 319         |             |               |
| # of PD Calls Assist             | 60         |                         | 191.50      |             |               |
| PD, FD, EMS Administrative Hours | 48         |                         | 316.50      |             |               |
| Total PD events                  | 174        |                         | 510.50      |             |               |

## **LOWER ALLEN FIRE COMPANY CHIEF'S REPORT**

There were 48 alarms in April and 737 for the last 12 months. We are still retaining 30 active members at the 10% response requirement.

Assisted with a couple of building fires out of town. A small fire at the ADM Mill in the conveyor that sprinklers activated and controlled.

Participated in Lower Allen Township's Health & Safety Day at Allen Middle School on Saturday, April 26.

Started packing up at Station #1 which is showing the anticipated move and all of the members are anxious to get into the new building.

# LOWER ALLEN TOWNSHIP FIRE DEPARTMENT MONTHLY REPORT March 2008

## TYPE OF SITUATION

|                                 | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD   | LAST YTD   | YTD CHANGE |
|---------------------------------|------------|----------------------|------------|------------|------------|
| FIRE/EXPLOSION                  | 11         | 9                    | 31         | 24         | +7         |
| GOOD INTENT CALL                | 26         | 27                   | 65         | 73         | -68        |
| HAZARDOUS CONDITION             | 5          | 5                    | 10         | 13         | -3         |
| MALICIOUS FALSE CALL            | 2          | 0                    | 0          | 1          | -1         |
| OTHER FALSE CALL                | 9          | 11                   | 27         | 31         | -4         |
| OVER PRESSURE RUPTURE           | 2          | 0                    | 7          | 2          | +5         |
| RESCUE                          | 8          | 5                    | 20         | 14         | +6         |
| SERVICE CALL                    | 0          | 5                    | 1          | 17         | -16        |
| SEVERE WEATHER/NATURAL DISASTER | 0          | 0                    | 0          | 0          | 0          |
| <b>TOTAL</b>                    | <b>63</b>  | <b>62</b>            | <b>161</b> | <b>173</b> | <b>-12</b> |

**LOWER ALLEN TOWNSHIP FIRE DEPARTMENT  
MONTHLY REPORT  
March 2008  
SITUATION BREAKDOWN**

|                                     | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD   | LAST YTD   | YTD CHANGE |
|-------------------------------------|------------|----------------------|------------|------------|------------|
| STRUCTURE FIRE                      | 9          | 7                    | 29         | 17         | +12        |
| OUTSIDE OF STRUCTURE FIRE           | 0          | 1                    | 0          | 2          | -2         |
| TREES, BRUSH, GRASS FIRE            | 0          | 1                    | 0          | 3          | -3         |
| REFUSE FIRE                         | 0          | 0                    | 0          | 1          | -1         |
| VEHICLE FIRE                        | 2          | 0                    | 2          | 1          | +1         |
| RESCUE CALL                         | 0          | 3                    | 2          | 9          | -7         |
| AMBULANCE CALL                      | 7          | 2                    | 14         | 4          | +10        |
| HAZARDOUS CONDITION                 | 1          | 2                    | 5          | 4          | -1         |
| POWER LINE DOWN                     | 0          | 0                    | 0          | 2          | -2         |
| SPILL/LEAK-NO IGNITION              | 4          | 2                    | 7          | 6          | +1         |
| AIRCRAFT STANDBY                    | 0          | 0                    | 0          | 0          | 0          |
| SERVICE CALL                        | 0          | 0                    | 0          | 9          | -9         |
| ANIMAL RESCUE                       | 0          | 0                    | 0          | 0          | 0          |
| WATER EVACUATION                    | 0          | 0                    | 0          | 1          | -1         |
| COVER ASSIGNMENT                    | 0          | 5                    | 1          | 7          | -6         |
| GOOD INTENT CALL                    | 22         | 23                   | 52         | 62         | -10        |
| SMOKE SCARE                         | 0          | 4                    | 0          | 11         | -11        |
| STEAM, OTHER GAS FOR SMOKE          | 2          | 0                    | 10         | 0          | +10        |
| CONTROLLED BURNING                  | 0          | 0                    | 0          | 0          | 0          |
| FALSE CALL                          | 4          | 0                    | 5          | 7          | -2         |
| SYSTEM MALFUNCTION                  | 4          | 9                    | 11         | 15         | -4         |
| MALICIOUS/MISCHIEVOUS FALSE CALL    | 2          | 0                    | 2          | 1          | +1         |
| UNINTENTIONAL FALSE CALL            | 5          | 2                    | 13         | 6          | +7         |
| ARCING/SHORTED ELECTRICAL EQUIPMENT | 0          | 1                    | 2          | 1          | +1         |
| EXTRICATION                         | 1          | 0                    | 4          | 1          | +3         |
| LOCK OUT                            | 0          | 0                    | 0          | 0          | 0          |
| ASSIST POLICE                       | 0          | 0                    | 0          | 0          | 0          |
| OTHER                               | 0          | 0                    | 2          | 3          | -1         |
| <b>TOTAL</b>                        | <b>63</b>  | <b>62</b>            | <b>161</b> | <b>173</b> | <b>-12</b> |

