



LOWER ALLEN TOWNSHIP

2233 GETTYSBURG ROAD • CAMP HILL, PENNSYLVANIA 17011

DEPARTMENT OF PUBLIC SAFETY

MEMORANDUM

TO: **BOARD OF COMMISSIONERS**
FROM: **FRANK E. WILLIAMSON, JR., DIRECTOR** 
DATE: **December 17, 2008**
RE: **MONTHLY REPORT FOR NOVEMBER 2008**

November began with the Department of Public Safety presenting the Commissioners with an overview of the 5 division budgets that make up the Department. The budgets presented at this meeting reflected the decisions and suggestions developed during our Spring Strategic Planning sessions with the Board.

On Tuesday, November 11th, Lt. Thomas, Firefighter Bill Zorn and I attended the Veteran's Day ceremonies at the Lower Allen Township VFW post 7530. Each year, the Police and Fire Departments are invited to attend so that the Post may recognize the service provided by the agencies to the Homeland, while still recognizing those who went before us in the service to our great nation.

Now that Lower Allen Drive is back to four lanes, speeding has become a problem. I met with Walsh's Safety Manager concerning this and have directed Officer Matthew Claeys and the Traffic Safety Unit to work with Walsh in trying to address the issue.

We also have developed a business handout for developing our K-9 program. We handed the first of these out during a lunch meeting at Texas Roadhouse. The Roadhouse had invited businesses from the area as a type of "meet and greet," while at the same time pushing their own gift cards.

West Shore School District Superintendent Jemry Small invited Det. Huff and myself to a meeting at Lemoyne Middle School to develop a relationship with Tom Haupt, Principal at LMS. Since LMS is a "feeder" school for Cedar Cliff, we see a lot of the same problems.

On November 17th, Lt. Crone, Records Clerk Linda McCool, Executive Assistant Dianna Knisley and I attended Right to Know training, sponsored by the PA District Attorney's Association on the upcoming changes to the RTK law that will take effect on January 1, 2009.

On November 19th, I completed the 2nd session of a training class called Incident Command System/Emergency Operations Center (ICS/EOC) Interface at the Cumberland County EOC. By

taking this class, I have now completed the requirements for my Advanced Emergency Management certification. The application process for receiving this recognition has been submitted through the County EOC for recommendation and referral to PEMA for approval.

We continued meeting with Christian Life Assembly in assisting them with plan development and a future training exercise for "places of public assembly." This training is being coordinated with Cumberland County and the Business and Industry Sub-committee of the South Central Task Force.

On November 26th, I tried to attend the 7th grade DARE graduation. However, units were dispatched to an overturned tractor trailer in the area of 3150 Gettysburg Rd. As units were looking for the accident, County failed to tell anyone that this was to be to the rear of Becker's Service Center. A tractor trailer with a hydraulic lift bed was delivery a load of road salt. The tailgate failed to open, the load shifted causing the trailer to role onto its passenger side. The driver, who was in the cab at the time, was slightly injured.

I provided Public Information Officer duties at both this accident scene and at the Susquehanna Valley Federal Credit Union. The Credit Union's name had been being used as part of a telephone scam attempting to get ATM PINS and credit card numbers. The Police Department issued a press release and posted a notice on the Township's web page. The Credit Union had been contacted by WHTM TV-27 about doing a story and requested assistance.

On Saturday, November 29th, the Township, family and friends said good bye to the former Board of Commissioners' President R. Fuhman "Buff" Holly at Christ Presbyterian Church in Allendale. Buff was President of the Board when I was hired by the Township in 1981. I had the honor of taking Buff on a tour of the new Municipal Services Building. Buff was involved in many local organizations and activities and will be missed by all.

During the month, I re-certified my CPR, attended a PA Police Accreditation meeting at the Springettsbury Township Police Department in York County, attended training by our workers compensation provider on light duty return to work programs, refresher training on our employee evaluation system, DPS Chiefs Meeting, EMS Staff meeting, CED Staff meeting, and an Incident Management Team (IMT) meeting and training at PA-TF 1 headquarters.

Reports from the various divisions follows. As always, my staff and I are available to answer your questions or concerns.

POLICE DEPARTMENT

OPERATIONAL SERVICES BUREAU

The total number on calls handled by the Police Department in November, 2008 was 1,262. The Lower Allen Twp Police Dept. had the highest number of dispatched calls from Cumberland County Communications with 1,127. East Pennsboro Twp. had the second highest number of dispatched calls with 895.

There were no CSO's or Police Officers assaulted or injured during the month of November.

There were 56 traffic accidents reported to LATPD in November 2008. Of these, 9 were reportable traffic accidents and 47 were non-reportable traffic accidents. Four of these traffic accidents were DUI related.

MAJOR INCIDENTS

ROBBERIES (0)

There were no robberies reported in November.

BURGLARIES (3)

11/17/08	3900 Block Gettysburg Rd. (Business)
11/22/08	700 Block Lisburn Rd. (Business)
11/23/08	3300 Block Hartzdale Dr. (Business)

DOMESTIC ASSAULTS (2)

11/05/08	1300 Block Lowther Rd. (1 Arrested – Ofc. Gelnett)
11/25/08	S. West Ave. (1 Arrested – Ofc. Curtis)

ASSAULTS (3)

11/06/08	Hartzdale Dr. @ Lower Allen Dr. (1 Arrested – Cpl. Sentman)
11/15/08	Simpson Ferry Rd. @ Lower Allen Dr.
11/16/08	5100 Block Simpson Ferry Rd. (1 Arrested – Ofc. Stevenson)

HARASSMENT (3)

11/04/08	1300 Block Carlisle Rd. (2 Cited – Ofc. Gelnett)
11/04/08	100 Block Wesley Dr. (1 Cited – Ofc. Heckler)
11/20/08	2100 Block Cedar Run Dr.

AUTO THEFTS (2)

11/06/08 2100 Block Cedar Run Dr.
11/17/08 3300 Block Hartzdale Dr.

THEFTS (9)

11/05/08 1300 Block Lowther Rd. (1 Arrested – Ofc. Heckler)
11/18/08 Capital City Mall (1 Arrested – Det. McNair)
11/19/08 800 Block Lisburn Rd.
11/20/08 5200 Block Simpson Ferry Rd.
11/20/08 800 Block Lisburn Rd.
11/21/08 1100 Block Columbus Ave.
11/22/08 1100 Block Carlisle Rd.
11/26/08 5000 Block Simpson Ferry Rd.
11/28/08 4500 Block Linden Ave.

