



# LOWER ALLEN TOWNSHIP

1993 HUMMEL AVENUE \* CAMP HILL, PENNSYLVANIA 17011-5983

## PUBLIC WORKS DEPARTMENT



## MONTHLY REPORT FEBRUARY, 2008

The first day of the month found Public Works crews salting area roadways for a freezing rain event. This was the beginning of what could be called nuisance snow/ice storms throughout the month of February. The Public Works Dept. was on the road 11 different times during the month for wintry conditions. During these 11 times, 842 tons of salt were used as well as 1100 gallons of salt brine. Following salting and/or plowing various Township sidewalks were cleared and a general maintenance check was made on all the trucks involved in winter maintenance.

A number of potholes appeared following the snow events, so Public Works crews were seen around the township applying cold patch to as many potholes as possible before another storm arrived.

Other Public Works items completed during the month were:

- Replaced light bulbs at the fuel pumps
- Surveyed streets for crack sealing
- Accubrine Training for Public Works crews
- Picked up waste oil from the Borough of New Cumberland
- Repaired plows
- Picked up parts for Fleet Management
- Completed the guard rail project at the new Lower Allen Municipal Services Building
- Tour of new Municipal Services building
- Picked up and replaced crosswalk markers for winter maintenance events
- Picked up leaf machine from Mechanicsburg and turned leaf rows
- Repaired turf that was damaged during plowing at two areas in Lisburn Estates and two areas in Windsor Park

Crews installed signs for the Yetter Field sign project. The sheds at Peter's Field were cleaned and sticks and debris were picked up in all Lower Allen Parks. As part of the barn upgrade for 2008 a new microwave and two new refrigerators were purchased. Tennis nets were put up at Wass Park for the High School season of tennis which begins on March 4<sup>th</sup>.

Other Parks related items completed during the month were:

- New golf hitting signs were made in-house for the golf area at LACP
- Golf carts were brought to shop for maintenance.

- Basketball backboards were checked for any necessary repairs.
- Repaired small shed for Field #1 at LACP
- Barrier was built to protect shed from hit balls at Field #1, LACP
- Finalized ball field schedules and materials to be sent to softball/baseball leagues
- Small shed from Yetter Field was brought in for painting
- New backboard for Highland Park tennis court
- Improvements to concession stand at LACP were completed to meet Department of Agriculture regulations. A wash sink and a small hand sink was added
- New door was put on ball field shed, Field 1, LACP
- Barn tables and benches were repaired, LACP
- General park maintenance at LACP and Dog Park
- Painted and touched up barn restrooms, LACP
- Installed bollard chain to control parking between the Pizza Grill and Peter's Park parking lot during baseball season

Meetings: Safety Meeting Training – (Gary Frazer, Bob Nailor)  
 Traffic Committee Meeting – (Marshall Quartmon)  
 PW Crew Snow Prep Meeting - (All Employees)  
 PW Crew Meeting (All employees)  
 Meeting with 3M Rep for plotter – (Bob Nailor, Jarvis Warick & Jim Chianos)  
 Plotter Meeting – (Gary Frazer, Jarvis Warick, Marshall Quartmon & Bob Nailor)  
 Department Head Meetings (2) – (Gary Frazer)  
 Meeting with Rich, CED for storage shed – (Bob Nailor)  
 Meeting with Lenks Tree Service Rep for tree trimming at Wass Park – (Jim Chianos)  
 Visit to East Penn Twp to review their sign making operation – (Bob Nailor, Jim Chianos, Marshall Quartmon, and Tom Stambaugh)

Respectfully submitted,

Gary Frazer  
 Public Works Coordinator

CC: Highway Superintendent (email)  
 Parks Superintendent (email)  
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