**LOWER ALLEN TOWNSHIP FIRE DEPARTMENT  
 MONTHLY REPORT  
 March 2008**

**FIRE COMPANY RESPONSES**

| COMPANY             | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD   | LAST YTD   | YTD CHANGE |
|---------------------|------------|----------------------|------------|------------|------------|
| LOWER ALLEN TWP.    | 35         | 32                   | 85         | 95         | -10        |
| CAMP HILL BOROUGH   | 1          | 5                    | 6          | 11         | -5         |
| DICKINSON TWP.      | 0          | 0                    | 0          | 0          | 0          |
| EAST PENNSBORO TWP. | 0          | 1                    | 0          | 2          | -2         |
| FAIRVIEW TWP.       | 8          | 7                    | 14         | 14         | 0          |
| HARRISBURG CITY     | 0          | 7                    | 4          | 9          | -5         |
| HAMPDEN TWP.        | 4          | 3                    | 12         | 9          | +3         |
| LEWISBERRY BORO     | 0          | 0                    | 0          | 0          | 0          |
| LEMOYNE BORO        | 0          | 3                    | 9          | 7          | +2         |
| MECHANICSBURG BORO  | 0          | 0                    | 1          | 1          | +3         |
| NEW CUMBERLAND BORO | 1          | 0                    | 4          | 2          | 0          |
| SHIREMANSTOWN BORO  | 4          | 0                    | 4          | 1          | -1         |
| SILVER SPRING TWP.  | 0          | 0                    | 0          | 0          | 0          |
| UPPER ALLEN TWP.    | 10         | 4                    | 20         | 21         | -1         |
| WORMLEYSBURG        | 0          | 0                    | 0          | 0          | 0          |
| OTHER               | 0          | 0                    | 0          | 1          | -1         |
| <b>TOTAL</b>        | <b>63</b>  | <b>62</b>            | <b>161</b> | <b>173</b> | <b>-12</b> |