RETAIL THEFTS (14)

11/04/08 Capital City Mall (1 Arrested – Ofc. DeSantis)
11/05/08 1100 Block Lowther Rd. (2 Arrested – Ofc. Heckler)
11/09/08 1100 Block Lowther Rd.
11/13/08 Capital City Mall (2 Arrested – Ofc. Martinez)
11/14/08 Capital City Mall (1 Arrested – Ofc. Scarlato)
11/15/08 Capital City Mall
11/18/08 Capital City Mall (1 Arrested – Ofc. DeSantis)
11/18/08 Capital City Mall (1 Arrested – Ofc. Calaman)
11/19/08 Capital City Mall (1 Arrested – Ofc. Martinez)
11/23/08 Capital City Mall (1 Arrested – Ofc. Justh)
11/26/08 Capital City Mall (2 Arrested – Cpl. Huff)
11/28/08 Capital City Mall (1 Arrested – Ofc. Martinez)
11/28/08 Capital City Mall (1 Arrested – Det. McNair)
11/30/08 Capital City Mall

THEFT FROM AUTO (5)

11/01/08 700 Block Nailor Dr.
11/01/08 3500 Block Hartzdale Dr.
11/04/08 4700 Block Westport Dr.
11/05/08 800 Block Lisburn Rd.
11/26/08 1100 Block Lower Allen Dr. (1 Arrested – Ofc. Stevenson)

DUI ARRESTS (7)

11/07/08 4700 Block Gettysburg Rd. (Det. Spaulding)
11/08/08 1100 Block Carlisle Rd. (Ofc. Scarlato)
11/11/08 Wesley Dr. @ Bethany Dr. (Ofc. Martinez)(Crash)
11/17/08 Wesley Dr. @ Wilson Ln. (Ofc. Justh)(Crash)
11/20/08 5200 Block Wilson Ln. (Ofc. Scarlato)
11/24/08 1100 Block Carlisle Rd. (Ofc. Justh)(Crash)
11/26/08 1600 Block Lowell Ln. (Ofc. Claeys)(Crash)

PUBLIC DRUNKENNESS ARRESTS (1)

11/29/08 1300 Block Carlisle Rd. (1 Cited – Ofc. DeSantis)

DRUGS (4)

11/07/08 1300 Block Carlisle Rd. (1 Arrested – Ofc. Heckler)
11/10/08 I-83 @ Carlisle Rd. (Charges Pending – Ofc. Scarlato)
11/17/08 1500 Block Thompson Lane (Charges Pending – Ofc. Calaman)
11/22/08 Rt. 15 @ Rossmoyne Rd. (1 Cited – Ofc. Scarlato)

UNDERAGE DRINKING ARRESTS (1)

11/12/08 1300 Block Carlisle Rd. (1 Cited – Ofc. Coffey)

DISORDERLY CONDUCT / PRACTICES (3)

11/08/08 100 Block Linden Dr. (1 Cited – Ofc. Justh)
11/25/08 5200 Block Simpson Ferry Rd. (2 Cited – Ofc. Heckler)
11/28/08 Capital City Mall (1 Cited – Ofc. Curtis)

CRIMINAL MISCHIEF (7)

11/08/08 4500 Block Gettysburg Rd.
11/09/08 3400 Block Hartzdale Dr.
11/15/08 200 Block Glenside Ln.
11/15/08 300 Block Blacklatch Ln.
11/26/08 2000 Block State Rd.
11/29/08 4000 Block Lisburn Rd.
11/30/08 1100 Block Carlisle Rd.

POLICE DEPARTMENT SUPPORT SERVICES BUREAU

General:

November was dominated by continued preparation for the coming CALEA onsite. By the end of the month, all corrections made by mock-assessors had been made. There were a number of files that were not completed for the mock which were subsequently completed and "mocked". Most of those corrections have been made. There had been an abundance of "Other Than Mandatory" standards that, because of agency size, were Not Applicable. For this round, we started out as a slightly larger agency and need to comply with several additional standards. As of this writing, these issues are under control.

A quote was received for a full-on bells and whistles version of the Visionair records management suite of software and hardware. Sticker-shock was not too overwhelming, but enough so that several bells and most of the whistles would likely be eliminated to bring the cost down, should we go with this system. We have not gotten a quote from Cody, but information gleaned from networking with other accredited agencies estimates the cost at about 10-20% less than Visionair. In order to make a fair assessment, however, features must be compared side by side. In any event, either system is estimated to have paid for itself within 3 years due to the money wasted in employee hours dealing with the current system and unsuccessful efforts at development of the system into something that meets all of our needs.

Review of the 2009 budget for possible cuts has resulted in a very successful effort. The latest proposal represents a very lean budget, removing many "wants" and a re-assessed version of our "needs"

A seminar regarding the new Right to Know Law was attended by Chief Williamson, Dianna Knisley, Linda McCool and I. Preliminary preparation for this change is taking place.

Evaluation time is nearing. In an effort to keep span-of-control manageable, Lt. Crone has delegated Crossing Guard evaluations to Linda McCool, who has been serving admirably as liaison with that unit for several years now. Community Service Officer Evaluations have been delegated to Ken Crane. CSO Crane has been their primary point of contact, arranges their schedules and handles first line supervisory issues with them, so this was also a natural transition.

Quartermaster:

ANSI 207 compliant reflective vests are being fitted and purchase pending in accordance with legal requirements.

Returned uniforms and equipment of CSO Brandt.
Alterations to Brandt's uniforms for Conley.
Removed patches from items no longer servicable.
Received and distributed Honor Guard uniform items.
Picked up a trauma plate for Officer Curtis' vest from Atlatic Tactical.
Received watch caps. (Issued same to (5) Crossing Guards).

Vehicles:

- Car # 2 to HW for overheating. (Moved to LB Smith on 11/11/08)(P/U 11/12)
- Car # 11 to HW for service.
- Designed "Vehicle Inspection" form for line inspections.
- Performed Line inspections on the following vehicles: 9,10,15,5,6,8,1,2, and 12.
- Car #10 to HW for service.
- Delivered TSU to HW for Inspection.
- Converted "Old" Car's #3 and 4, to include trunk items and paperwork.
- Delivered Car #8 to HW for service.
- Delivered Car #6 to LB Smith for engine noise. (Repaired)
- Delivered "Old" Cars 3 and 4 to HW for disposition.

Training Function:

Cpl Huff and Detective McNair attended a ground fighting class sponsored by the Drug Task Force

Chief Williamson, Lt Crone, Linda McCool and Dianna Knisley attended training in the new Right to Know law requirements

Chief Williamson, Lt Crone, Linda McCool and Ken Crane attended evaluation training (for civilian employees)

Chief Williamson, Lt Crone and Lt Thomas attended a workers comp seminar put on by KMIT

Fall Firearms training was completed for all officers.

Cpl Sentman attended POLEX

Ofc Justh and Ofc Heckler attended ENRADD training

Ofc Coffey attended an Advanced Interview and Interrogation class

Cpl Tamanosky and Ofc DeSantis attended Mandatory In-Service training

Ofc Scarlato attended NIK testing training (drug presumptive testing)

Lt Thomas attended simulation instructor training.

