

MINUTES

RECREATION AND PARKS BOARD

LOWER ALLEN TOWNSHIP

REGULAR MEETING

May 23, 2007

The following were in ATTENDANCE:

RECREATION AND PARKS BOARD

Scott Duncanson
Susan Parry
Sandra Haskins
Robert Pelles
Greg Mahon

TOWNSHIP PERSONNEL

Donna Paul, Township Representative
Trudy Metzler, Recording Secretary

Mr. Duncanson called the Regular Meeting of the Parks and Recreation Board to order at 7:00 p.m.

Mr. Kaiser and Mr. Edwards were absent with excuse.

APPROVAL OF MINUTES

Approval of Minutes from March 28, 2007 Meeting

Ms. Parry moved to approve the minutes from the March 28, 2007 meeting as amended. Ms. Haskins seconded the motion. Motion carried 5-0.

Approval of Minutes from April 25, 2007 Meeting

Mr. Pelles moved to approve the minutes from the April 25, 2007 Meeting as amended. Ms. Parry seconded the motion. Motion carried 5-0.

PUBLIC COMMENT

Park of the Month – Sheepford Park

Mrs. Paul advised that routine maintenance was performed at Sheepford Park.

General discussion ensued.

LIAISON REPORT

There was no Liaison Report.

RECREATION AND PARKS STAFF REPORT

Mrs. Paul advised the Board of the following:

1. Mowing of township parks and right-of-ways began in early April.
2. Baseball/softball fields were prepared including mowing, dragging infields, adding ballfield mix where necessary, etc.
3. Drainage problem in the outfield and warning track at Yetter Field, Wass Park was corrected by installing drainage pipe, followed by seeding in and around the site of the new drain.
4. Yetter Field and Field #1 were ready for Trinity High School home games during the month of April
5. Outfield fences on Fields #2 & #3 at LACP were installed.
6. Installation of a new batting cage at Yetter Field, Wass Park. Concrete was poured to stabilize the posts. A pitcher and catcher warm-up area was created and topsoiled.
7. New tennis backboard at Peters Field was installed to replace the previous board that had rotted.
8. Tan barked signs at Wass Park.
9. Stained 8 new picnic tables and took remaining tables to various parks in the township.
10. Tan barked around the LACP Barn.
11. Regular daily ballfield maintenance at all township fields.
12. All LACP restrooms are open and cleaned daily.
13. LACP trash and Dog Park trash picked up daily.
14. Fun Fort and playground equipment checked and repaired as necessary at LACP.
15. Borders were made for trashcans in various areas of LACP.
16. Mowing, tree trimming, weed-whacking throughout LACP.

ACTIVITIES REPORT

Gardeners Gathering

Mrs. Haskins reported that the Gardeners Gathering had record turnout and all sessions were well attended.

Ms. Duncanson commended Ms. Haskins, Ms. Parry and Mrs. Paul for their efforts.

Ms. Haskins volunteered to chair the Gardeners Gathering for 2008.

Fourth of July Picnic

Mrs. Paul advised the Board that flyers would be distributed after June 2.

Discussion ensued.

Music in the Park

Mrs. Paul advised that donations are still being received.

Mini-Grant Program Deadline

Mrs. Paul advised that the Mini-Grant Program deadline has been extended to August 1, 2007.

CycloCross Bike Race

Mrs. Paul advised the Board that it appears the bike race will not be returning to LACP.

Discussion ensued.

National Trails Day

Mr. Duncanson advised the Board the National Trails Day event would be at the Yellow Breeches Park on Sheepford Road, showcasing Casey Johnson's Eagle Scout project.

OLD BUSINESS

Adopt-A-Park Program

The Board reviewed the revised Adopt-A-Park Program Application and Adopt-A-Park Program Agreement.

Extensive discussion ensued.

Mr. Duncanson advised he would make the suggested corrections and changes and then forward to Mrs. Paul who would begin the process for approval by Staff and the Board of Commissioners.

Ped/Bike Committee Update

Mr. Duncanson suggested that the display of the trail map and questionnaire be ready for National Trail Days. It should definitely be ready for the July 4th picnic.

Another suggestion was a possible Music in the Park logo contest for trail markers for certain trails.

The Committee is looking at township roads from the bicycle perspective.

Discussion ensued.

NEW BUSINESS

Park Tours

Mrs. Paul reminded the Board of the park tours in June and July.

Letter from Non-Resident Regarding Fun Fort

Mrs. Paul advised the Board that she discussed the letter from a non-resident concerning the Fun Fort with Gary Frazer, Public Works Department. Mr. Frazer advised Mrs. Paul that there does not seem to be any safety issues. Mr. Chianos advised that all concerns in the letter would be addressed.

Mr. Paul will discuss with Mr. Frazer how the response to the letter should be handled.

Mowing of Soccer Fields

Mr. Duncanson suggested that the soccer fields be mowed more timely than has been done recently. Mrs. Paul advised that she would mention to Mr. Chianos. She further advised that summer employees are now being hired.

Letter to West Shore Recreation Commission (WSRC)

The Board reviewed the draft of Mr. Duncanson's letter to Carmen Williams, Director of the WSRC regarding the possible relocation of WSRC's offices and the participation in WSRC's activities and programs by Lower Allen Township residents.

Discussion ensued.

Mr. Duncanson advised he would make suggested changes and/or corrections and forward to Mrs. Paul for township approval.

ADOURN

The Recreation and Parks Board Meeting adjourned at 8:20 p.m.