## LOWER ALLEN TOWNSHIP FIRE DEPARTMENT MONTHLY REPORT

March 2008

### UNIT RESPONSES WITHIN LOWER ALLEN

|                               | THIS MONTH | THIS MONTH LAST YEAR | THIS YTD   | LAST YTD   | YTD CHANGE |
|-------------------------------|------------|----------------------|------------|------------|------------|
| CANCEL PRIOR TO RESPONSE      | 11         | 6                    | 22         | 13         | +9         |
| CAMP HILL FIRE DEPT.          | 3          | 3                    | 10         | 12         | -2         |
| CAMP HILL E.M.S.              | 0          | 0                    | 0          | 0          | 0          |
| FAIRVIEW TWP. FIRE DEPT.      | 3          | 2                    | 7          | 6          | +1         |
| LEMOYNE FIRE DEPT.            | 0          | 0                    | 0          | 0          | 0          |
| HAMPDEN TWP. FIRE DEPT.       | 0          | 4                    | 9          | 11         | -2         |
| HAMPDEN TWP. E.M.S.           | 6          | 0                    | 6          | 0          | +6         |
| NAVY SHIPS PARTS CONTROL CTR. | 7          | 4                    | 10         | 11         | -1         |
| NEW CUMBERLAND FIRE DEPT.     | 2          | 1                    | 8          | 3          | +5         |
| NEW CUMBERLAND E.M.S.         | 0          | 0                    | 0          | 0          | 0          |
| UPPER ALLEN TWP. FIRE DEPT.   | 9          | 4                    | 19         | 23         | -4         |
| WEST SHORE BUREAU OF FIRE     | 4          | 3                    | 15         | 11         | +4         |
| CHIEF'S VEHICLE               | 5          | 12                   | 10         | 24         | -14        |
| ENGINE 1-12                   | 13         | 15                   | 31         | 44         | -13        |
| ENGINE 2-12                   | 24         | 14                   | 46         | 45         | +1         |
| ENGINE 3-12                   | 21         | 6                    | 50         | 32         | +18        |
| ENGINE 4-12                   | 0          | 0                    | 0          | 0          | 0          |
| NO RESPONSE                   | 0          | 0                    | 0          | 1          | -1         |
| FAILED TO RESPOND             | 0          | 6                    | 2          | 11         | -9         |
| PERSONAL VEHICLE              | 0          | 0                    | 0          | 1          | -1         |
| SQUAD 12                      | 17         | 14                   | 45         | 38         | +7         |
| TRUCK 12                      | 12         | 25                   | 42         | 50         | -8         |
| UTILITY 12                    | 3          | 5                    | 10         | 12         | -2         |
| ENGINE 24                     | 0          | 3                    | 0          | 3          | -3         |
| TANKER 24                     | 2          | 0                    | 2          | 3          | -1         |
| UTILITY 24                    | 0          | 0                    | 0          | 0          | 0          |
| LOWER ALLEN E.M.S.            | 0          | 0                    | 0          | 0          | 0          |
| OTHER FIRE COMPANY            | 9          | 13                   | 14         | 19         | -5         |
| OTHER E.M.S. COMPANY          | 0          | 0                    | 0          | 0          | 0          |
| <b>TOTAL</b>                  | <b>151</b> | <b>140</b>           | <b>355</b> | <b>339</b> | <b>+16</b> |

# LISBURN FIRE COMPANY MONTHLY REPORT March 2008

## SUMMARY

| TYPE OF RESPONSE | Lisburn  | Lower Allen | Upper Allen | Monaghan | Fairview | Lewisberry | New Kingston | Other    |
|------------------|----------|-------------|-------------|----------|----------|------------|--------------|----------|
| AUTO ACCIDENT    |          |             |             |          | 2        |            |              |          |
| AUTO ALARM       |          |             |             |          |          |            |              |          |
| C.O. ALARM       |          |             |             |          |          |            |              |          |
| EMERG. SERVICE   | 1        |             |             |          | 1        |            |              |          |
| FIRE-ANY TYPE    | 1        |             |             |          | 6        |            |              |          |
| HAZMAT           |          |             |             |          |          |            |              |          |
| INVESTIGATION    | 1        |             |             |          |          |            |              |          |
| RESCUE           |          |             |             |          |          |            |              |          |
| STANDBY          |          |             |             |          |          |            |              |          |
| TRANSFER         |          |             |             |          |          |            |              |          |
| OTHER            |          |             |             |          |          |            |              |          |
| <b>TOTAL</b>     | <b>3</b> | <b>0</b>    | <b>0</b>    | <b>0</b> | <b>9</b> | <b>0</b>   | <b>0</b>     | <b>0</b> |

|                             |    |
|-----------------------------|----|
| EMERGENCY SERVICE MAN HOURS | 35 |
| TRAINING MAN HOURS          | 0  |
| AVERAGE PEOPLE PER CALL     | 3  |
| FAILED CALLS                | 0  |
| CANCELLED CALLS             | 3  |
| TOTAL NUMBER OF CALLS       | 12 |