Technical Services (Tech Ickler):

Evidence Technician

- Call Out - Burglary Mia's Nikoli's Pizza Parlor 3904 Gettysburg Rd
- Call Out – Burglary All Sew Easy 3300 Hartzdale Drive
- Processed four cases for latent prints

Evidence Custodian

- 23 New cases submitted to the Evidence Room for Storage
- 2 New cases were submitted to the PSP Lab for drug analysis
- 1 Case returned from PSP Lab and returned to the Evidence Room
- 14 Cases purged from the Evidence Room
- 5 Requests for evidence for Court
- Updated Latent Print Files now located in the Evidence Room

Projects

- Mounted Boot Brush at back door for CSO Crane
- Installed TV cable in Chief Williamson's Office
- Worked on shoreline problem in TSU

Special Investigations (Cpl Huff, Det McNair and Det Spaulding)

ARRESTS: Three juveniles were charged with theft, conspiracy and receiving stolen property after a vehicle was stolen in the 2100 block of Cedar Run Drive. These suspects appear to be involved in a localized gang called East Side 9's. One of these suspects, a B/M/17 years old was also charged several days later with trespass. One of several suspects have been charged with retail theft at the Capital City Mall including a B/F/16 years old and a 21 year old W/F at Sears. A H/M15 was charged with retail theft at J.C. Penney and a W/F/29 year old employee at Sears was charged with Theft by Deception after making a fraudulent return. A W/F/37 year old employee at Classic Dry Cleaners was charged with Theft after stealing money from a safe. A W/M/45 was charged for with Theft by Deception and Bad Checks for passing \$ 1800 in fraudulent checks to Farr Family Sci Tech. This suspect is presently in Berks County facing bank robbery charges. Three suspects (B/M/18, B/F/45 and B/M/36) were charged with fraud offenses after they made separate empty envelope deposits at various Member ATM locations. A W/F/16 year old student was charged with criminal offenses including Threats to use Weapons of Mass Destruction, Terroristic Threats and Harassment after a bomb threat was written on the bathroom wall at Cedar Cliff High School on October 28, 2008.

INVESTIGATIONS: Approximately \$ 8,000 worth of clothing was stolen from three stores in the Capital City Mall. State Police have arrested 2 B/M's and 2 B/F's from Phila. after a traffic stop on the turnpike. The merchandise has been recovered and we are working with PSP. A felony theft investigation is being conducted into a \$ 31,000 theft from an estate account at Susquehanna Valley Fed. Credit Union. An investigation of stolen property being sold back to a game store in the Capital City Mall is also un-

der investigation and a suspect has been identified. LAPD received many calls regarding credit card scams after unknown sources identifying themselves as the Susquehanna Valley Fed. Credit Union attempted to obtain credit card information from township residents.

CSO Program

CSO Crane assisted with vehicle maintenance and quartermaster issues throughout the month. He also assisted with McGruff presentations and handled numerous calls for service and school crossings.

In addition to approximately 60 hours of street duties, CSOs performed 67 hours of special details, to include:

Barn detail – 5 hours.

Barn detail – 4 hours.

CCC traffic details – 23 hours.

CLA traffic detail(s) - 35 hours.

Records Section:

Records continues the daily tasks of maintaining our files and reports and repairing those needing it. In the recent weeks, assistance has also been provided in finding accreditation proofs of compliance in preparation for the coming assessment.

Respectfully submitted,

Lt. Leon G. Crone, Jr.

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
October 2008
SUMMARY**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
COMPLAINTS	1363	1313	13156	14042	-886
GROUP A – OFFENSES	43	52	508	450	+58
GROUP B – OFFENSES	17	19	186	196	-10
REPORTABLE ACCIDENTS	12	23	148	150	-2
CRIMINAL ARRESTS	63	53	571	546	+25
TRAFFIC ARRESTS	147	143	2281	2351	-370
WARNING NOTICES	55	14	329	370	-41
TICKETS ISSUED	7	29	278	423	-145

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
October 2008**

CALLS FOR SERVICE

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
GROUP A – OFFENSES	43	52	508	450	+58
GROUP B – OFFENSES	17	19	186	196	-10
911 HANG-UPS	26	12	202	148	+54
ABANDONED VEHICLES	8	5	84	97	-13
ACCIDENTS-REPORTABLE	12	21	145	178	-33
ACCIDENTS-NON-REPORTABLE	52	45	373	356	+17
ALARMS	52	75	555	713	-158
ANIMAL COMPLAINT	26	27	273	270	+3
ASSIST AMBULANCE	77	91	827	847	-20
ASSIST FIRE COMPANY	14	81	92	234	-142
ASSIST OTHER DEPT.	38	30	337	368	-31
COUNTY COURT	0	0	5	4	+1
DISTRICT JUSTICE COURT	12	12	125	113	+12
DOMESTIC	18	14	212	194	+18
JUVENILE	11	14	125	132	-7
LOCKOUTS	15	13	111	135	-24
MENTALLY ILL	7	6	74	59	+15
MOTORISTS ASSIST	32	16	172	229	-57
SPECIAL DETAIL	240	245	2224	2573	-349
SUBPOENA SERVICE	0	0	0	0	0
SUSPICIOUS ACTIVITY	83	43	438	399	+39
TRAFFIC STOPS	213	160	2533	2120	+413
SUSPICIOUS VEHICLE	4	22	69	131	-62
TRAFFIC RELATED	64	62	533	680	-147
WARRANT SERVICE	10	4	99	614	-515
OTHER	299	307	2719	2578	+141
TOTAL	1363	1313	13156	13371	-215

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
October 2008**

GROUP A OFFENSES

Group A Offenses	Code	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
Murder	09	0	0	0	0	0
Sex Offenses	11	0	0	3	3	0
Aggravated Assault	13A	1	0	2	0	+2
Simple Assault/Intimidation	13 B/C	8	6	70	57	+13
Theft Offenses	23	22	20	209	200	+9
Fraud	26	1	2	48	7	+41
Narcotics Violations	35	4	2	45	30	+15
Gambling	39	0	0	0	0	0
Prostitution	40	0	0	0	0	0
Kidnapping	100	0	0	0	0	0
Robbery	120	0	0	0	1	-1
Arson	200	0	1	0	1	-1
Extortion	210	0	0	0	0	0
Burglary	220	0	1	16	12	+4
Motor Vehicle Theft	240	0	0	5	3	+2
Forgery	250	0	1	6	21	-15
Embezzlement	270	0	0	0	0	0
Stolen Property	280	0	0	6	3	+3
Vandalism	290	7	19	92	111	-19
Pornography	370	0	0	0	0	0
Bribery	510	0	0	0	0	0
Weapons Violation	520	0	0	6	2	+4
Total Group A Offenses		43	52	508	451	+57

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
October 2008**

GROUP B OFFENSES

Group B Offenses	Code	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
Bad Checks	90A	0	0	3	3	0
Curfew/Loitering	90B	0	0	0	1	-1
Disorderly Conduct	90C	2	2	33	23	+10
Driving Under the Influence	90D	6	5	68	82	-14
Drunkenness	90E	4	2	26	26	0
Family Offenses	90F	0	0	3	0	+3
Liquor Law Violations	90G	4	9	33	34	-1
Peeping Tom	90H	0	0	0	0	0
Runaway	90I	0	0	0	0	0
Trespass	90J	0	0	2	4	-2
All Other Offenses except traffic	90Z	1	1	19	23	-4
Total Group B Offenses		17	19	186	196	-10
Total Offenses (A+B)		60	71	694	646	+48