**Dianna Knisley**

**From:** Tamara Bieler  
**Sent:** Tuesday, April 15, 2008 10:19 AM  
**To:** LA\_FIRE  
**Subject:** April minutes

## **Lower Allen fire Company No. 1 Monthly Business Meeting Minutes April 2008**

**Meeting called to order by :** Mark Urich, President at 7:02pm, April 9, 2008

**Special interest:** none

**Officers and members in attendance:**

|              |                  |             |              |
|--------------|------------------|-------------|--------------|
| Chuck Berry  | Tammy Bieler     | Tom Cook    | Gary Frazer  |
| Jeff Kisner  | Tim Knepp        | Ben Lauer   | Rodney Mumma |
| Dave Murdoch | Steve Overmiller | Jeff Peters | Jim Polly    |
| Greg Pro     | Mark Richter     | Tom Trayer  | Mark Urich   |
| Dave Warren  | Bill Zorn        | John Titzel |              |

**Presentations of Applications for Memberships:** none

**Previous Minutes:** approved as published

**Communications:** T. Bieler

Citizen's Fire and Rescue Longaberger Basket Bingo – April 13<sup>th</sup>

Lake Erie Fireman's Round-up – June 28<sup>th</sup> & 29<sup>th</sup>

**Fire Chief's Report:** R. Mumma

Calls for the month – 63

Calls for past 12 months – 724

Remarks:

Officer's meeting held. On scene Explorer sales rep talked with officers.

Anybody interested in helping with constitution/by-laws update see Jeff Kisner.

Met with the "moving" consultant to discuss plans for new building move. May will be used to prep for the move, watch for e-mails announcing work details. The metal gear rack and workbench at St 1 will be going to Lisburn Fire Co.

**Apparatus Maintenance:** D. Warren

Eng 3-12: Air leak fixed

(2) new salvage vacs are ready to be placed in service

**Training Report:** T. Knepp

Schedule is out in e-mail

**Billing Committee:** J.Polly

no report

**Fund raising Committee:** J. Polly

Totals to date:

Residential – \$48,464.00

Business - \$7,095.00

M. Urich, M. Richter, R. Mumma will write article for next fund raiser, due next month

**Fire Prevention/Public Education:**

Invitation from Shiremanstown to bring Truck 12 for display on Labor Day Weekend parade/celebration. Also invited to use that day to have our chicken BBQ at their location. Due to possible construction issues in front of St 1, Rodney Mumma will check into amount of people they are expecting and then check with Jim Polly to see if it would be feasible to accept their offer.

Safety day – April 26<sup>th</sup>

Rossmoyne Elementary School display – May 16<sup>th</sup> 4:30 – 8:30

**Maintenance Committee:** no report

**Fire Fighter's Activity Committee:** no report

**Membership Committee:** no report

**Presentation of Bills:** J. Polly

D. Warren, maintenance - \$11.36

Hose - \$622.80

T.Knepp, duty night – \$38.37

J. Kisner, duty night - \$40.90

Credit card - \$159.58

Motion to pay bills – T. Knepp

Second – T. Trayer

Passed - 10\0

**Treasurer's Report:** J. Polly

Motion – M. Richter. 2<sup>Nd</sup> – T. Knepp. Passed 10/0

**Unfinished Business:**

Light boxes are on order.

R. Mumma – Introduced an apparatus replacement schedule based on the fire tax @ officer's mtg. Also considered looking at fund raising monies for new truck equipment, helping with Twp purchases, increasing Chief's fleet, etc. Will send out in e-mail.

R. Mumma – An offer has been received from Saxton VFD for Truck 12 - \$200,000. Included is an agreement that LAFD will continue to use Truck 12 while they complete construction on a place to house the truck. Also, LAFD will receive 10% down for a 60 day contract.

Discussion: Truck is 16 yrs old. Research through Glick/Pierce shows \$207,000 for 17 yr old truck. Although we were hoping for \$250,00 originally, this has been the only solid offer to date

since advertisements were placed.

Motion by B. Zorn to bring the Saxton VFD offer to the Twp Board for their opinion.

2<sup>Nd</sup> – J. Polly

Passed – 12/0

R. Mumma – Motion to accept SOGs as an official document of Lower Allen Fire Co #1 w/exception for additional corrections/additions to be posted for a month prior to acceptance.

2<sup>nd</sup> – B. Laur

Passed – 10/0

**New Business:**

Motion by T. Knepp to purchase new digital camera/memory card for Eng 3-12 for \$165.97.