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
October 2008
TRAFFIC SAFETY UNIT**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
Traffic Citations	46	34	582	754	-172
Non-Traffic Citation	3	6	12	13	-1
Driving While Intoxicated	1	0	22	5	+17
Custodial Arrests	1	0	6	6	0
Warrants Served	0	1	9	14	-5
Traffic Complaints	15	8	164	144	+20
Calls Covered	31	7	125	111	+14
Back-up Patrol	27	7	182	160	+22
Shifts Covered	9	6	58	33	+25
MCSAP Inspections	11	4	55	36	+19
Trucks taken out of service	2	4	15	19	-4
Driver(s) taken out of service	1	2	2	5	-3
MCSAP related citations	5	10	32	34	-2
Reportable Crashes Inv.	1	8	31	41	-10
Percentage of Reportable Crashes for the Month	9%	19%	26.5%	17%	+9.5%
Non-Reportable Crashes Inv.	20	4	74	72	+2
Percentage of Non-reportable Crashes for the Month	38%	17%	35/5%	17%	+18.5%
County Accident Reconstruction Team Activity	0	0	2	4	-2
County Forensics Team Activity	0	0	0	0	0

Traffic Safety Details for the Month:

MCSAP – 10/02/08 & 10/30/08

Claeys – 2 Weeks Vacation

Justh – Training - ARIDE 2 days, Spanish for LE 3 days, LEST

Justh – Assist Trinity Junior Driver Program 10/22

Operation Safe Stop – School Bus Violations 10/22/08

Assisted with blasting details throughout the month

**LOWER ALLEN TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
October 2008
SUPPORT SERVICES BUREAU**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
Shifts Covered	1	5	15	17	-2
Complaint Involvement	141	152	1128	845	+283
Incidents Initiated	0	0	20	0	+20
Incident Involvement	19	24	150	144	+6
Traffic Citations	1	10	17	17	0
Non-Traffic Citations	3	3	47	36	+11
Criminal Arrests	6	7	171	42	+129
Warrants Served or Satisfied	56	4	516	34	+482
Prisoner Transports	3	3	36	11	+25
Drug Task Force Activity	0	0	32	0	+32
Technical Services – Evidence Tech	1	1	11	11	0
Technical Services - Investigators	1	2	30	14	+16
Local Background Checks	17	10	89	93	-4
County Forensics Team Activity	1	0	3	0	+3
County Accident Reconstruction Team Activity	0	0	0	0	0

This information covers Sgt. Crone, Cpl. Huff, Det. McNair, Det. Spaulding and Specialist Ickler. During October, Det. Spaulding was assigned to Cpl. Tamasosky's squad to fill in for manpower. He is not included in October's stats.

EMERGENCY MEDICAL SERVICES CAPTAIN'S REPORT

The Month of November was again very busy for the EMS Division. The EMS Division handled 160 calls for service. The breakdown of the calls are as follows: Ambulance 174 handled 74 calls and Ambulance 274 handled 86 calls.

The second due ambulance was placed in service for 9 shifts for the Month of November. During the month, the second due ambulance handled 9 calls for service. The breakdown of the calls are as follows: Ambulance 174 handled 6 second due calls and Ambulance 274 handled 3 second due calls.

The Month of November stated out with a Special Board of Commissioners Meeting to present the 2009 Public Safety Budget for the EMS Division, Police Department and the Fire Departments. I attended this meeting, along with Lt. Thomas, Chief Mumma from Lower Allen Fire and Chief Souders from Lisburn Fire.

I assisted New Cumberland Fire Department with an escort of the Cedar Cliff Marching Band. The Cedar Cliff Marching Band finished first in the national championship playoffs in Annapolis Maryland. The Marching Band was escorted from Interstate 83 around the Fishing Creek Road area to Cedar Cliff High School.

I had a meeting with Brad Walker from Whelen Emergency Products. Brad is the regional sales representative with Whelen for our local. Brad wanted to take pictures of the lighting package on the ambulances. Also Brad wanted to pass along to Lower Allen EMS, if we had any problems with the Whelen Products, to make sure we called our local vendor for service.

I attended the Cumberland County EMS Council Meeting. Topic of discussion at the November meeting was to re-write the by-laws for the EMS Council. And at the end of the meeting nominations were held for the upcoming 2009 year.

Lower Allen Township EMS hosted a heart Saver CPR class for two staff members of a local childcare center. The instructor was Division Chief Yohn.

I attended the Performance Evaluation training. This training was to serve as a refresher for the upcoming evaluation process. I attended the meeting with over staff members that would be involved in doing employee evaluations.

I attended the Department of Public Safety Chief's meeting with other Chief's from the other Divisions of the Public Safety Department with in the Township.

I attended the Mutual Aid EMS Chief's Meeting hosted at Hampden Township. Topics of discussion were the Technical Rescue Operations Team (TROT) in Cumberland County and the services that the team can provide. The future 800 portable roll out was also discussed at the meeting. And also nominations for the 2009 Officers of the Cumberland County EMS Council were also discussed.

I attended the Safety Committee Meeting with other members of the Safety Committee. After the meeting, the members of the Safety Committee did a walk through of the Municipal Services Center. No hazards were noted.

During the Month of November, I covered the following shifts on the ambulance as the second provider:

- 11-10-08: 7a-3p, second provider on the second due ambulance.
- 11-12-08: 7a-3p, second provider on the primary ambulance.
- 11-13-08: 7a-3p, second provider on the second due ambulance.
- 11-20-08: 7a-3p, second provider on the second due ambulance.

In addition to the ambulances being very busy handling calls, EMS Division Chief Yohn responded on the following calls to assist:

11-06-08: 1014 Wesley Drive Area of McDonald's, Assist Ambulance 174 with a bicycle accident.

11-07-08: Cedar Cliff High School, 1301 Carlsile Road, West Shore Stadium, Assist Ambulance 174 with a head injury.

11-10-08: 2210 Gettysburg Road, Summit Family Restaurant, Assist Ambulance 274 with an unresponsive person.

11-11-08: 1800 block of Kent Drive, Assist Camp Hill EMS, Ambulance 14 with a cardiac arrest.

11-12-08: 2207 Cedar Run Drive, Assist Lower Allen Fire Department, Staffed and drove Engine 2-12 on an CO Alarm.

***11-12-08: Primary Ambulance Call, 1300 block of Kingsley Road for an overdose. Staffed by Division Chief Yohn and EMT-II Peters.

***11-13-08: Primary Ambulance Call, 4100 block of Gettysburg Rd for Syncope. Staffed by Division Chief Yohn, EMT-I Rimel and EMS Intern Kisner.

***11-13-08: Primary Ambulance Call, 100 block of Deerfield Road for a Hemorrhage. Staffed by Division Chief Yohn, EMT-III Calaman, and EMS Intern Kisner.

11-18-08: Ritter Road and Louise Drive, Assist West Shore EMS, Ambulance 382 and Ambulance 482 with an auto accident.

11-18-008: 5500 block of Mooreland Court, Assist Ambulance 274 with a fall victim.

11-19-28: 25 Utley Road, Suite 400, Assist Ambulance 274 with syncope.

**11-20-08: Second Due Ambulance Call, Health South Rehab, 175 Lancaster Blvd, for trouble breathing.

11-20-08: 3594 Capital City Mall Drive, Capital City Mall Area of JC Pennys, Assist Lower Allen Township Fire Department and Camp Hill EMS, Ambulance 14 with a car fire.

11-21-08: 400 block of Deerfield Road, Assist Ambulance 274 with trouble breathing.