2<sup>nd</sup> – J. Peters

Passed – 10/0

R. Mumma – proposal for cell phone reimbursement program for administrative and fire officers. Will take to the Twp board.

**General Remarks:**

Due to Utility 12 radio issues, only two personnel will be allowed to sit up front.

**Adjournment:** Motion by T. Trayer, 2<sup>nd</sup> T. Knepp, passed 10/0 at 8:02 pm.

## Lisburn Community Fire Company General Meeting Minutes

|   |   |
|---|---|
| Date  | April 3, 2008, 7:00 PM  |
| X beside Officer's name indicates attended. | <input type="checkbox"/> President: Harold Turbett, <input checked="" type="checkbox"/> 1 <sup>st</sup> Vice President: Brian Kline, <input checked="" type="checkbox"/> 2 <sup>nd</sup> Vice President: Thomas Banks; <input checked="" type="checkbox"/> Treasurer: Matt Briggs, <input checked="" type="checkbox"/> Financial Secretary: Ruth Landis, <input checked="" type="checkbox"/> Secretary: Mary Ellen Banks, <input checked="" type="checkbox"/> Chief 24: Jack Souders, <input checked="" type="checkbox"/> Deputy Chief 24: Joshua Keller, <input type="checkbox"/> Assistant Chief 24: Bryce Landis, Directors: <input checked="" type="checkbox"/> Thomas Banks, <input checked="" type="checkbox"/> Marty Landis, <input checked="" type="checkbox"/> Jack Souders, <input type="checkbox"/> Larry Zook |
| X beside Member's name indicates attended.  | <input type="checkbox"/> Lori Davis <input type="checkbox"/> Bernie Draisey, <input type="checkbox"/> Esther Draisey, <input checked="" type="checkbox"/> Doris Hoffman (Sis) <input checked="" type="checkbox"/> Arlene Lenker <input checked="" type="checkbox"/> Dianna McQuirk <input checked="" type="checkbox"/> John Titzel <input checked="" type="checkbox"/> Doris Turbett <input checked="" type="checkbox"/> Elaine Cady <input checked="" type="checkbox"/> Steve Cady, <input checked="" type="checkbox"/> Glenn Heller   |
| # Attended                                  | 16  |
| Location                                    | LCFC Social Hall  |
| Facilitator                                 | 1 <sup>st</sup> Vice President, Brian Kline Facilitating for President  |
| Recorder                                    | Mary Ellen Banks, Secretary   |

### 1. Agenda:

|   |
|---|
| <b>1. Meeting Called to order with devotions and Pledge to the flag</b>   |
| Minutes from March 6 <sup>th</sup> meeting were Read and motion to Approve with corrections as follows:   |
| <ul style="list-style-type: none"> <li>• Health and Safety Day on 4/26 will be held @ Allen Middle School.</li> <li>• Correction for date of apparatus meeting from March 8 to March 11.</li> </ul> |

### 2. Cor response:

|  |
|--|
| On-line sympathy expressions sent to Dick Mumper's family and also a Fire Company Sympathy Card. |
|--|

### 3. Reports:

|  |
|--|
| <b>President – Harold Turbett – Not Present</b>  |
| <b>1<sup>st</sup> Vice President – Brian Kline</b>   |
| Easter Egg Hunt – very successful. Information for Women's Aux - everyone missed hot dogs & refreshments. Good idea to think about this for next year.   |
| <b>2<sup>nd</sup> Vice President – Thomas Banks – No Report</b>  |
| <b>Treasurer – Matt Briggs</b>   |
| Financial report attached: <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> payment received from DJ for \$47.00 for NSF.</li> <li>• Block Shoot change of \$500 returned.</li> <li>• \$445.00 income from Fisherman's breakfast (not profit). Had withdrawn \$600 out of money market for change for Fisherman's breakfast; however, was returned to the checking account since the balance was low in this account.</li> <li>• #4 is typo.</li> </ul> Motion to accept the financial report was made by Josh; Steve 2 <sup>nd</sup> ; Motion carried.<br>Additional information from the bank concerning the \$25.00 service fees. This account was set up originally a minimum of \$10,000. Since we have been keeping lower balances in account, we were charged these fees. The bank will be refunding the \$25.00 fees and has changed the account so it no longer has a minimum. |
| <b>Financial Secretary – Ruth Landis</b>   |
| Expenses are greater in March than income; but, that is usual for this month.<br>Today received final payment for NSF check from DJ – will be on next month's Financial Report.<br>Exceeded \$1700 block shoot profit for the year.<br>5 rentals scheduled in April  |
| <b>Secretary – Mary Ellen Banks</b>  |
| Concerning the Women's Auxiliary situation - Per Frank on 3/16/08: "The Township solicitor has sent notice to the accounting firm. They have returned a scope of work document that is being or has been signed off on by the Manager to begin the process." (Note - that is the township manager)   |
| <b>Chief 24 – Jack Souders</b>   |
| They are making it to calls; however, engine's transmission is not in best shape. Planning on having it  |