11-23-08: Wesley Drive at Route 15 South Bound Ramp, Assist Ambulance 274 and Hampden Township EMS, Ambulance 171 with an auto accident, vehicle overturned.

11-24-08: 5200 block of Royal Drive, Assist Ambulance 274 with a fall victim.

11-25-08: Assist Public Safety Officer Nye with a disabled vehicle in the turning lane on Gettysburg Road to Carlisle Road.

11-25-08: 2100 block of Wentworth Road, Assist Camp Hill EMS, Ambulance 14 with a fall victim.

11-25-08: 5300 block of Cobblestone Drive, Assist Ambulance 174 with a fall victim.

11-25-08: Mallard Run Apartments, 820 Lisburn Road, Assist Ambulance 174 with an ill female.

11-25-08: Assist 18 Units with traffic control due a tractor trailer stuck in the railroad underpass.

11-26-08: 3150 Gettysburg Road, Area of Becker Service Center, Assist Ambulance 174 and Ambulance 274 with an auto accident, tractor trailer overturned.

11-26-08: Fifth block of 1st block of Kensington Drive, Assist Ambulance 174 with an Ill female.

11-28-08: 2202 Cedar Run Drive, Assist Camp Hill EMS, Ambulance 14 with an unconscious person.

Note: **Denotes Second Due Ambulance Call.

***Denotes Primary (First Due) Ambulance Call

Total Number of Assists for the Month of October: 20

Assist to Lower Allen Township EMS Crew's: 11
Assist to mutual aid ambulance company 82: 1
Assist to mutual aid ambulance company 71: 1
Assist to mutual aid ambulance company 14: 4
Assist to Lower Allen Twp. Fire Department: 1
Assist to Lower Allen Township Police Dept. 2

Total Number of Second Due Ambulance Calls for the Month of September: 9

Total Number of first due ambulance calls staffed by Division Chief Yohn: 3

Total number of second due ambulance calls staffed by Division Chief Yohn: 1

The second due ambulance was staffed by Division Chief Yohn, Part-time EMT's and the Public Safety Officers.

Vehicle Maintenance Report:

Ambulance 174: Normal Preventative Maintenance.

Ambulance 274: Normal Preventative Maintenance.

EMS Division Chief's Expedition: Normal Preventative Maintenance.

Respectfully Submitted:

Christopher Yohn
EMS Division Chief

LOWER ALLEN TOWNSHIP E.M.S. MONTHLY REPORT October 2008

SUMMARY

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
AMBULANCE 1-74 CALLS	76	131	912	772	+140
AMBULANCE 2-74 CALLS	106	65	936	1061	-125
ASSISTS TO LOWER ALLEN	34	46	401	343	+58
ASSISTS TO OTHER DEPTS.	26	24	299	283	+16
PART TIME EMT HOURS	459	380.75	803.75	2161.75	-1358
INTERN EMT HOURS	174	0	390	0	+390
VOLUNTEER CALLS	0	0	0	0	0

*Due to 24-hour staffing with full-time EMTs and PSOs, 2007 stats show a drastic decrease in part-time EMT hours. February 2008 stats are much higher because of staffing a second ambulance. The second ambulance project began in April, 2007, so the first three months of this year will appear to have a higher difference when comparing first quarter 08 and first quarter 07 stats.

LOWER ALLEN TOWNSHIP E.M.S. MONTHLY REPORT October 2008

ASSISTS INTO LOWER ALLEN TOWNSHIP

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
NEW CUMBERLAND	0	2	13	4	+9
CAMP HILL	11	15	46	97	-51
WEST SHORE EMS (CO. 85)	2	1	17	25	-8
WEST SHORE EMS (CO. 82)	3	6	40	38	+2
HAMPDEN TWP.	15	22	175	164	+10
EAST PENNSBORO TWP.	0	0	0	0	0
FAIRVIEW TWP.	3	1	9	12	-3
OTHER	0	0	0	0	0
TOTAL	34	46	371	339	+32

ASSISTS TO OTHER DEPARTMENTS

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
NEW CUMBERLAND	1	1	14	16	-2
CAMP HILL	7	8	40	33	+7
LEMOYNE	2	0	35	37	-2
UPPER ALLEN	6	5	92	84	+8
MECHANICSBURG	2	2	10	17	-7
HAMPDEN	2	4	29	39	-10
SHIREMANSTOWN	0	0	6	12	-6
DILLSBURG	0	0	0	0	0
OTHER	6	4	39	45	-6
TOTAL	26	24	265	283	-18

LOWER ALLEN TOWNSHIP E.M.S. MONTHLY REPORT October 2008

AMUBLANCE RESPONSE

HOURS	CLASS 1	CLASS 2	CLASS 3	FIRE	ROUTINE	OTHERS	TOTAL
0700-1500	48	15	25	0	0	3	91
1500-2300	21	7	22	0	0	6	56
2300-0700	17	8	10	0	0	0	35
TOTALS	86	30	57	0	0	9	182

KEY: *Class 1 – Emergency Response, BLS and ALS*
Class 2 – Emergency Response, BLS only
Class 3 – Non-emergency Response, BLS only
Fire – Response with a fire company to a 911 call
Routine – Transfer of a patient between health facilities
Other – Stand-by, medical assists, drills, etc.

CALL ANALYSIS BY SHIFTS

HOURS	LOWER ALLEN EMS	ASSISTS	MUTUAL AID	TOTAL
0700-1500	96	1	18	114 Calls/1 Assist
1500-2300	51	1	12	63 Calls/1 Assist
2300-0700	35	1	4	39 Calls/1 Assist
TOTALS	182	5	34	216 Calls/3 Assists

“Assists” denotes another ambulance company responding to a call with multiple patients in Lower Allen Township with Lower Allen Township EMS. “Mutual Aid” denotes another ambulance company responding to an emergency call in Lower Allen Township while Lower Allen EMS was committed to another call.

PUBLIC SAFETY OFFICERS

The Public Safety Officers have been very busy assisting the Department of Public Safety. The Public Safety Officers divide their time between the Police Division, EMS Division, Lower Allen Fire Department and the Lisburn Community Fire Company.

When the Public Safety Officers are not busy handling emergency calls, they are at one of the three fire stations performing the daily rig checks on the fire apparatus. During the the Month of November the Public Safety Officers spent time at Lower Allen Twp. FD and Lisburn Community FD, doing the weekly apparatus checks to make the rigs were response ready and also doing maintenance on the apparatus if anything needed to be repaired.

The Public Safety Officers have been assisting the Police Department with School Crossings. PSO Nace has been assisting Lt. Crone in the preparation process for the up coming accreditation review.

PSO Nace has been assisting Safe Kids with Child Safety Car Seat Checks. PSO Nace and PSO Landis attended the car seat refresher class held at Lower Allen. Both of the POS's also participated in the free care seat clinic held at Lower Allen after the refresher class.

The Public Safety Officers continue to assist the EMS Division with shift coverage. The Public Safety Officers are working shifts on the primary ambulance and they have been assisting in filling the football stand-by shifts. The PSO's are continuing to cover their normal two overnights, that is covered by the 10p-6a shift.

The Public Safety Officers have rescheduled their training for Dec. 19 with Fire Insspector Ritcher for the training class on Code Enforcement that pertains to Fire Code Issues. The Public Safety Officers also adjust their schedule to attend the regulary scheduled trainings associated with Lower Allen Township Fire Department.

Respectfully Submitted;

Christopher Yohn
EMS Division Chief

LOWER ALLEN TOWNSHIP PUBLIC SAFETY OFFICERS MONTHLY REPORT October 2008

Service Type (September-08)	This Month	This Month Last Year	This Year to Date	Last Year to Date	% Change
EMS					
Hrs Dedicated to EMS	203.5		1072.75		
# of Dedicated EMS Calls	23		121		
Total # of EMS Calls	47		595		
# of EMS Calls as provider	23		120		
EMS Training Hours	37		97		
LA Fire					
# hrs on LAFC assist	10.25		156.25		
# of Fire Calls	12		208		
# PR Hours	6		23.50		
# Fire Prevention Hours	49		72.75		
# Hrs Apparatus Maint	70.5		928.75		
LAFC Training Hrs	16.5		209.75		
Lisburn Fire					
# hrs on LFC assists	.5		5.75		
# of Fire Calls	1		10		
# PR Hours	0		11.5		
# Fire Prevention Hours	0		123.25		
# Hrs Apparatus Maint	11.5		67.5		
Lisburn Training Hrs	1		31.75		
Police					
# Hrs assisting PD	178.75		1794.50		
# of PD calls handled	45		831		
# of PD Calls Assist	37		499		
PD, FD, EMS Administrative Hours	152.50		1264.50		
Hrs. Spent School Crossings	2		6		
No. Of School Crossings	2		12.5		

LOWER ALLEN FIRE COMPANY CHIEF'S REPORT

October was busy with 50 alarm responses. 10-22-08 kitchen fire on Kings Arms Ct and an assist to Upper Allen for a building fire on Geneva Dr.

The dedication and housing was held and we felt that it was successful despite the low attendance. We all appreciated the support from Township Administration and volunteers that were present.

October started our participation in the Operation Save a Life program which gives us a stock of smoke detectors to install for free in any resident's home that asks for the service.

Trick or Treat night was a huge success again and all of the kids look forward to the pizza.

November was busy as well with 43 responses to alarms and really nothing exciting to mention.

The Fire Department held nominations for officers and the vote will be determined in December.

The Fire Department's new Utility Pick-up arrived and will be scheduled for plow and other accessory install through the mechanics at the Public Works garage. We expect to place it in service sometime in February, as we need to purchase lights and have the reflective striping placed on it.

Progress reports from Pierce are arriving and I will continue to forward the review and interest in the new Aerial Truck. We are getting excited to make the final inspection trip to Wisconsin and bring the truck back here to utilize. We expect to go out to Pierce in the beginning of February.

LOWER ALLEN TOWNSHIP FIRE DEPARTMENT MONTHLY REPORT October 2008

TYPE OF SITUATION

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
FIRE/EXPLOSION	11	7	94	76	+18
GOOD INTENT CALL	16	22	173	219	-46
HAZARDOUS CONDITION	3	8	49	56	-7
MALICIOUS FALSE CALL	0	0	0	2	-2
OTHER FALSE CALL	8	13	89	95	-6
OVER PRESSURE RUPTURE	1	1	11	8	+3
RESCUE	8	6	62	65	-3
SERVICE CALL	3	4	14	50	-36
SEVERE WEATHER/NATURAL DISASTER	0	0	0	2	-2
TOTAL	50	61	502	571	-69

**LOWER ALLEN TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT
October 2008
SITUATION BREAKDOWN**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
STRUCTURE FIRE	9	3	73	48	+25
OUTSIDE OF STRUCTURE FIRE	0	2	2	5	-3
TREES, BRUSH, GRASS FIRE	2	0	10	13	+3
REFUSE FIRE	0	0	1	3	-2
VEHICLE FIRE	0	2	8	7	+1
RESCUE CALL	7	6	31	53	-22
AMBULANCE CALL	1	0	23	9	+14
HAZARDOUS CONDITION	0	3	13	29	-16
POWER LINE DOWN	0	0	0	2	-2
SPILL/LEAK-NO IGNITION	3	3	28	14	+14
AIRCRAFT STANDBY	0	1	2	5	-3
SERVICE CALL	0	3	3	31	-28
ANIMAL RESCUE	0	0	0	1	-1
WATER EVACUATION	1	0	2	4	-2
COVER ASSIGNMENT	0	1	5	12	-7
GOOD INTENT CALL	14	19	163	197	-34
SMOKE SCARE	1	1	5	20	-15
STEAM, OTHER GAS FOR SMOKE	1	1	13	1	+12
CONTROLLED BURNING	0	1	0	1	-1
FALSE CALL	0	2	29	15	+14
SYSTEM MALFUNCTION	4	7	32	42	-10
MALICIOUS/MISCHIEVOUS FALSE CALL	0	0	5	2	+3
UNINTENTIONAL FALSE CALL	4	4	27	23	+4
ARCING/SHORTED ELECTRICAL EQUIPMENT	0	1	10	6	+4
EXTRICATION	0	0	8	3	+5
LOCK OUT	0	0	0	0	0
ASSIST POLICE	2	2	3	3	0
OTHER	0	0	5	13	-8
TOTAL	50	54	502	564	-62

LOWER ALLEN TOWNSHIP FIRE DEPARTMENT MONTHLY REPORT October 2008

FIRE COMPANY RESPONSES

COMPANY	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
LOWER ALLEN TWP.	27	49	268	342	-74
CAMP HILL BOROUGH	5	1	34	41	-7
DICKINSON TWP.	0	0	1	0	+1
EAST PENNSBORO TWP.	0	1	3	7	-4
FAIRVIEW TWP.	6	0	40	48	-8
HARRISBURG CITY	0	1	17	18	-1
HAMPDEN TWP.	2	2	33	18	+15
LEWISBERRY BORO	0	0	0	0	0
LEMOYNE BORO	2	3	27	27	0
MECHANICSBURG BORO	0	1	2	4	-2
NEW CUMBERLAND BORO	2	1	9	10	-1
SHIREMANSTOWN BORO	0	0	8	5	+3
SILVER SPRING TWP.	0	0	0	0	0
UPPER ALLEN TWP.	6	1	53	47	+6
WORMLEYSBURG	0	1	1	1	0
OTHER	0	0	4	3	+1
TOTAL	50	61	502	571	-69