|   |
|---|
| looked at to see if they can do anything to help keep it going.   |
| <b>Deputy Chief 24 – Joshua Keller</b>  |
| We officially have been denied for all 3 grants we put in for; however, we will be submitting all 3 again.<br>Trim work in office has 2 coats of paint – needs one more.<br>Working on fire reports.<br>Reporting for Bryce, there were close to 10 calls for month.  |
| <b>Assistant Chief 24 – Bryce Landis – Not Present</b>  |
| <b>Director: Thomas Banks</b>   |
| Questioned the decision on having the floors stripped and waxed and why selection of the same vendor. Why bother getting 3 quotes if we still take the most expensive? We need to be sure we are comparing apples to apples and oranges to oranges.<br>Day of Caring April 25 <sup>th</sup> update: Representative was out and walked around to see what needs done. We are getting 20 students from Camp Hill High School and 20 from East Pennsboro High School. If anyone will be available to help, please let Tom know. The group will have mentors with them from Young Businessmen's Association. It has been arranged to have the leaves hauled away by the township. Any suggestions please let Tom know; is mostly for outside work. Jack – Take sides off pavilion, haul trash in corner of field to dumpster. Small pavilion clean out. Esther will be making lunch and she is checking if we need extra since there are more going to be here than expected. Dianne, Arlene & Sis volunteered the Ladies Aux. to pay for any additional food. Thank you, Ladies! Tom questioned what about supplies needed, if I have to purchase paint, etc.? It was decided that Tom will use best judgment in purchasing supplies to do any of the work. The representative that was here was really enthused and excited. Also, he is a manager for an electrical company in Harrisburg and they had their own fire protection which was discontinued. He wants to donate equipment to Lisburn so Tom gave Jack the information to contact him. Jack has contacted him and he has coats, hats and breathing apparatus. Jack has left message for him to call him back.<br>Mr. Titzel suggested contacting the media about Day of Caring; suggested the Patriot and the Sentinel. |
| <b>Director: Marty Landis</b>   |
| There has been an offer from Liberty Forge. They took down their banquet tent and have the indoor-outdoor carpeting that they are offering it to us for free. It is fairly new and forest green. 70' X 60'. Comes in strips. Also have 100 chairs, banquet style. Asking \$5.00 each. If we are interested in the chairs or carpet, someone needs to go to look at it. Marty has volunteered to go and Jack will go with him. The consensus was there is no need for chairs.<br>Marty also questioned where we got our present chairs for the social hall? Glenn said the receipt is in the files.<br>Apr. 24 <sup>th</sup> & 25 <sup>th</sup> – the Floors will be done. Need help Wednesday afternoon to move things around.  |
| <b>Director: Jack Souders</b>   |
| Lights in parking lot were left on from the Fisherman's Breakfast; thank you for whomever turned them off.  |
| <b>Director: Larry Zook – Not Present</b>   |
| <b>President, Ladies Auxilliary: Dianna McGuirk</b>   |
| The Ham dinner is on 4/13. Wondered who is willing to help? Jack, Brian, Josh and possibly Elaine. Dianna stated the \$5,000 payment needs to be written and given to Matt to put on the mortgage.  |
| <b>Mr. Titzel – Nothing</b>   |
| <b>Membership Committee - Marty Landis, Chairman</b>  |
| Handed out more applications. Will hand out blue cards with completed applications until new cards are done. Can still use blue cards for "Sustaining Members".<br>Dorie – Questioned who is in charge of donations sent – Municipal Marketing. Explained Bryce was in charge of this process. There is someone that wants to donate and possibly be a member. Will get an application from Marty and give to person.   |
| <b>Block Shoot Committee – Steve and Elaine Cady, Co-Chairpersons</b>   |
| Profit over \$1700.00 even though they canceled 2 shoots. Had 42 shooters on the last night. Will start up again in October.  |
| <b>Festival Committee - Brian Kline, Chairman</b>   |
| Tickets – by next month's meeting.<br>Posters – need to inquire for other quotes.<br>Will soon set up Festival Meeting.   |
| <b>House and Grounds - Marty Landis</b>   |
| Had meeting with Scouts and they aired several things. Scouts will try to do a better job cleaning; will try to leave this room better after meeting. They are planning on making a list of things they did for the fire company in the last few years so we can let the other members know. Scouts mentioned their trailer was scratched. During Festival – trailer will be moved off the property. Ruth asked to have the trailer moved   |