**LOWER ALLEN TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT
October 2008
UNIT RESPONSES WITHIN LOWER ALLEN**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YTD	LAST YTD	YTD CHANGE
CANCEL PRIOR TO RESPONSE	5	9	54	58	-4
CAMP HILL FIRE DEPT.	5	2	30	36	-6
CAMP HILL E.M.S.	0	0	0	0	0
FAIRVIEW TWP. FIRE DEPT.	5	0	20	17	+3
LEMOYNE FIRE DEPT.	0	0	0	0	0
HAMPDEN TWP. FIRE DEPT.	2	4	33	30	+3
HAMPDEN TWP. E.M.S.	0	0	6	0	+6
NAVY SHIPS PARTS CONTROL CTR.	2	4	34	31	+3
NEW CUMBERLAND FIRE DEPT.	4	3	16	12	+4
NEW CUMBERLAND E.M.S.	0	0	0	0	0
UPPER ALLEN TWP. FIRE DEPT.	5	3	54	50	+4
WEST SHORE BUREAU OF FIRE	4	7	41	36	+5
CHIEF'S VEHICLE	8	6	64	73	-9
ENGINE 1-12	17	21	127	156	-29
ENGINE 2-12	23	31	181	181	0
ENGINE 3-12	1	10	96	88	+8
ENGINE 4-12	0	0	0	0	0
NO RESPONSE	0	0	0	6	-6
FAILED TO RESPOND	2	2	13	30	-17
PERSONAL VEHICLE	0	0	3	3	0
SQUAD 12	15	22	127	149	-22
TRUCK 12	15	6	138	125	+13
UTILITY 12	3	2	24	51	-27
ENGINE 24	0	0	0	5	-5
TANKER 24	2	0	7	8	-1
UTILITY 24	0	0	0	0	0
LOWER ALLEN E.M.S.	0	0	0	0	0
OTHER FIRE COMPANY	3	3	59	47	+12
OTHER E.M.S. COMPANY	0	0	0	0	0
TOTAL	121	61	1117	1091	+26

LISBURN FIRE COMPANY MONTHLY REPORT October 2008

SUMMARY

TYPE OF RESPONSE	Lisburn	Lower Allen	Upper Allen	Monaghan	Fairview	Lewisberry	New Kingston	Other
AUTO ACCIDENT					2			
AUTO ALARM			3					
C.O. ALARM								
EMERG. SERVICE								
FIRE-ANY TYPE	1				6			2
HAZMAT								
INVESTIGATION	1				2			
RESCUE								
STANDBY								
TRANSFER						1		
OTHER								
TOTAL	2	0	3	0	10	1	0	2

EMERGENCY SERVICE MAN HOURS	58
TRAINING MAN HOURS	0
AVERAGE PEOPLE PER CALL	3
FAILED CALLS	0
CANCELLED CALLS	8
TOTAL NUMBER OF CALLS	18

Dianna Knisley

From: Tamara Bieler
Sent: Wednesday, December 10, 2008 6:50 PM
To: LA_FIRE
Subject: November minutes

**Lower Allen Fire Company No. 1
Monthly Business Meeting Minutes
November 2008**

Meeting called to order by : Mark Urich, President at 7:10 pm, November 12, 2008

Special interest: none

Officers and members in attendance:

Chuck Berry Tammy Bieler Tom Cook Gary Frazer Justin Hoyer Bryan
Kisner Jeff Kisner Rodney Mumma

Dave Murdoch Jim Polly Greg Pro Mark Richter Andrew Roberts T im
Sheely Chris Trace Tom Trayer

Mark Urich Dave Warren Bill Zorn Ben Lauer

Presentations of Applications for Memberships: Rick Lentz II, Robin Wallace, Zachary Tayler

Previous Minutes: approved as read

Communications: T. Bieler

Hershey Bears Hometown Hero Night – see Tammy if interested

Thank You from Upper Allen Township for our services to their community

12/18/2008

Fire Chief's Report: R. Mumma

Officer's meeting discussions:

- Updated SOGs for fit testing
- Wellness and Fitness proposed SOGs, look at and return next month with comments
- Smoke Detector program initiated
- New Utility due in 1-2 weeks. Old Utility will be put up for sale for general membership
- Pa offering a \$100.00 tax credit for volunteer fire fighters. Steve Overmiller will be compiling the paperwork for members to use to fill out the forms.

Look for October report in e-mail.

Apparatus Maintenance: B. Zorn

E3 air leak still a problem. Water tank needs repaired

Training Report: D. Warren

Week of 11/17 – Structural Burn class

Mt Holly is offering a class on Highway Safety – Nov 18th

Lights on for Life @CV – December 12th

HazMat Ops Refresher – Jan 14th @ Mt Holly

Billing Committee: J.Polly

no report

Fund raising Committee: J. Polly

\$68,467 total to date

Fire Prevention/Public Education:

Report submitted by John Tkac thanking those that helped during Fire Prevention Week:

Bryan Kisner Ben Lauer Mark Richter

Steve Overmiller Keri Nace Tim Sheely

Jeff Kisner Jim Zablosky Josh Zeiders

Bryce Landis Chris Trace John Tkac

12/18/2008

Total students: 865

Maintenance Committee: B. Zorn

St 2 lights look good

Fire Fighter's Activity Committee:

Mark Urich – hope everyone enjoyed the banquet

Membership Committee: T. Cook

Jonathon Travillio accepted as new member

Presentation of Bills: J. Polly

Comcast - \$261.98

Chicken BBQ - \$141.28

Furniture Payment - \$1864.72

Banquet DJ - \$500.00

Banquet - \$3,219.20

Donation for banquet door prizes - \$150.00

Credit card - \$2533.95

Expense Allowance – 3@\$300.00

Motion to pay bills – Rodney Mumma 2nd – Chris Trace Passed - 6/0

Treasurer's Report: J. Polly

General fund - \$3,487.18

Fundraiser Account - \$232,169.26

Money Marker - \$13,249.65

Motion to accept report – Mark Richter 2nd – Justin Hoyer Passes - 8/0

Unfinished Business:

12/18/2008

St 1 live-in contract and duties distributed. Copies will be sent by e-mail. Motion by Steve Overmiller to accept document and grandfather current live-ins. 2Nd – Justin Hoyer. Passed 14/0

Invoice received from Sunset Tees for mugs.

New Business:

Two requests for St 1 live-in program: Adam Fritch for Spring 2009 and Bryan Kisner – current.

Both accepted.

Jeff Kisner – Thank you for the housing participation. Motion by Jeff to donate \$250.00 to Lisburn Fire Co as previously discussed for their help during the housing ceremony. 2Nd – Rodney Mumma. Passed 10/0. EMS will be matching the donation.

Nominations for 2009 positions:

Deputy Chief – Dave Murdoch

1st Assistant – Dave Warren

Tim Sheely

2nd Assistant – Tim Sheely

Steve Overmiller

Tim Knepp

FC President – Mark Urich

Vice-President – Jeff Kisner

Treasurer – Jim Polly

Secretary – Chris Trace

Disciplinary Board (voting on 2) – Cyle Schaeffer

Tom Cook

Tim Sheely

General Remarks:

Rodney Mumma: Reminder to wear seat belts as per department SOGs in fire department vehicles.

Adjournment: Motion by B. Kisner, 2nd C. Trace at 20:05.

Lisburn Community Fire Company General Meeting Minutes

Date	November 6, 2008, 7:00 PM
X beside Officer's name indicates attended.	<input checked="" type="checkbox"/> President: Harold Turbett, <input checked="" type="checkbox"/> 1 st Vice President: Brian Kline, <input checked="" type="checkbox"/> 2 nd Vice President: Thomas Banks; <input checked="" type="checkbox"/> Treasurer: Matt Briggs, <input checked="" type="checkbox"/> Financial Secretary: Ruth Landis, <input checked="" type="checkbox"/> Secretary: Mary Ellen Banks, <input checked="" type="checkbox"/> Chief 24: Jack Souders, <input checked="" type="checkbox"/> Deputy Chief 24: Joshua Keller, <input checked="" type="checkbox"/> Assistant Chief 24: Bryce Landis, Directors: <input checked="" type="checkbox"/> Thomas Banks, <input checked="" type="checkbox"/> Marty Landis, <input checked="" type="checkbox"/> Jack Souders, <input checked="" type="checkbox"/> Larry Zook
X beside Member's name indicates attended.	<input type="checkbox"/> Lori Davis <input type="checkbox"/> Bernie Draisey, <input type="checkbox"/> Esther Draisey, <input checked="" type="checkbox"/> Doris Hoffman (Sis) <input type="checkbox"/> Arlene Lenker <input type="checkbox"/> Dianna McQuirk <input type="checkbox"/> John Titzel <input checked="" type="checkbox"/> Doris Turbett <input checked="" type="checkbox"/> Elaine Cady <input checked="" type="checkbox"/> Steve Cady, <input type="checkbox"/> Ella Mae Kline, <input type="checkbox"/> Pat Wolf, <input checked="" type="checkbox"/> Terry VonNieda
# Attended	16 Members
Location	LCFC Social Hall
Facilitator	President Harold Turbett
Recorder	Mary Ellen Banks, Secretary

1. Agenda:

1. Meeting Called to order with devotions and Pledge to the flag
2. Minutes from October 2, 2008 Meeting were Read and Approved

2. Cor response: None

3. Reports:

President – Harold Turbett – No Report
Directors held a meeting on October 13 th to discuss Festival Money Room changes. Meeting minutes for this were read by Secretary, Mary Ellen Banks and are also attached.
1st Vice President – Brian Kline
Reminded Larry to put the Xmas Party on the sign board. Party will be at 9:30 and all children 10 and under receive a gift. The Boy Scouts will be selling Christmas trees beginning December. 1 st .
2nd Vice President – Thomas Banks – No Report
Treasurer – Matt Briggs
Financial Report attached. Check # 3151 was for tanker repair. Brian Kline made a motion and seconded by Elaine Cady to accept Financial Report. Motion Carried.
Financial Secretary – Ruth Landis
The propane bill was received. Both tanks were filled and the bill will be split it in half with the women's auxiliary. We received a \$500 donation from Valley Grange. A Thank you will be sent. We received fuel oil for fire house from Atlantic Coastline, Lower Allen's vendor. The Fire Company members will cook for Lower Allen breakfast on December 20 th .
Secretary – Mary Ellen Banks
Silent Auction final sheet if anyone wants items brought. Reminder for all that Rob Roscoe from Glatfelter Insurance Agency will be here for December 4 th meeting @ 7:00 PM to discuss risk management for the fire company. PA & Federal Surplus application is almost completed. Working on the Women's Auxiliary insurance claim; most of the info was sent this week and I will be picking up more info the week of the 17 th to finish it up. This was a real struggle. Thanks to Arlene and Sis for their help.
Chief 24 – Jack Souders
Engine & Tanker are holding together.
Deputy Chief 24 – Joshua Keller – No Report
Assistant Chief 24 – Bryce Landis
The fire report for October includes 18 fire calls. 2 Lisburn/10 Fairview/1 Lewisberry/3 Upper Allen/1 Goldsboro/1 Hampden. There was an average of three (3) firefighters per call. There were 8 cancels with no failures. The Engine committee has narrowed down the selection to two (2) manufacturers, Pierce & KME. They have tried to make the engine as simple as possible to build. The cost will be approximately \$400,000. They are to receive specifications & price from both vendors in next 2-3 weeks and they will then make their selection. Each company has its own finance company they work with and can assist fire company with a financial plan. No down payment is needed to begin the building process which will take 8-9 months to do. If they can order this year, can get away from 2009 changes.

The Halloween Parade in Mechanicsburg went well. And the Halloween in Estates and Allen Middle School went well, too. Donations were down; therefore they used some money from the DARE program to purchase the pizzas. Municipal Marketing is still not completed. All street addresses are ready to go; however, Brian is having trouble getting in touch with the representative from Municipal Marketing.

Director - Thomas Banks – No Report

Director- Marty Landis

The barrels are back and Lower Allen was here twice to pick up leaves and will be back. Larry is faithful and helps him a lot, thanks!!

Director - Jack Souders

Sides on most of pavilion and Jack will start draining water next week.

Director- Larry Zook – No Report

President, Ladies Auxiliary - Dianna McGuirk – Not Present. Doris Hoffman reporting

The schedule for 2009 is completed and copies are in the vestibule. As a Note: There will not be a sub sale in February. Carving turkeys on Sat. @ 9:00 (Put in @ 4:00 am) Help with turkey dinner on Sunday would be appreciated.

Membership Committee - Marty Landis, Chairman

Three-quarters of membership is done.
Marty introduced Bob Klinger as a new member. Welcome!!

Block Shoot Committee – Steve and Elaine Cady, Co-Chairpersons

There will be no block shoot the whole month of December.
Block shoot is holding its own; however, they really, really need volunteers to set block!!! If anyone can help it would really, really be appreciated.

Festival Committee - Brian Kline, Chairman – No Report

House and Grounds - Marty Landis

Furnace in fire hall was cleaned and serviced.

Bingo Committee – Dave Lenker – Not Present

Ways and Means Committee – Tom Banks, Chairman – No Report from Tom Banks; however, Brian Kline had report.

Longaberger Fireman's Basket. Is \$80.00 and minimum order is five (5).
Further information for Basket Bingo includes the Fire company must buy thirteen additional baskets and the plan is to do around March or April. To make it work, we must sell 200 tickets @ \$20.00/ticket. The Valley Grange just held one and sold out. Food would be sold with the auxiliary doing the kitchen. More info and the final decision will be at a later date.

Fireman's Relief:

Check from Lower Allen was received for \$20,152.37 and Fairview for \$5,000. This gives a balance of approximately \$90,000 in Fireman's Relief.

Suggestion made to write thank you letters and hand deliver to each township at their meeting. All agreed.

4. Old Business:

Item:

Jack Souders - Oven valve is out and company is trying to find replacement for it so the oven will not be working on Sunday.
Jack Souders – Budget for Lower Allen was submitted at the commissioners meeting. They are now asking for the 2005 figures for fire calls.

5. New Business:

ELECTIONS FOR 2009:

Nominations for 2009:
President – Harold Turbett
Vice President – Brian Kline
2nd Vice President – Elaine Cady
Secretary – Mary Ellen Banks
Treasurer – Matt Briggs
Financial Secretary – Ruth Landis
Directors – Larry Zook, Steve Cady & Jack Souders
Chief – Jack Souders
Asst. Chief – Bryce Landis

Nominations will be open until December meeting when elections will be held.

6. For the Good of the Fire Company:

Item: Nothing

7. Action Items

Action Item #		Responsible	Due Date if any
A.1.	Children's Xmas Party on Board	Larry	
A.2.	Thank you letter to Valley Grange for donation	Meb	
A.3.	Thank you letters to Lower Allen Township and Fairview Twp.	Meb	

8. Closing:

Item:
<ul style="list-style-type: none">• Jack Souders made motion and seconded by Bryce Landis to adjourn meeting. Motion carried. Meeting adjourned @ 8:25 pm.

Respectfully Submitted: Mary Ellen Banks