now to tennis court since the rentals have started up again. Girl Scouts and Boy Scouts projects – if there is something that is suggested to be done – all requests need to go to Marty. It seems we missed some opportunities to get some things done. There is no where to hang Plaques for Eagle Scouts and they asked if they could hang plaques on walls in vestibule of the social hall. Matt made motion to allow this; was 2<sup>nd</sup> by Jack. Motion carried.

**Bingo Committee – Dave Lenker – Not Present**

**Ways and Means Committee - Tom Banks, Chairman**

No one has beat down the door yet to do anything.

Jack is in charge of the Yard Sale. Marty took some of the flyers to deliver to the Estates.

**Fireman's Relief: No Report**

#### 4. Old Business:

**Item:**

Jack – Fisherman's Breakfast will come out to around \$500.00 income. Profit will be approximately \$200.00

Meb – Received additional information from Mr. Herr on the insurance for active members. I have copy he sent me from the VFRA (Volunteer Fireman's Relief Associations) guidelines if anyone would like to review. Once we get membership roster completed, I will send to Mr. Herr for a quote.

Glenn asked when we want the water turned on. It was decided as soon as possible since we need for Day of Caring. Glenn and Tom – fix water on Monday and gas. (May 15<sup>th</sup> is the first pavilion rental.)

Tom stated when the floors are completed; we will set up office with PC in utility room for all to use.

Ruthie stated she has not received information for the turkey dinner for gross tax. Women Aux. will get to her.

Marty - Glassmasters were here to give another estimate for overhang at social hall.

#### 5. New Business:

**Item:**

New section of the Guide is called Weekly Family Event Guide. It is free. Meb sent the fisherman's breakfast in and shared info with Arlene to put in aux. events.

Chicken picking time in May. Dianne will take care of scheduling.

Ruth – baby changing table needed in ladies room. Check with Columbus. Asked Sis to take care of researching this.

#### 6. For the Good of the Fire Company:

**Item:**

Exec. Board – meeting after this meeting.

#### 7. Action Items

| Action Item # |  | Responsible  | Due Date if any |
|---------------|--|--------------|-----------------|
| A.1.          | Day of Caring                              | Tom          |                 |
| A.2.          | Check out Liberty Forge stuff              | Marty/Jack   |                 |
| A.3.          | Schedule Chicken Picking                   | Dianna       |                 |
| A.4.          | Trailer moved to tennis courts             | Scouts       |                 |
| A.5.          | Membership list to Mr. Herr                | Meb          |                 |
| A.6.          | Turn on Water & Gas in Pavilion            | Tom/Glenn    |                 |
| A.7.          | Turkey Dinner Income for Gross Receipt Tax | Women's Aux. |                 |
| A.8.          | Baby Changing Table for Social Hall        | Sis          |                 |

#### 8. Closing:

**Item:**

- Motion to adjourn the meeting by Jack, Souders; 2<sup>nd</sup> Elaine Cady. Motion Carried.
- Meeting adjourned @ 8:25 PM.

Respectfully Submitted: Mary Ellen Banks